

Trust

Alaska Mental Health Trust Authority

Technical Assistance

RFP 27-001M

Amendment #3

Issued September 16, 2026

This amendment is being issued to answer submitted questions and make a revision to the RFP.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.



Valette Keller
Procurement Officer
907.269.6039
valette.keller@alaska.gov

COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the Trust:

Question 1: For the Alaska Bidder Preference Certification form, we operate as a fully remote company and do not maintain a commercial office. We do have employees based in Anchorage who work from their home offices. Does an employee's home office in Anchorage satisfy the "place of business within the state staffed by the bidder or offeror or an employee" requirement under AS 36.30.990(2)(C)?

Answer: 2 AAC 12.990(b)(3) defines "place of business" in AS 36.30.990(2)(C)'s requirement that a person "maintain[] a place of business in the state staffed by the bidder or offeror or an employee of the bidder or offeror for a period of six months immediately preceding the date of the bid or proposal" as "that location at which normal business activities are conducted, services are rendered, or goods are made, stored, or processed; a post office box, mail drop, telephone, or answering service does not, by itself, constitute a 'place of business'."

Further, 2 AAC 12.990(b)(7) defines "staffed" in AS 36.30.990(2)(C)'s requirement that a person "maintain[] a place of business in the state staffed by the bidder or offeror or an employee of the bidder or offeror for a period of six months immediately preceding the date of the bid or proposal" to mean "that the bidder or at least one employee of the bidder is a resident of this state under AS 16.05.415(a)."

Note that while I can direct you to relevant authorities, I am not an attorney so I'm unable to give legal advice.

Question 2: If we decide to apply for a specific Key Area, are vendors required to demonstrate capabilities and accept contracts for all sub-components within that area, or can they submit a proposal tailored to a subset of tasks?

Answer: While not every project assigned to a contractor under a Key Area will involve every aspect of that Key Area, successful contractors will be expected to have experience with all of the aspects of the Key Area or Areas for which they submit their proposal.

Question 3: Sec. 1.04 Prior Experience states: "Offerors must document 3 specific projects and organizations...Mental Health Trust projects should be excluded from this list." Could you please clarify what is meant by a "Mental Health Trust project"? There are numerous projects/project types that could be included/excluded based on how this is defined. Does "a Mental Health Trust project" include projects for organizations completed under a Trust TA work order and/or projects that were funded by the Trust but resulted in a contract directly between an organization and the consultant?

Answer: Mental Health Trust projects are those funded by the Trust.

Changes to the RFP:

Change 1: Section 5.04 Experience and Qualification on page 20 of the RFP, remove question 2) c): “Has the firm provided references from previous clients?”
