

STATE OF ALASKA REQUEST FOR PROPOSALS



PROCUREMENT & PROJECT SUPPORT SERVICES

RFP 2025-1600-0134

ISSUED NOVEMBER 5, 2025

THE DEPARTMENT OF HEALTH, DIVISION OF HEALTH CARE SERVICES, IS SOLICITING PROPOSALS FOR CONSULTING SERVICES THAT WILL PROVIDE PROCUREMENT, CONTRACTING, AND OVERALL PROJECT SUPPORT FOR THE ALASKA MEDICAID PROGRAM.

ISSUED BY:

DEPARTMENT OF HEALTH
DIVISION OF HEALTH CARE SERVICES

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OFFERORS ARE NOT REQUIRED TO RETURN THIS FORM.

IMPORTANT NOTICE: IF YOU RECEIVED THIS SOLICITATION FROM THE STATE OF ALASKA’S “ONLINE PUBLIC NOTICE” WEB SITE, YOU MUST REGISTER WITH THE PROCUREMENT OFFICER LISTED IN THIS DOCUMENT TO RECEIVE NOTIFICATION OF SUBSEQUENT AMENDMENTS. FAILURE TO CONTACT THE PROCUREMENT OFFICER MAY RESULT IN THE REJECTION OF YOUR OFFER.

TABLE OF CONTENTS

| | |
|---|-----------|
| SECTION 1. INTRODUCTION & INSTRUCTIONS..... | 4 |
| SEC. 1.01 PURPOSE OF THE RFP | 4 |
| SEC. 1.02 BUDGET | 4 |
| SEC. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS..... | 4 |
| SEC. 1.04 MANDATORY REQUIREMENTS..... | 4 |
| SEC. 1.05 REQUIRED REVIEW..... | 4 |
| SEC. 1.06 QUESTIONS PRIOR TO DEADLINE FOR RECEIPT OF PROPOSALS | 4 |
| SEC. 1.07 RETURN INSTRUCTIONS | 4 |
| SEC. 1.08 ASSISTANCE TO OFFERORS WITH A DISABILITY | 5 |
| SEC. 1.09 AMENDMENTS TO PROPOSALS..... | 5 |
| SEC. 1.10 AMENDMENTS TO THE RFP..... | 5 |
| SEC. 1.11 RFP SCHEDULE | 5 |
| SEC. 1.12 ALTERNATE PROPOSALS..... | 6 |
| SEC. 1.13 NEWS RELEASES | 6 |
| SECTION 2. BACKGROUND INFORMATION | 7 |
| SEC. 2.01 BACKGROUND INFORMATION | 7 |
| SECTION 3. SCOPE OF WORK & CONTRACT INFORMATION..... | 8 |
| SEC. 3.01 GOALS AND OBJECTIVES..... | 8 |
| SEC. 3.02 SCOPE OF WORK AND DELIVERABLES..... | 8 |
| SEC. 3.03 CONTRACT TERM AND WORK SCHEDULE | 9 |
| SEC. 3.04 CONTRACT TYPE | 9 |
| SEC. 3.05 CONTRACT PAYMENT | 9 |
| SEC. 3.06 CONTRACT PRICE ADJUSTMENTS | 9 |
| SEC. 3.07 LOCATION OF WORK | 10 |
| SEC. 3.08 SUBCONTRACTORS | 10 |
| SEC. 3.09 JOINT VENTURES | 10 |
| SEC. 3.10 RIGHT TO INSPECT PLACE OF BUSINESS | 10 |
| SEC. 3.11 CRITICAL PERSONNEL | 10 |
| SEC. 3.12 INSPECTION & MODIFICATION - REIMBURSEMENT FOR UNACCEPTABLE DELIVERABLES | 11 |
| SEC. 3.13 CONTRACT CHANGES - UNANTICIPATED AMENDMENTS | 11 |
| SEC. 3.14 NONDISCLOSURE AND CONFIDENTIALITY..... | 11 |
| SEC. 3.15 INDEMNIFICATION..... | 12 |
| SEC. 3.16 INSURANCE REQUIREMENTS..... | 12 |
| SEC. 3.17 TERMINATION FOR DEFAULT | 13 |
| SECTION 4. PROPOSAL FORMAT AND CONTENT | 14 |
| SEC. 4.01 RFP SUBMITTAL FORMS | 14 |
| SEC. 4.02 SPECIAL FORMATTING REQUIREMENTS..... | 14 |
| SEC. 4.03 OFFEROR INFORMATION AND CERTIFICATIONS (SUBMITTAL FORM A) | 14 |
| SEC. 4.04 EXPERIENCE AND QUALIFICATIONS (SUBMITTAL FORM B) | 15 |
| SEC. 4.05 UNDERSTANDING OF THE PROJECT (SUBMITTAL FORM C) | 16 |
| SEC. 4.06 METHODOLOGY USED FOR THE PROJECT (SUBMITTAL FORM D) | 16 |
| SEC. 4.07 MANAGEMENT PLAN FOR THE PROJECT (SUBMITTAL FORM E) | 16 |
| SEC. 4.08 MANDATORY REQUIREMENTS (SUBMITTAL FORM F)..... | 16 |
| SEC. 4.09 COST PROPOSAL (SUBMITTAL FORM G)..... | 17 |
| SECTION 5. EVALUATION CRITERIA AND OFFEROR SELECTION | 18 |
| SEC. 5.01 SUMMARY OF EVALUATION PROCESS | 18 |

