



State of Alaska

Department of Public Safety
Division of

Administrative Services

Bill Walker, Governor
Gary Folger, Commissioner

TO: Bidders

DATE: 2/20/2015

FROM: Frank D. Whittington
Building Management Specialist

STATEMENT OF WORK
ABI Evidence Room Upgrades
Anchorage, Alaska
Project # 12-133441F
DPS/SUPPLY

SW-1 SCOPE: The work to be completed by this project consists of renovation of the old crime lab evidence storage rooms into office space as noted in SW-3. The work will be completed for the Facility Management Office, Department of Public Safety (DPS) 524 E. 48th Avenue, Anchorage, Alaska 99503.

SW-2 LOCATION: The work site is located at the Department of Public Safety, Alaska Bureau of Investigation (ABI) Facility located at 5500 Tudor Road, Anchorage, Alaska 99507.

SW-3 PRINCIPAL ITEMS OF WORK: The principal items of work to be completed by this project consists demolition as required, preparation and installation of flooring, ceiling grid, lighting, and painting to convert these rooms into office space.

Primary Work: The primary work requires the contractor to provide all materials, labor, permitting, engineering if needed, tools, equipment, supervision, and overhead to complete all work as stated in SW-1 through SW-6.

1. DPS staff has completed 98% of the demolition and removal of equipment for this project. There needs to be some additional work on the walls and floor to prepare for new coverings as noted below.
2. Concrete floor in several areas (both rooms) have old penetrations for conduit, plumbing, or equipment that were removed but need to be cut off below floor level and filled or capped for preparation of carpet installation. The intent is to have smooth surface on floor for carpeting.
3. Walls had shelving mounted to wall so numerous holes or anchors still in walls need to be removed, patched and prepped for painting.

4. Both rooms have some existing electrical outlets which will remain in place. Contractor to confirm all are operational and repair if needed.
5. See attached drawing of space to identify room # 1 and room # 2.
6. **Room # 1 items listed below until Room # 2 identified.**
7. Room # 1 size is 34 feet long x 15'5" wide with no existing ceiling grid. Several mechanicals are above proposed new ceiling height and will need to be lowered to the new ceiling grid system.
8. Existing ceiling mounted T-12 fluorescent lights will be removed and transported to DPS Supply warehouse for storage. Electrical capped in place.
9. New T-bar ceiling grid will be installed at 9' 6" (114") above finished floor (AFF). See specifications, submittal required. See comment # 6 in Specifications on lay out of new grid.
10. Three (3) air duct terminations will need to be adjusted to new ceiling grid height. Confirm air circulation requirements in room and adjust accordingly.
11. Eight (8) fire sprinkler heads will need to be lowered to new height. (Note: Field verify condition.)
12. One (1) ceiling mounted fire strobe/horn to be lowered to new ceiling height.
13. Provide and install eight (8) new T-8 troffer style fluorescent lighting fixtures into the Room # 1 ceiling grid. Add occupancy sensor to lighting for energy savings. See attached specifications, submittal required. See lighting lay-out drawing in attachments.
14. Demo any protruding pipe, conduit, or other opening below floor level, cap or stuff so concrete filler may be added to bring floor to a smooth surface ready for carpeting. Room # 1 has one known vent pipe but field verify conditions.
15. Prep and install carpet as instructed in specifications.
16. There are several existing electrical outlets (in wall and surface mounted) these will remain in place, confirm working condition and repair if necessary.
17. Provide additional circuits if needed to supply surface mounted wiring and a four (4) outlet receptacle box at each work station approximately eight (8) feet apart. Most existing counter height outlets are centered at 46" AFF so the intent is to match height with new works station outlets. Layout will be determined at award of this bid but it is expected that **each wall will have three (3) work stations**. Surface mount phone/data drops at each proposed work station (use existing data drops that are rolled up when demolition was completed from old work spaces). Coordination with DPS IT section (Statewide Services) will be required. (See specifications, submittal required)

18. Prep and paint as instructed in specifications. All walls & doors (both sides) to be painted.

19. Room # 2 items listed below.

20. Room # 2 size is approximately 30 feet long x 15'5" wide with utility room and outside entrance "mud room" not making this a true rectangular room. There is also a storage vault (no work required) to the north end not part of this project. Vault door will be painted to match other doors in this space.

