

STATE OF ALASKA RFP 2015-0800-2707
AMENDMENT NUMBER 6

RETURN THIS AMENDMENT IN YOUR PROPOSAL TO:



Department of Commerce,
Community and Economic Development
Attention: Gina Chalcraft
State Office Building - Ninth Floor
333 Willoughby Avenue
P.O. Box 110803
Juneau, AK 99811-0803

THIS IS NOT AN ORDER

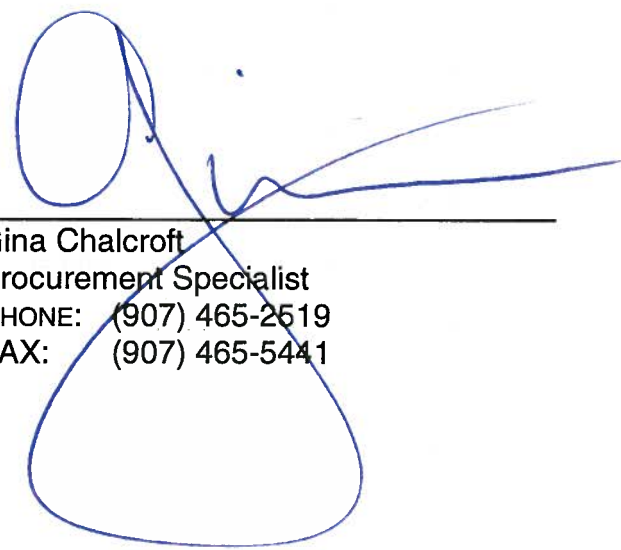
DATE AMENDMENT ISSUED: September 30, 2014

RFP TITLE:	Alaska Community Coastal Protection Project
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THERE IS NO CHANGE TO THE RFP PROPOSAL RECEIPT DEADLINE: Proposals must be time and date stamped by the issuing office no later than 2:00 PM., Alaska Standard Time on Tuesday, October 14, 2014. An offeror's failure to submit its proposal prior to the deadline will cause the proposal to be disqualified. Late proposals or amendments will not be opened or accepted for evaluation.

IMPORTANT NOTE TO BIDDERS: In order for your proposal to be considered responsive, this amendment, in addition to your proposal and all other required documents, must be signed, dated, and included in your proposal. All other sections of the RFP remain the same.


Gina Chalcraft
Procurement Specialist
PHONE: (907) 465-2519
FAX: (907) 465-5441

NAME OF COMPANY

SIGNATURE DATE

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The following questions have been asked and answered

Q. Can you please explain the origin of the project? Why now?

A. As discussed on page 20 of RFP 2015-0800-2707, the project is funded by the federal Coastal Impact Assistance Program (CIAP), whose purpose is to benefit the natural coastal environment. The U.S. Fish and Wildlife Service is the federal funding agency. Commerce applied for approval of this project in the Alaska CIAP Plan in 2010, and the federal award was issued to the State of Alaska in late 2013. Grant funds are passed through the Department of Natural Resources to the Department of Commerce.

All three of the communities -- Kivalina, Shaktoolik and Shishmaref -- have been the subject of much study over the last 10-20 years, however none* have developed a shared, long-range vision and framework which outlines projected timelines and the sequencing of tasks and subtasks the community and agencies will take to accomplish each community's resiliency goals and objectives for the next ten to twenty years. (*An adaptation plan was recently developed for Shaktoolik, which was intended to set the stage for this project.) This project is especially relevant now because of the current and imminent threats each community faces.

Q. Who is the client?

A. The State of Alaska.

Q. Can you give a range of the possible budget for relocation?

A. That is something that will be discussed with the community.

Q. What is the funding source?

A. Federal.

Q. Will studies be made available?

A. The Project Manager will direct the selected contractor(s) to the reports and studies she is aware of. Many of these are available in electronic format and online. It will be the contractor's job to gather this information as part of Phase 1 of the Scope of Work (see RFP 2015-0800-2707, page 22).