| | | |
|-------------------|---|-----------|
| SEC. 5.02 | EVALUATION CRITERIA..... | 18 |
| SEC. 5.03 | SCORING METHOD AND CALCULATION | 19 |
| SEC. 5.04 | CONTRACT COST (COST PROPOSAL) | 20 |
| SEC. 5.05 | SHORTLISTING | 21 |
| SEC. 5.06 | INTERVIEWS OF CRITICAL TEAM MEMBERS | 21 |
| SEC. 5.07 | COST REASONABLENESS..... | 21 |
| SEC. 5.08 | CONTRACT NEGOTIATION | 21 |
| SEC. 5.09 | OFFEROR NOTIFICATION OF SELECTION..... | 22 |
| SECTION 6. | GENERAL PROCESS AND LEGAL INFORMATION..... | 23 |
| SEC. 6.01 | ALASKA BUSINESS LICENSE AND OTHER REQUIRED LICENSES | 23 |
| SEC. 6.02 | STANDARD CONTRACT PROVISIONS | 23 |
| SEC. 6.03 | BUSINESS ASSOCIATE AGREEMENT (BAA) | 24 |
| SEC. 6.04 | QUALIFIED OFFERORS..... | 24 |
| SEC. 6.05 | PROPOSAL AS PART OF THE CONTRACT | 24 |
| SEC. 6.06 | ADDITIONAL TERMS AND CONDITIONS..... | 24 |
| SEC. 6.07 | HUMAN TRAFFICKING | 24 |
| SEC. 6.08 | RIGHT OF REJECTION..... | 24 |
| SEC. 6.09 | STATE NOT RESPONSIBLE FOR PREPARATION COSTS | 25 |
| SEC. 6.10 | DISCLOSURE OF PROPOSAL CONTENTS..... | 25 |
| SEC. 6.11 | ASSIGNMENT..... | 26 |
| SEC. 6.12 | SEVERABILITY | 26 |
| SEC. 6.13 | SUPPLEMENTAL TERMS AND CONDITIONS | 26 |
| SEC. 6.14 | SOLICITATION ADVERTISING | 26 |
| SEC. 6.15 | SITE INSPECTION | 26 |
| SEC. 6.16 | CLARIFICATION OF OFFERS | 26 |
| SEC. 6.17 | DISCUSSIONS WITH OFFERORS | 27 |
| SEC. 6.18 | FEDERALLY IMPOSED TARIFFS | 27 |
| SEC. 6.19 | PROTEST..... | 28 |
| SECTION 7. | ATTACHMENTS..... | 29 |
| SEC. 7.01 | ATTACHMENTS | 29 |

SECTION 1. INTRODUCTION & INSTRUCTIONS

SEC. 1.01 PURPOSE OF THE RFP

The Department of Health, Division of Health Care Services (HCS), is seeking proposals for consulting services to support procurement, contract management, and overall project execution. The selected contractor will assist with procurement planning and strategy, research, acquisition document development, proposal evaluation support, financial planning, project management, and long-term strategic planning for modernization initiatives across the Medicaid Enterprise.

