

## **Addendum 1**

### **Anchorage Pioneer Home South Building Boiler Replacement ANC 13-50C**

#### **CLARIFICATION:**

- Section 01230 Alternates is not being used on this project. Disregard listing on Table of Contents
- Section 01541 Keys is part of the packet but was left out of the bid packet in error. It is attached for Bidders use.

Issue Date: May 16, 2013

Issued By: Mark Moon, Project Manager

**Contractor must acknowledge receipt of this addendum on the bid form to avoid being disqualified.**

Thank You

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SECTION 01541  
FACILITY KEYS

PART 1 GENERAL Not Used

PART 2 PRODUCTS Not Used

PART 3 EXECUTION Not Used

3.01 FACILITY KEY REQUEST

A. Submit written key request on CONTRACTOR company letterhead to the DEPARTMENT a minimum of 5 working days prior to the time key(s) will be needed.

1. Include the following information in the written key request:

- a. List all sub-tier subcontractors between CONTRACTOR and the subcontractor needing access.
- b. Name the person who will carry key on his/her person.
- c. List all door numbers where their access is requested.
- e. Signature of person authorized by Contractor Authorities form to request keys for this project.

3.02 KEY ISSUANCE

A. Keys shall be picked up by the CONTRACTOR authorized representative from the Engineer.

3.03 KEY CONTROL

A. The CONTRACTOR shall maintain a Key Control Log for all requests/issuances/returns of keys for the project.

3.04 KEY RETURNS

A. Return all keys directly to the Engineer.

3.05 LOST KEYS

A. Report all missing keys immediately to the Engineer.

3.06 LOST KEY FEES

A. The fee for changing each lock operated by the lost key shall be \$50 per lock.

END OF SECTION