

**STATE OF ALASKA RFP 2014-0800-8159 – Film Representation for Alaska
AMENDMENT NUMBER 6**

RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:



Department of Commerce
Community & Economic Development
Attention: Gina Chalcroft
State Office Building - Ninth Floor
333 Willoughby Avenue
P.O. Box 110803
Juneau, AK 99811-0803

THIS IS NOT AN ORDER

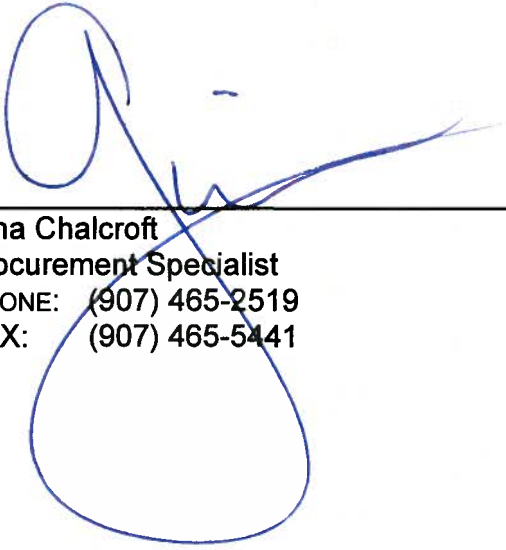
DATE AMENDMENT ISSUED: June 18, 2013

RFP TITLE:	Film Representation for Alaska
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THERE IS NO CHANGE TO THE RFP PROPOSAL RECEIPT DEADLINE: Proposals must be time and date stamped by the issuing office no later than 2:00 PM., Alaska Standard Time on Friday, June 28, 2013. An offeror's failure to submit its proposal prior to the deadline will cause the proposal to be disqualified. Late proposals or amendments will not be opened or accepted for evaluation.

IMPORTANT NOTE TO BIDDERS: In order for your proposal to be considered responsive, this amendment, in addition to your proposal and all other required documents, must be signed, dated, and included in your proposal. All other sections of the RFP remain the same.



Gina Chalcroft
Procurement Specialist
PHONE: (907) 465-2519
FAX: (907) 465-5441

NAME OF COMPANY

SIGNATURE

DATE

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The following questions have been asked and answered:

- Q.** You mentioned that Sole Proprietors did not need to show proof of work mans comp if there is no one working under them. I have an LLC for my company, but am the sole member and have no one working under me. Would we fall under this same field, or because of it being an LLC would I still need to attach that insurance coverage to my company.
- A.** If you have no employees and therefore have no worker's compensation insurance; please state that in your proposal. If awarded a contract; you must provide a copy of your insurance showing that you have all the required coverage.
- Q.** I intend to submit my proposal in a similar format that I use when speaking with investors and producers- much like one-sheets for the various projects I have worked on. I know that there is a 99 page limit, but is there likewise a minimum?
- A.** No.
- Q.** One last question in regards to once the contract is awarded. Will the person awarded the contract be able to also bring projects of their own to Alaska? Or would this be looked at as a conflict of interest?
- A.** The State of Alaska allows their contractors to work on other projects. If you were awarded a contract and then sought to bring on new clients, you would need to inform the State so the State could make a determination at that time.
- Q.** Attachment 5 states:
"Please do not include pricing information anywhere else in your proposal other than on Attachment 5."
- Question: Does the above statement mean that this page (attachment 5) is the **only** page within the proposal that outlines our projected fee(s) **OR** should we include a one page breakdown of how we arrived at our budget projection?
- A.** Yes, that is the only page within your proposal that should outline your fees. The successful Contractor will be required to provide the breakdown information before contract award.
- Q.** The proposed contract scope is primarily for utilizing our motion picture business contacts in Los Angeles to promote Alaska as a film location. We can utilize the tax credits as incentive to bring business to Alaska. The administration and selection of the tax credit award process is in your department. This selection process or assistance is not part of this contract. Is that correct?
- A.** Yes.

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- Q.** I know that another offeror asked how detailed you wanted everything and you said it didn't have to be too intense. Do "One Sheets" along with budget and Executive summary work for you? Or is there a minimum page amount you would like on all of my past projects?
- A.** My answer was specific to how detailed offerors' Cost Schedule should be. As long as you follow the format and include all the required information, it's up to each offeror as to how they represent themselves in their proposal.
- Q.** I have additional knowledge with promotions and holding various events- would you like a budget breakdown on this and my past experience as well so as to show you my ability for holding events for people down in LA? There are multiple skill sets requested for this contract, of which I am able of doing and have done in the past- should I include these details as well, or would you prefer I stick to my experience in film and television alone.
- A.** As long as you follow the format and include all the required information, it's up to each offeror as to how they represent themselves in their proposal.
- Q.** Can you clarify the Alaska Bidder (2.14), Veteran (2.15) and Offeror's Preferences (2.17) and how they impact the scoring of the proposals. Do the Bidder and Veteran preferences only apply to the scoring of the pricing component of the proposals? Can a firm qualify for all three preferences?
- A.** The 5 percent Alaska Bidders Preference and the 5 percent Alaska Veterans Preference is applied PRIOR to evaluation; meaning the 5 percent or 10 percent comes off the offeror's Price prior to evaluation – no points are awarded. The 10 percent Alaska Offeror's Preference is worth 10 points. An Alaska based offeror can possibly receive the full 100 points and a non Alaska based offeror can possibly receive 90 points. Yes, an Alaskan firm can qualify for all three preferences.

There are no roads in or out of Juneau. Offerors are hereby notified that overnight and second day express delivery services rarely occur. Offerors should plan on a minimum of three days for delivery of their proposals.