

STATE OF ALASKA

Department of Health
Division of Departmental Support Services



Family Engagement and Leadership Training

IRFP 2026-1600-0236

Amendment No. One

March 27, 2026

This amendment is being issued to answer inquiries pertaining to the IRFP.

Offerors must use Submittal Form A – Offeror Information to acknowledge this amendment.

Failure to do so may result in the rejection of your proposal. Only the IRFP terms and conditions referenced in this amendment are being addressed. All other terms and conditions of the IRFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions and Answers in Response to the IRFP:

Question 1: What is the on-site requirement? The RFP [IRFP] states “travel to other sites will not be required,” can you please clarify?

Answer 1: There is no travel to other sites.

Question 2: Will the chosen contractor have access to the previously used recruitment data/strategies to ensure there isn't duplication?

Answer 2: Yes, though not much was completed.

Question 3: Is there an existing list of desired groups for which FELT participation is desired?

Answer 3: Yes, the division has a list started.

Question 4: What is the estimated number of hours per week/month that the previous contractor spent supporting this engagement?

Answer 4: The prior contractor's work was scoped based on deliverables and project needs rather than tracked by hours, so the division is unable to provide an accurate estimate.

Question 5: Are there any material differences in the current RFP [IRFP] and the contractor's role/task that we should be aware of (enhancements etc.)?

Answer 5: No.

Question 6: Can participant outreach be conducted virtually? Should materials be in physical format and involve mailing? If so, has there been an approved process for such outreach?

Answer 6: Yes, outreach may be conducted virtually. There was no approved or standardized process for outreach.

End of Amendment