SEC. 1.02 BUDGET

HCS estimates a maximum budget of \$5.3 million for the full life of this contract, including renewal options if exercised. While proposals in excess of this budget will not be considered non-responsive, offerors are expected to be competitive and take the budget into consideration when developing their cost proposals.

Approval or continuation of a contract resulting from this RFP is contingent upon state legislative appropriation and federal funding.

SEC. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS

Proposals must be received no later than 2:00 pm prevailing Alaska Time on January 26, 2026. Late proposals or amendments will be disqualified and not opened or accepted for evaluation.

SEC. 1.04 MANDATORY REQUIREMENTS

To be considered responsive for this RFP, an offeror must meet the mandatory minimum experience requirements that are provided in **Submittal Form F – Mandatory Requirements**. Failure to meet all these requirements will result in immediate disqualification.

Offerors must complete **Submittal Form F – Mandatory Requirements** in accordance with the instructions on the form.

SEC. 1.05 REQUIRED REVIEW

Offerors should carefully review this solicitation for defects and questionable or objectionable material. Comments concerning defects and questionable or objectionable material should be made in writing and received by the procurement officer at least ten days before the deadline for receipt of proposals. This will allow time for the issuance of any necessary amendments. It will also help prevent the opening of a defective proposal and exposure of offeror's proposals upon which award could not be made.

SEC. 1.06 QUESTIONS PRIOR TO DEADLINE FOR RECEIPT OF PROPOSALS

All questions must be in writing and directed to the procurement officer and least ten days before the deadline for receipt of proposals. The interested party must confirm telephone conversations in writing.

SEC. 1.07 RETURN INSTRUCTIONS

Offerors must submit their proposals via email. The technical proposal and cost proposal must be saved as separate documents and emailed to doh.procurement.proposals@alaska.gov as separate, clearly labeled attachments. The email must contain the RFP number in the subject line.

The maximum size of a single email (including all text and attachments) that can be received by the State is 25mb (megabytes). If the email containing the proposal exceeds this size, the proposal must be sent in multiple emails that are each less than 25 megabytes.

Please note that email transmission is not instantaneous. Similar to sending a hard copy proposal, if you are emailing your proposal, the State recommends sending it enough ahead of time to ensure the email is delivered by the deadline for receipt of proposals.

It is the offeror’s responsibility to contact the above email address to confirm that the proposal has been received. The State is not responsible for unreadable, corrupt, or missing attachments.

SEC. 1.08 ASSISTANCE TO OFFERORS WITH A DISABILITY

Offerors with a disability may receive accommodation regarding the means of communicating this RFP or participating in the procurement process. For more information, contact the procurement officer no later than ten days prior to the deadline for receipt of proposals.

SEC. 1.09 AMENDMENTS TO PROPOSALS

Amendments to or withdrawals of proposals will only be allowed if acceptable requests are received prior to the deadline that is set for receipt of proposals. No amendments or withdrawals will be accepted after the deadline unless they are in response to the State’s request in accordance with 2 AAC 12.290.

SEC. 1.10 AMENDMENTS TO THE RFP

If an amendment is issued before the deadline for receipt of proposals, it will be provided to all who were notified of the RFP and to those who have registered with the procurement officer after receiving the RFP from the State of Alaska Online Public Notice website.

After receipt of proposals, if there is a need for any substantial clarification or material change in the RFP, an amendment will be issued. The amendment will incorporate the clarification or change, and a new date and time established for new or amended proposals. Evaluations may be adjusted as a result of receiving new or amended proposals.

