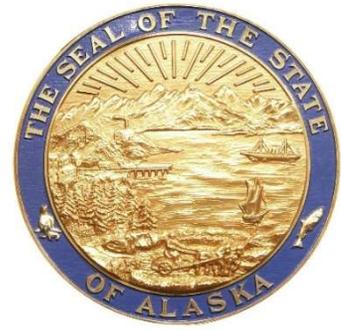


STATE OF ALASKA INVITATION TO BID (ITB) AMENDMENT NO. 1



PALMER AIRPORT AS NEEDED AVIATION FUELING SERVICES

ITB 2026-1000-0253
ISSUED 03/08/2026

THIS ADDENDUM HAS BEEN ISSUED TO MAKE CHANGES TO THE ITB

IMPORTANT NOTE TO BIDDERS:

Bidders are required to sign and return this addendum page with their bid. Failure to do so may result in rejection of the bid. This addendum modifies only the ITB terms and conditions specifically identified herein. All other terms and conditions of the ITB remain unchanged. This addendum is incorporated into and made part of the ITB and consists of **two (2) pages**.

CONTRACTING OFFICER

Madelyn F. Lowe

Fire Protection Program

(907) 761 – 6351

madelyn.lowe@alaska.gov

Company Name:

Alaska Business License No.:

Phone Number:

Email Address:

Authorized Representative Name:

Authorized Representative Signature:

Date Amendment Signed:

The ITB is hereby amended as follows. All other terms and conditions remain unchanged and in full force and effect.

1. The Bid Schedule has been revised. A new version of the Bid Schedule is provided as **Attachment A** to this amendment. Bidders must use the revised Attachment A – Bid Schedule when submitting their bid. Bids submitted using a previous version of the Bid Schedule may be considered non-responsive.

Attachment A – Revised Bid Schedule

End of Amendment No. 1

ATTACHMENT A – REVISED BID SCHEDULE

This bid schedule is used to obtain pricing for into-plane fueling services at the DFFP Palmer facility. Pricing submitted in this schedule will be used solely for bid evaluation purposes.

The State intends to award contracts to all bidders determined to be responsive and responsible under this ITB. Contracts awarded under this solicitation will be used on an as-needed basis. Award of a contract does not guarantee that a Contractor will receive any minimum number of service requests, gallons pumped, operational support days, or after-hours call outs.

When services are required, the State will determine which Contractor to contact based on operational needs, contractor availability, equipment capability, and past performance. Quantities shown in this bid schedule are estimates for evaluation purposes only. Actual quantities may vary depending on the operational needs of the State, and no minimum purchase or service level is guaranteed.

(A) EQUIPMENT IDENTIFICATION

Bidders shall identify the refueling equipment that will be used to perform services under this contract. The information provided will be used to verify that the bidder has the operational capability to perform into-plane fueling services at the DFFP Palmer facility.

The State reserves the right to request documentation verifying the meter certification and operational status of any refueling equipment proposed under this solicitation. The State also reserves the right to inspect the equipment identified in this bid to verify its condition, configuration, and capability to perform the required services prior to contract award.

Use the table below to identify each refueling unit proposed for use under this contract and provide the requested information.

REFUELING UNIT 1	
MAKE	
MODEL	
FUEL TYPE SUPPORTED (JET A / AVGAS)	
TANK CAPACITY (GALLONS)	
METER TYPE	
METER CERTIFICATION STATUS	

REFUELING UNIT 2	
MAKE	<hr/>
MODEL	<hr/>
FUEL TYPE SUPPORTED (JET A / AVGAS)	<hr/>
TANK CAPACITY (GALLONS)	<hr/>
METER TYPE	<hr/>
METER CERTIFICATION STATUS	<hr/>

REFUELING UNIT 3	
MAKE	<hr/>
MODEL	<hr/>
FUEL TYPE SUPPORTED (JET A / AVGAS)	<hr/>
TANK CAPACITY (GALLONS)	<hr/>
METER TYPE	<hr/>
METER CERTIFICATION STATUS	<hr/>

If more than three refueling units are proposed for use under this contract, the bidder shall complete the additional equipment identification pages provided at the end of this bid schedule.

(B) INTO-PLANE FUELING SERVICE FEES

Bidders shall provide a firm per-gallon service fee for each fuel type. The Sub Total and Total Annual Cost columns are provided for convenience. If a discrepancy exists between the Service Fee (unit price per gallon) and the calculated Sub Total or Total Annual Cost, the Service Fee shall govern for purposes of bid evaluation.

