

Proposed Amendment to the Alaska Psychiatric Institute
Governing Body Bylaws - Patient Grievances
(September 15, 2026)

- A. The Governing Body is responsible for maintaining a grievance process for patients. This process will include at least the following:
- a. Written and oral notification of patient rights must be provided to patients;
 - b. The presence and availability of a Patient Advocate on-site;
 - c. The right of each patient to file complaints OR GRIEVANCES both in writing and verbally to staff;
 - d. THE RIGHT OF EACH PATIENT TO BRING A GRIEVANCE DIRECTLY TO THE IMPARTIAL BODY;
 - e. The right of each patient to appeal any decision made by staff to the ~~Patient Appeals Board (PAB)~~ IMPARTIAL BODY. THE IMPARTIAL BODY SHALL INCLUDE THREE MEMBERS OF THE API ADVISORY BOARD (ESTABLISHED IN SECTION 4 OF THESE BYLAWSS). THE GOVERNING BODY CHAIR SHALL APPOINT THE THREE IMPARTIAL BODY MEMBERS. ~~The PAB is a subcommittee of the Governing Body. The membership of this subcommittee shall be as follows:~~
 - i. ~~The Chair of the PAB will be nominated by any member of the Governing Body and shall be elected by a majority vote of the voting members. The Chair shall be elected for a term of two years and may be elected for additional terms. The PAB will include both members of the Governing Body and Advisory Board and will require a quorum of at least three members to conduct business.~~
 - f. The IMPARTIAL BODY ~~PAB~~ shall meet on matters of patient advocacy and review AND ISSUE A DECISION ABOUT A GRIEVANCE ~~any appeal~~ within 30 days of submission TO THE BODY FROM THE GOVERNING BODY CHAIR. ~~Meetings will be publicly noticed, and t~~To ensure patient privacy, the IMPARTIAL BODY ~~PAB~~ will go into Executive Session when reviewing a PATIENT GRIEVANCE. THE API QUALITY AND PERFORMANCE IMPROVEMENT DIRECTOR SHALL SERVE AS A SUBJECT MATTER EXPERT TO THE IMPARTIAL BODY. ~~complaints and appeals. The PAB will submit written recommendations to the Governing Body.~~
 - g. ~~As a subcommittee of the Governing Body, the PAB will meet as often as necessary. Meeting space — physical and/or virtual — shall be provided by API.~~