SEC. 1.11 RFP SCHEDULE

RFP schedule set out herein represents the State’s best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted accordingly. All times are Alaska Time.

| ACTIVITY | TIME | DATE |
|---|-------------|----------------------------|
| Issue Date / RFP Released | | November 5, 2025 |
| Deadline to Submit Questions | | December 26, 2025 |
| Deadline for Receipt of Proposals / Proposal Due Date | 2:00 pm | January 5, 2026 |
| Proposal Evaluations Start | | Week of January 5, 2026 |
| Interviews Complete | | Week of February 2, 2026 |
| CMS Review and Approval Process | | February & March 2026 |
| Notice of Intent to Award | | April 2026 |
| Contract Issued for Signature | | May 2026 |
| Contract Start Date | | Approximately June 1, 2026 |

This RFP does not, by itself, obligate the State. The State's obligation will commence when the contract is approved by the Commissioner of the Department of Health, or the Commissioner's designee. Upon written notice to the offeror, the State may set a different starting date for the contract. The State will not be responsible for any work done by the offeror, even work done in good faith, if it occurs prior to the contract start date set by the State.

SEC. 1.12 ALTERNATE PROPOSALS

Offerors may only submit one proposal for evaluation. In accordance with 2 AAC 12.830 alternate proposals (proposals that offer something different than what is asked for) will be rejected.

SEC. 1.13 NEWS RELEASES

News releases related to this RFP will not be made without prior approval of the project director.

SECTION 2. BACKGROUND INFORMATION

SEC. 2.01 BACKGROUND INFORMATION

HCS has many large scale, high value contracts with third party vendors that are crucial to the Medicaid program. HCS is also embarking on a strategic long-term modernization plan to enhance and modularize the Medicaid Enterprise System. HCS needs third party technical support with these endeavors to ensure sound research and planning and compliance with CMS goals and objectives, as well as collaboration across the Department in close consultation with the Commissioner’s Office and Chief Data Officer.

HCS has benefited from working with a consultant for the past 4 years on solicitations for a new Fiscal Agent contract, and to re-procure the Medicaid Management Information System (MMIS) operations and maintenance. Due to resourcing issues, HCS needs continued technical support and assistance. The offeror will be expected to act as consultant/project manager for multiple concurrent Medicaid-related projects. These will include at a minimum: performance monitoring for MMIS operations, performance monitoring for Fiscal Agent operations, a new Pharmacy Benefit Services DDI and operations, Provider Module DDI, Service Authorization Module DDI and Strategic Planning for future Medicaid modernization including compliance with the Interoperability and Prior Authorizations Final Rule.

SECTION 3. SCOPE OF WORK & CONTRACT INFORMATION

SEC. 3.01 GOALS AND OBJECTIVES

The critical goals and objectives of this contract are:

- Contract administration support for current MMIS and Fiscal Agent contracts, including performance measurement and compliance with service level agreements
- Support with contract negotiation for a new MMIS Provider Module project including technical support during Design, Development and Implementation (DDI).
- Risk management and mitigation technical assistance.
- Support with solicitation for a new Service Authorization Module including contract negotiation and technical support during DDI to ensure compliance with the Interoperability and Prior Authorizations Final Rule.
- Assistance with drafting RFP documents as applicable in partnership with Alaska procurement staff and per Alaska procurement code, and in compliance with CMS requirements.
- Strategic planning and research for additional modernization and modularization projects.

SEC. 3.02 SCOPE OF WORK AND DELIVERABLES

The offeror will be required to provide the following:

- Participate in weekly meetings with the State and vendors.
- Coordinate, facilitate, and document planning meetings.
- Provide Medicaid Enterprise governance support for long term strategy planning
- Provide contract administration support by reviewing and providing feedback on contract documents and vendor deliverables.
- Review vendor supplied SLAs and supporting documents for contract compliance.
- Review monthly invoicing for compliance based on SLAs, staffing, and allowable billing.
- Participate in risk management and mitigation discussions as issues arise.
- Advise on contract negotiations.
- Assist in drafting of RFP technical requirements and assessing vendor proposals as necessary.
- Research solutions and technologies available in the market and used by other state government agencies and advise on the most appropriate solutions to meet Alaska's needs.

The offeror will be required to provide the following deliverables, which will vary depending on specific projects:

- Status reports to be delivered on an agreed schedule.
- Project Plan(s) with weekly updates.
- Performance measurement outcome reviews with operational reporting; SLA reports, metrics, and evaluations against contract terms.
- Monthly review of vendor invoices.