Q. There is a request for an organizational chart in 6.04 and 6.05, does the state want two organizational charts?

A. No, one will be sufficient.

Q. Please confirm that proposers are supposed to insert an itemized cost of employee time into the body of the offer, per the directions in the RFP. On page 25, under 6.05 Experience and Qualifications, the RFP says

"...provide the following information about each person listed:

a. Title,

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- b. Resume,
- c. Location(s) where work will be performed,
- d. **Itemize the total cost and number of estimated hours for each individual named above."**

To address 6.05 part d, we intend to include a small table in our proposal with our proposed team members, their estimated hours, and the associated cost of those hours. We wanted to make sure this is an acceptable approach since the cost is otherwise supposed to be isolated in the original copy of the proposal and excluded from the other copies. Please let us know if, for evaluation purposes, it would be better to exclude the cost component (part 6.05 d) from the proposal copies and only include the hours allocated to each team member.

A. d is deleted in its entirety:

~~d. **Itemize the total cost and number of estimated hours for each individual named above."**~~

And replaced with the following:

Itemize the number of estimated hours for each individual named above.

Please do not include pricing information anywhere else in your proposal other than on Attachment 5.

Q. On page 26, Section 6.05 of the RFP asks that the offeror provide reference names and phone numbers. However, under the evaluation criteria on page 28, the RFP evaluation criteria discusses letters of reference. Please clarify whether including a list of references and contact information is acceptable, or if the evaluation team would prefer letters of reference from previous clients. If so, how many letters should we include?

A. The list of references and contact information referred to on page 26, Section 6.05 of the RFP are a minimum requirement. As this section states: *"An offeror's failure to demonstrate how they meet these minimum prior experience requirements will cause their proposal to be considered non-responsive and their proposal will be rejected."*

The letters of reference referred to in Evaluation Criterion 7.03 [m] on page 28 of the RFP are not a requirement; however the offeror may receive added points if letters of reference are included.

Q. In Section 7.03[m], on page 28 of the original RFP, it mentions 'letters of recommendation'. However in Section 6.05 Project Experience, it requests a list of references, but not letters.

Does the Offeror need to provide letters of recommendations within the submissions?

A. See above answer.

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Q. In Section 2.08 (Project Experience) of the original RFP, it had required that “the Offeror must ... be able to show prior experience in project management for large capital projects...”. In Amendment Number 5 this was changed to the Project lead/manger must have three years of project management experience for large capital projects.

Is the intent of the change to shift the required experience from the Offeror to the Project Manager specifically?

A. No, this change allows the offeror or the project lead/manager to meet the prior experience requirement.

Q. Also is the change from project management to planning project management supposed to indicate that the lead manager must have both planning experience for capital projects AND project management experience for large capital projects?

A. No, the change was made to clarify that experience in planning for large capital projects is the requirement. While experience in project management for large capital project is considered beneficial (additional points may be earned through the evaluation criteria; see Evaluation Criteria 7.03 [c] and [d]), this experience is not a requirement.

In attendance at the Pre Proposal Conference:

Janine Kuehn	ERM
Paul Douglass	ERM
Else Madsen Goltz	WH Pacific
Suzanne Taylor	WH Pacific
Thea Agnew Bemben	Agnew Beck
Cynthia Trapp	UMIAQ
Evan Wasserman	URS
Elizabeth Appleby	URS
Chris Beck	Agnew Beck
Shelly Wade	Agnew Beck
R. Scott Simmons	URS
Elizabeth Benson	ASRC Energy
Erika Green	UMIAQ
Liza Sander	Ecology & Environment
Dave Cooper	Summit Consulting Services
Chris Allard	Summit Consulting Services
Laurie Cummings	HDR
Steve Konkol	UAA
Barbara Sheinberg	Sheinberg Associates
Chelsea Ward-Waller	Denali Daniels & Assoc.