21. There is partial existing damaged ceiling grid. Existing ceiling grid remnants will require removal and proper disposal. Several mechanicals are above proposed new ceiling height and will need to be lowered to the new ceiling grid system.

22. Existing ceiling grid mounted T-12 fluorescent troffer style lights (5) will be reused and converted to T-8 fixtures with new ballasts and bulbs in Room # 2. One (1) new additional T-8 fixture will be needed in this space. Add occupancy sensor to lighting for energy savings. See attached lighting layout drawing.

23. New T-bar ceiling grid will be installed at 9' 6" (114") above finished floor (AFF). Grids to be 2x4 type; see specifications. Submittal required.

24. Demo any protruding pipe, conduit, or other opening below floor level, cap or stuff so concrete filler may be added to bring floor to a smooth surface ready for carpeting. Room # 2 has several known items so field verify conditions.

25. Fire sprinkler heads from existing ceiling grid should be at required height. (Note: Field verify conditions and adjust accordingly if needed.)

26. Prep and install carpet as instructed in specifications.

27. Provide additional circuits if needed to supply surface mounted wiring and a four (4) outlet receptacle box at each work station approximately eight (8) feet apart. Most existing counter height outlets are centered at 46" AFF so the intent is to match height with new works station outlets. Layout will be determined at award of this bid but it is expected that **each wall will have three (2) work stations**. Surface mount phone/data drops at each proposed work station (use existing data drops that are rolled up when demolition was completed from old work spaces). Coordination with DPS IT section (Statewide Services) will be required. (See specifications, submittal required)

28. Provide any drawings and acquire any permits needed for completion of project.

29. Add Exit light at exterior door location.

30. Prep and paint as instructed in specifications. All walls & doors (both sides) to be painted.

31. Other area work to be completed below.

32. Entrance solid door on East side of building (SE @ room 122) to **have glass put into existing door if possible** or removed and replaced with half glass door. Match existing finishes, paint, hardware, closures to the original. (A1 drawing shows room location of room 122)
33. Submittals, equipment, & installation materials required as shown and must be approved by DPS project manager before ordering.
34. It is anticipated that 95% of this work can be accomplished during normal hours but there may be after hours work needed for switch over of the electrical or other systems at for this project.
35. Bonding will not be required for this project.
36. **Substantial completion by June 19, 2015.**

All questions pertaining to this contract and the administration of said contract will be sent via email to (frank.whittington@alaska.gov)

SW-4 TOUR OF JOB SITE: Site tour will be conducted on **Friday, February 27, 2015 at 10:00 a.m.** at 5500 Tudor Road, Anchorage, Alaska 99507. Confirmation of participation must be arranged by either email, fax or calling Mr. Frank D. Whittington, Building Management Specialist at (907) 929-8952 prior to time of walkthrough.

SW-5 SPECIFICATIONS: Contractors must comply with OSHA safety standards. All work is to be performed in accordance with industry standards and all requirements of the State of Alaska, UL, NFPA, & IFC Standards, ASME Section IV Certified, "H" Stamp, or applicable codes. The contractor will be required to submit product submittals prior to purchase or installation. Contractor will provide all labor, materials, permitting, tools, equipment and supervision to complete this work. All materials removed during project will be the responsibility of the contractor to remove from job site and be properly disposed. **Contractor will be required to complete background checks of all personnel upon award and prior to working within the facility.**

SW-6 BID DEADLINE: You must contact Mr. Frank D. Whittington, Building Management Specialist at (907) 929-8952, or Fax: 907-561-9178 or email (frank.whittington@alaska.gov) with your bid. **The Bid Deadline for this project will be Thursday, March 12, 2015 at 1:00 pm AST.**