- Monthly invoices with status report.
- Market research reports and recommendations for procurement.
- Strategic plans.
- On-site support, if required.

SEC. 3.03 CONTRACT TERM AND WORK SCHEDULE

The length of the contract will be from the date of award for three years, with 2 additional 1-year renewal options to be exercised at the sole discretion of the State.

Any extension of the contract beyond the initial term will be upon mutual agreement between the State and the offeror and effected by a contract amendment processed by the procurement officer and signed by both parties. All other terms and conditions of the contract, including those previously amended, shall remain in full force and effect. Unless otherwise agreed to by both parties, the procurement officer will provide written notice to the offeror of the intent to cancel an extension at least 30 days before the desired date of cancellation.

SEC. 3.04 CONTRACT TYPE

This contract is firm fixed price contract based on the hourly rate(s) identified in Submittal Form G – Cost Proposal.

SEC. 3.05 CONTRACT PAYMENT

The State will make payments based on a negotiated payment schedule, not to exceed the total amount identified on Submittal Form G – Cost Proposal. Each billing must consist of an invoice and progress report. No payment will be made until the progress report and invoice has been approved by the project director.

No payment will be made until the contract is approved by the Commissioner of the Department of Health or the Commissioner's designee. Under no conditions will the State be liable for the payment of any interest charges associated with the cost of the contract. The State is not responsible for and will not pay local, state, or federal taxes. All costs associated with the contract must be stated in U.S. currency.

Any single contract payment of \$1 million or higher must be accepted by the offeror via Electronic Funds Transfer (EFT).

SEC. 3.06 CONTRACT PRICE ADJUSTMENTS

Consumer Price Index (CPI): Contract prices will remain firm through the end of the initial term of three years.

The contractor may request CPI price adjustments, in writing, 30 days prior to a contract renewal date. Requests must be in writing and must be received 30 days prior to the contract renewal date. If the contractor fails to request a price adjustment 30 days prior to the contract renewal date, the adjustment will be effective 30 days after the state receives the written request.

Price adjustments will be made in accordance with the percentage change in the U.S. Department of Labor Consumer Price Index (CPI-U) for All Urban Consumers, All Items, Urban Alaska.

The price adjustment rate will be determined by comparing the percentage difference between the CPI in effect for the base year reported HALF 2 (July-December 2026); and each HALF 2 thereafter. The percentage difference

between those two CPI issues will be the price adjustment rate. No retroactive contract price adjustments will be allowed.

All price adjustments must be approved by the procurement officer prior to the implementation of the adjusted pricing. Approval shall be in the form of a unilateral contract amendment issued by the procurement officer.

Approval for all price increases is dependent upon full compliance with the terms of the Contract including reporting requirements.

SEC. 3.07 LOCATION OF WORK

The State will not provide workspace for the offeror. The offeror must provide its own workspace.

Meetings may be needed in Anchorage and/or Juneau, Alaska with vendors, HCS managers, and department policy communications staff.

The offeror should include in their price proposal: transportation, lodging, and per diem costs sufficient to pay for up to two person/s to make up to three trip/s to Anchorage and/or Juneau, Alaska. Travel to other locations will not be required.

By signature on their proposal, the offeror certifies that all services provided under this contract by the offeror shall be performed in the United States.

If the offeror cannot certify that all work will be performed in the United States, the offeror must set out a request in a separate document in their proposal that requests a waiver to these requirements.

The request must include a detailed description of the portion of work that will be performed outside the United States, where, by whom, and the reason the waiver is necessary.

Failure to comply with these requirements may cause the State to reject the proposal as non-responsive or cancel the contract.

SEC. 3.08 SUBCONTRACTORS

Subcontractors will not be allowed.

SEC. 3.09 JOINT VENTURES

Joint ventures will not be allowed.

SEC. 3.10 RIGHT TO INSPECT PLACE OF BUSINESS

At reasonable times, the State may inspect those areas of the offeror's place of business that are related to the performance of a contract. If the State makes such an inspection, the offeror must provide reasonable assistance.

SEC. 3.11 CRITICAL PERSONNEL

The Critical Personnel will consist of the Account Manager and Primary Project Manager who must be identified in Submittal Form A. Any change of the Critical Personnel named in the proposal must be approved, in advance and in writing, by the project director or procurement officer. Changes that are not approved by the State may be grounds for the State to terminate the contract.

