

Request for Information



State of Alaska
Department of Health
Division of Senior and Disabilities Services

RFI Number: 26-008

Date Issued: Monday, April 27, 2026

Medicaid Administrative Claiming Stratified Random Moment Time Study

Introduction:

The Alaska Department of Health (DOH), Division of Senior and Disabilities Services (SDS) is seeking information from qualified vendors regarding the implementation and operation of a stratified time-study infrastructure for Medicaid Administrative Claiming (MAC). SDS is exploring contractor capabilities to manage the infrastructure and quarterly cost pool data and provide training, quality assurance, quality improvement, and a platform for reporting and invoicing.

Background Information:

SDS currently has two MAC structures that provide a necessary and vital revenue source for multiple programs (See Attachment 1 - Alaska MAC Operations Guide). These MAC structures include a random-moment time study (RMTS) administered by an external software vendor and a set activity reimbursement model.

Infant Learning Program (ILP) agencies are reimbursed at a set rate for eligible activities that include: providing Medicaid outreach to families with children aged birth to three; facilitating Medicaid applications; and arranging transportation.

SDS is in the process of streamlining these and implementing a single, consistent time-study methodology for all programs to improve quality assurance and ensure compliance with state and federal audits and requirements.

Many agencies currently participating in MAC through SDS are small organizations with very few staff. SDS has identified limitations with the current MAC structures. Using a truly random distribution often leads to an inconsistent number of samples per agency and/or staff. SDS intends to implement a stratified sampling method to ensure that each agency, and its staff, is adequately represented.

This stratified sampling method will establish new MAC codes to ensure that MAC covers all activities that contribute to the efficient and effective administration of the Medicaid program.

SDS is additionally working with partner agencies to expand its information and referral network, referred to as the No Wrong Door (NWD) network. Many agencies in Alaska's NWD network already participate in MAC through SDS. SDS anticipates adding new agencies in the future as this project continues.

Response Information:

Vendors who believe they can provide the above services are invited to respond to this RFI. Responses should include:

1. Provide the vendor's complete company name, address, telephone number, and email address for the vendor's contact person.
2. Describe company or organization's capabilities and experience related to stratified time study and an integrated system that documents all costs at the individual staff level.

3. Describe knowledge and experience working with MAC, including tasks such as tracking participating agencies' time, costs, and other relevant information to ensure compliance with state and federal requirements.
4. Describe staff knowledge and experience updating and implementing a Public Assistance Cost Allocation Plan (PACAP).
5. Describe availability to begin work on the project upon potential award execution and length of time to complete implantation based on the MAC operations guide implementing the stratified time study by August 1, 2026 and time and cost pools by October 31, 2026.
6. Describe vendor's overall staffing plan and estimated costs, including implementation cost and annual cost for ongoing operational quality assurance, cost pool collection and analysis, onboarding, and training new NWD network agencies.

Procurement Officer Contact Information

Interested parties who can create stratified time study and integrated system for MAC, as described in this RFI, must submit their Microsoft Word or pdf response in writing via email by 10:00 a.m., prevailing Alaska time, on Friday, May 8, 2026, to the following individual:

Anneliese Zlitni
Procurement Officer
Department of Health
Departmental Support Services
anneliese.zlitni@alaska.gov

All questions must be directed to the procurement officer listed above.

Please also copy doh.procurement.proposals@alaska.gov on the email submission.

It is the responsibility of the interested party to follow up with the procurement officer listed above to ensure their response was received prior to the time and date specified.

Important Notice:

This RFI does not extend any rights to prospective vendors or obligate the State to conduct a solicitation or execute a contract. Nor will the State be financially responsible for any costs associated with the preparation of any response to the requested information. This RFI is issued for the sole purpose of obtaining information as described in this notice. However, the information obtained from this request may be used to prepare a solicitation or contract in the future.

Disclosure of Response Contents:

If a solicitation or contract results from this RFI, all response information, including the name of the respondent, will be held confidential until the time a Notice of Intent to Award is issued. If a contract is executed responses will be held confidential until the time of contract execution. Thereafter, responses will become public information.

The Alaska Public Records Act (ARPA) requires public records to be open to reasonable inspection.

Trade secrets and other proprietary data contained in responses may be held confidential if the respondent requests that in writing to the procurement officer, and if the procurement officer agrees in writing. The respondent's request must be included with the response, must clearly identify the information to be held confidential, and must include the reasons for confidentiality.