YEAR	FUEL TYPE	SERVICE FEE	GALLONS	SUB TOTAL	TOTAL ANNUAL COST
ONE	JET A	\$ _____	X 45,000 =	\$ _____	\$ _____
	AVGAS	\$ _____	X 1,000 =	\$ _____	
TWO	JET A	\$ _____	X 45,000 =	\$ _____	\$ _____
	AVGAS	\$ _____	X 1,000 =	\$ _____	
THREE	JET A	\$ _____	X 45,000 =	\$ _____	\$ _____
	AVGAS	\$ _____	X 1,000 =	\$ _____	
FOUR	JET A	\$ _____	X 45,000 =	\$ _____	\$ _____
	AVGAS	\$ _____	X 1,000 =	\$ _____	
FIVE	JET A	\$ _____	X 45,000 =	\$ _____	\$ _____
	AVGAS	\$ _____	X 1,000 =	\$ _____	

For evaluation purposes, the State will calculate the estimated annual cost using the following formula:

Jet A Sub Total = Service Fee (\$/gallon) × 45,000 gallons

AvGas Sub Total = Service Fee (\$/gallon) × 1,000 gallons

Total Annual Cost = Jet A Sub Total + AvGas Sub Total

Fuel costs will be reimbursed separately at the Contractor’s actual supplier invoice cost for fuel delivered into State aircraft, as described in the contract. Reimbursement must be supported by supplier invoices and fuel delivery records. No markup or additional surcharges may be applied to fuel costs.

(C) AFTER HOURS CALL OUT FEE

DESCRIPTION	BIDDER RESPONSE
Normal Operating Hours (local time) <i>Fueling services are available without an after-hours call out fee.</i>	From _____ to _____
After-Hours Call Out Fee (per occurrence) <i>Applies when services are requested outside of normal operating hours.</i>	\$ _____

The after-hours call-out fee applies only when the State requests fueling services outside the normal operating hours identified by the bidder above and the Contractor is not already on site performing services under this contract. This fee may be charged only once per response event regardless of the number of aircraft serviced during that response.

(D) PREFERENCES & CERTIFICATIONS

Answering “No” to any of the certifications in items D.2 through D.5, or failing to respond to these items, will result in the bid being considered non-responsive.

	DESCRIPTION	BIDDER RESPONSE
D.1	Does the Bidder certify it qualifies for and is claiming the Alaska Bidder Preference pursuant to AS 36.30.321 and AS 36.30.990	<input type="checkbox"/> Yes <input type="checkbox"/> No
D.2	Does the Bidder certify that it will maintain the equipment, personnel, and operational capability necessary to provide on-call fueling services and meet the response time requirements specified in this solicitation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
D.3	Does the Bidder certify that it owns, leases, or otherwise has secured access to the refueling equipment necessary to perform services under this contract?	<input type="checkbox"/> Yes <input type="checkbox"/> No
D.4	Does the Bidder certify that all fueling operations and equipment used under this contract will comply with the applicable standards referenced in this solicitation, including ATA 103, NFPA 407, and the U.S. Department of the Interior Aviation Fuel Handling Handbook?	<input type="checkbox"/> Yes <input type="checkbox"/> No
D.5	Does the Bidder certify that personnel performing fueling services under this contract will be properly trained and qualified in aircraft fueling operations and fuel quality control procedures?	<input type="checkbox"/> Yes <input type="checkbox"/> No

(E) OPERATIONAL SUPPORT RATE

The Operational Support Rate for on-site standby at the request of DFFP is established at **\$2000** per day and is not subject to bidder pricing. This rate replaces the per-gallon service fee for the operational day as described in Section 2.12(D).

(F) PRICING INFORMATION

Pricing provided in this bid schedule will be used for administrative purposes only. The State intends to award contracts to all responsive and responsible bidders. Pricing will not be used to establish a ranking or order of contractor selection.

Actual payments under the contract will be based only on services performed in accordance with the contract terms.

(G) BIDDER INFORMATION & CERTIFICATION

By signing below, the authorized representative certifies that the bidder has examined this solicitation and understands the requirements of the State. The bidder agrees to provide the services described in accordance with the solicitation and any resulting contract. The signer certifies that the information contained in this bid is true, accurate and complete and that they are authorized to bind the bidder to the terms, conditions, pricing, and certifications contained herein. Pricing submitted in this bid shall remain firm and valid for a period of ninety (90) days from the bid due date.

G.1	<i>Company Name:</i>
G.2	<i>Alaska Business License No.:</i>
G.3	<i>Physical Address:</i>
G.4	<i>Mailing Address:</i>
G.5	<i>Phone Number:</i>
G.6	<i>Email Address:</i>
G.7	<i>Authorized Representative Name:</i>
G.8	<i>Authorized Representative Signature:</i>
G.9	<i>Date Bid Scheduled Signed:</i>

Additional Refueling Units

REFUELING UNIT _____	
MAKE	<hr/>
MODEL	<hr/>
FUEL TYPE SUPPORTED (JET A / AVGAS)	<hr/>
TANK CAPACITY (GALLONS)	<hr/>
METER TYPE	<hr/>
METER CERTIFICATION STATUS	<hr/>

REFUELING UNIT _____	
MAKE	<hr/>
MODEL	<hr/>
FUEL TYPE SUPPORTED (JET A / AVGAS)	<hr/>
TANK CAPACITY (GALLONS)	<hr/>
METER TYPE	<hr/>
METER CERTIFICATION STATUS	<hr/>