SEC. 3.12 INSPECTION & MODIFICATION - REIMBURSEMENT FOR UNACCEPTABLE DELIVERABLES

The offeror is responsible for the completion of all work set out in the contract. All work is subject to inspection, evaluation, and approval by the project director. The State may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. The project director or procurement officer may instruct the offeror to make corrections or modifications if needed to accomplish the contract's intent. The offeror will not unreasonably withhold such changes.

Substantial failure of the offeror to perform the contract may cause the State to terminate the contract. In this event, the State may require the offeror to reimburse monies paid (based on the identified portion of unacceptable work received) and may seek associated damages.

SEC. 3.13 CONTRACT CHANGES - UNANTICIPATED AMENDMENTS

During the course of this contract, the offeror may be required to perform additional work. That work will be within the general scope of the initial contract. When additional work is required, the project director will provide the offeror a written description of the additional work and request the offeror to submit a firm time schedule for accomplishing the additional work and a firm price for the additional work. Cost and pricing data must be provided to justify the cost of such amendments per AS 36.30.400.

The offeror will not commence additional work until the procurement officer has secured any required state approvals necessary for the amendment and issued a written contract amendment, approved by the Commissioner of the Department of Health or the Commissioner's designee.

SEC. 3.14 NONDISCLOSURE AND CONFIDENTIALITY

Offeror agrees that all confidential information shall be used only for purposes of providing the deliverables and performing the services specified herein and shall not disseminate or allow dissemination of confidential information except as provided for in this section. The offeror shall hold as confidential and will use reasonable care (including both facility physical security and electronic security) to prevent unauthorized access by, storage, disclosure, publication, dissemination to and/or use by third parties of, the confidential information. "Reasonable care" means compliance by the offeror with all applicable federal and state law, including the Social Security Act and HIPAA. The offeror must promptly notify the State in writing if it becomes aware of any storage, disclosure, loss, unauthorized access to or use of the confidential information.

Confidential information, as used herein, means any data, files, software, information or materials (whether prepared by the State or its agents or advisors) in oral, electronic, tangible or intangible form and however stored, compiled or memorialized that is classified confidential as defined by State of Alaska classification and categorization guidelines provided by the State to the offeror or a offeror agent or otherwise made available to the offeror or a offeror agent in connection with this contract, or acquired, obtained or learned by the offeror or a offeror agent in the performance of this contract. Examples of confidential information include, but are not limited to: technology infrastructure, architecture, financial data, trade secrets, equipment specifications, user lists, passwords, research data, and technology data (infrastructure, architecture, operating systems, security tools, IP addresses, etc).

Additional information that the offeror shall hold as confidential during the performance of services under this contract include:

- Financial budgets for Medicaid and HCS
- HCS and department staffing and knowledge deficiencies
- Vendor bids / proposals and financial information
- Any other information deemed confidential by HCS or the procurement officer.

If confidential information is requested to be disclosed by the offeror pursuant to a request received by a third party and such disclosure of the confidential information is required under applicable state or federal law, regulation, governmental or regulatory authority, the offeror may disclose the confidential information after providing the State with written notice of the requested disclosure (to the extent such notice to the State is permitted by applicable law) and giving the State opportunity to review the request. If the offeror receives no objection from the State, it may release the confidential information within 30 days. Notice of the requested disclosure of confidential information by the offeror must be provided to the State within a reasonable time after the offeror's receipt of notice of the requested disclosure and, upon request of the State, shall seek to obtain legal protection from the release of the confidential information.

The following information shall not be considered confidential information: information previously known to be public information when received from the other party; information freely available to the general public; information which now is or hereafter becomes publicly known by other than a breach of confidentiality hereof; or information which is disclosed by a party pursuant to subpoena or other legal process and which as a result becomes lawfully obtainable by the general public.

