

## Why ORPIN?

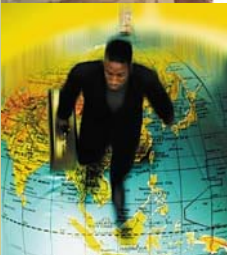
### **Government Contracting:**



*ORPIN is the State of Oregon's online procurement system; it is designed to meet the needs of procurement offices and suppliers.*



*ORPIN provides current information to registered users about opportunities to bid or submit proposals for state contracts.*



*Procurement staff from state agencies and a growing number of local government offices find ORPIN to be the most effective way to advertise contracting opportunities to the public and track contract activities in the growing global economy.*



### **Meeting Supplier Needs:**

*Solicitation notices are placed on the system daily offering suppliers a vast selection of contracting opportunities to choose from. The E-bidding feature allows suppliers to submit pricing to agencies from the convenience of their own desktop.*

State of Oregon  
Department of Administrative Services  
Procurement Services

# ORPIN

*Oregon Procurement  
Information Network*

**<http://orpin.oregon.gov>**



**State of Oregon  
Department of Administrative Services  
Procurement Services**

1225 Ferry Street SE  
Salem, Oregon 97301



***Government contract  
opportunities at your fingertips!***

## ORPIN:

### *An essential business tool*



Business owners interested in doing business with government are missing out on many opportunities if they are not using **ORPIN** to find bid and RFP notices.

Business owners may look for opportunities to bid on contracts 24/7. Registering as a supplier on ORPIN is as easy as 1•2•3!

1. Log onto:  
<http://orpin.oregon.gov>
2. Register as a supplier:  
Keep a record of your username and password!
3. Choose from optional features outlined below.

#### **Optional Features:**

**Email Notification:** Free to all suppliers, this feature allows you to receive automatic notification via email of new opportunities that match the goods and services in your profile.

**Electronic Bidding:** This feature streamlines the quote process for suppliers and buyers alike by allowing suppliers to enter their bids directly into ORPIN. Electronic Bidding is available at no cost to suppliers.

## Get in the loop!

### **ORPIN: A key economic link**

The Department of Administrative Services (DAS) and other state agencies that contract for goods, supplies, construction, trade and professional services promote open and fair contracting practices by using ORPIN. Oregon's economic stability comes from our thriving small business community, including women, minorities and emerging small businesses. Posting opportunities on ORPIN helps local businesses find public contract opportunities.



#### **Need Help?**

The ORPIN Help Desk is available Monday - Friday from 7:30 a.m. to 4:30 p.m. (except for holidays). Email us for additional support at [info.orpin@oregon.gov](mailto:info.orpin@oregon.gov) or call (503) 378-4642 to reach our automated phone tree for answers to some of the most commonly asked questions.

ORPIN FAQ's are also available online at:  
[www.oregon.gov/DAS/EGS/ps/Pages/ORPIN-FAQ.aspx](http://www.oregon.gov/DAS/EGS/ps/Pages/ORPIN-FAQ.aspx)

## ORPIN:

### *An essential procurement tool for government agencies*

ORPIN offers multiple advantages to state agencies and local governments. Agency personnel can:



- ↳ Post solicitations on-line for maximum exposure to potential bidders
- ↳ Widen the supplier base for your solicitations and get the best pricing
- ↳ Encourage supplier diversity
- ↳ Look up price agreements available for use by Oregon Cooperative Procurement Program (ORCPP) members and state agencies
- ↳ Research contracts and the history of contracts and awards currently in use
- ↳ Look for opportunities to "piggy-back" on contracts from other governmental entities
- ↳ Find useful forms and formats for solicitation documents

## Contact Us!

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