

# Request for Information



State of Alaska  
Department of Health  
Division of Senior and Disabilities Services

**RFI Number: 26-006**  
**Date Issued: May 11, 2026**

## **SENIOR AND DISABILITIES SERVICES EARLY INTERVENTION/INFANT LEARNING PROGRAM STATEWIDE EQUITY PROJECT: GRANTEE FUNDING FORMULA**

### **Introduction:**

The Alaska Department of Health (DOH), Division of Senior and Disabilities Services (SDS), Early Intervention/Infant Learning Program (ILP) is seeking information from qualified vendors regarding the development of a grantee funding formula methodology that will be used by the State in the next competitive funding cycle (FY29) to guide the distribution of state and federal grant funds to regional ILP grantees. The formula will consider actual and potential revenue sources available to programs; regional cost differences; travel expenses; population and enrollment numbers; intensity of services provided by each region; and other factors to be determined.

Interested entities should have knowledge of Early Intervention federal and state regulations and experience assisting other states with similar work. If solicited and a contract is put into place, the State ILP team would meet regularly with the contractor to provide guidance and data to inform the new funding distribution methodology.

### **Background Information:**

ILP is a statewide early intervention home visiting program with a parent coaching model dedicated to helping families with children experiencing developmental delays. ILP services may include developmental screening and evaluation; hearing and vision screening and services; family service coordination; physical therapy; occupational therapy; speech therapy; infant mental health services; playgroups; social supports; and parenting skills supports.

Fifteen regional ILP programs provide services statewide, in families' homes, or at community locations. Services are required to be available equitably, and waitlists are not allowed. Currently, ILP distributes federal and state funds to the fifteen regional programs with consideration to factors including program size, enrollment numbers, population data, Medicaid enrollment, and travel costs. However, while these factors are considered, they have not been developed into a structured funding formula. Each program, especially those smaller and in rural locations, faces significant challenges unique to its geographic location, therefore establishing a funding formula will allow ILP to distribute federal and state funds based on each program's needs, the cost of operating the program, and geographic differences.

ILP's goal is to create a funding methodology that will include all factors that impact the cost of administering an early intervention program in Alaska and provide an equitable method of distributing funds. The funding

formula should consider revenue that each program is able to generate through public and private insurance, Medicaid Administrative Claiming funds, Targeted Case Management billing, and local grants.

**Response Information:**

Vendors who believe they can provide the above services are invited to respond to this RFI. Responses should include:

1. Vendor's complete company name, address, telephone number, and email address for the vendor's contact person.
2. Description of company or organization's capabilities and experience related to creating funding formulas.
3. Description of knowledge and experience working with Early Intervention Part C state or regional programs.
4. Description of company's ability to complete work in twelve (12) months.
5. Description of company's overall staffing plan and estimated costs.

**Procurement Officer Contact Information**

Interested parties who can create a funding formula as described in this RFI must submit their response in writing via email by 5:00 p.m., prevailing Alaska time, on Monday, June 8, 2026, to the following individual:

Anneliese Zlitni  
Procurement Officer  
Department of Health  
Departmental Support Services  
anneliese.zlitni@alaska.gov

All questions must be directed to the procurement officer listed above.

Please also copy [doh.procurement.proposals@alaska.gov](mailto:doh.procurement.proposals@alaska.gov) on the email submission.

It is the responsibility of the interested party to follow up with the procurement officer listed above to ensure their response was received prior to the time and date specified.

**Important Notice:**

This RFI does not extend any rights to prospective vendors or obligate the State to conduct a solicitation or execute a contract. Nor will the State be financially responsible for any costs associated with the preparation of any response to the requested information. This RFI is issued for the sole purpose of obtaining information as described in this notice. However, the information obtained from this request may be used to prepare a solicitation or contract in the future.

**Disclosure of Response Contents:**

If a solicitation or contract results from this RFI, all response information, including the name of the respondent, will be held confidential until the time a Notice of Intent to Award is issued. If a contract is

executed, responses will be held confidential until the time of contract execution. Thereafter, responses will become public information.

The Alaska Public Records Act (ARPA) requires public records to be open to reasonable inspection.

Trade secrets and other proprietary data contained in responses may be held confidential if the respondent requests that in writing to the procurement officer, and if the procurement officer agrees in writing. The respondent's request must be included with the response, must clearly identify the information to be held confidential, and must include the reasons for confidentiality.