SEC. 3.15 INDEMNIFICATION

The offeror shall indemnify, hold harmless, and defend the contracting agency from and against any third-party claim of, or liability for error, omission or negligent act of the offeror under this agreement. The offeror shall not be required to indemnify the contracting agency for a claim of, or liability for, the independent negligence of the contracting agency. If there is a claim of, or liability for, the joint negligent error or omission of the offeror and the independent negligence of the contracting agency, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis. "Offeror" and "contracting agency", as used within this and the following article, include the employees, agents and other offerors who are directly responsible, respectively, to each. The term "independent negligence" is negligence other than in the contracting agency's selection, administration, monitoring, or controlling of the offeror and in approving or accepting the offeror's work.

SEC. 3.16 INSURANCE REQUIREMENTS

Without limiting offeror's indemnification, it is agreed that offeror shall purchase at its own expense and maintain in force at all times during the performance of services under this agreement the following policies of insurance. Where specific limits are shown, it is understood that they shall be the minimum acceptable limits. If the offeror's policy contains higher limits, the State shall be entitled to coverage to the extent of such higher limits.

Certificates of Insurance must be furnished to the procurement officer prior to beginning work and must provide for a notice of cancellation, non-renewal, or material change of conditions in accordance with policy provisions. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach of this contract and shall be grounds for termination of the offeror's services. All insurance policies shall comply with and be issued by insurers licensed to transact the business of insurance under AS 21.

Workers' Compensation Insurance: The offeror shall provide and maintain, for all employees engaged in work under this contract, coverage as required by AS 23.30.045, and; where applicable, any other

statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements. The policy must waive subrogation against the State.

Commercial General Liability Insurance: covering all business premises and operations used by the Offeror in the performance of services under this agreement with minimum coverage limits of \$300,000 combined single limit per claim.

Commercial Automobile Liability Insurance: covering all vehicles used by the offeror in the performance of services under this agreement with minimum coverage limits of \$300,000 combined single limit per claim.

SEC. 3.17 TERMINATION FOR DEFAULT

If the project director or procurement officer determines that the offeror has refused to perform the work or has failed to perform the work with such diligence as to ensure its timely and accurate completion, the State may, by providing written notice to the offeror, terminate the offeror's right to proceed with part or all of the remaining work.

The procurement officer may also, by written notice, terminate the contract under Administrative Order 352 if the offeror supports or participates in a boycott of the State of Israel.

This clause does not restrict the State's termination rights under the contract provisions of Appendix A, attached in **SECTION 7. ATTACHMENTS**.

SECTION 4. PROPOSAL FORMAT AND CONTENT

SEC. 4.01 RFP SUBMITTAL FORMS

This RFP contains Submittal Forms, which must be completed by the offeror and submitted as their proposal. An electronic copy of the forms is posted along with this RFP. Offerors shall not re-create these forms, create their own forms, or edit the format structure of the forms unless permitted to do so.

Unless otherwise specified in this RFP, the Submittal Forms shall be the offeror’s entire proposal. Do not include any marketing information in the proposal.

Any proposal that does not follow these requirements may be deemed non-responsive and rejected.

SEC. 4.02 SPECIAL FORMATTING REQUIREMENTS

The offeror must ensure that their proposal meets all special formatting requirements identified in this section.

Documents and Text: All attachment documents must be written in the English language, be single sided, and be single spaced with a minimum font size of 10. Pictures or graphics may be used if the offeror feels it is necessary to communicate their information, however, be aware of the below requirements for page limits.

Page Limits: Some Submittal Forms listed below have maximum page limit requirements. Offerors must not exceed the maximum page limits. Note, the page limit applies to the front side of a page only (for example, ‘1 Page’ implies that the offeror can only provide a response on one side of a piece of paper).

| Submittal Form | Maximum Page Limits |
|--|---------------------------|
| Submittal Form A – Offeror Information and Certifications | N/A |
| Submittal Form B – Experience and Qualifications | 5 |
| Submittal Form C – Understanding of the Project | 5 |
| Submittal Form D – Methodology Used for the Project | 5 |
| Submittal Form E – Management Plan for the Project | 5 |
| Submittal Form F – Mandatory Requirements | N/A |
| Submittal Form G – Cost Proposal | N/A |

Any Submittal Form that is being evaluated and does not follow these instructions may receive a ‘1’ score for the evaluated Submittal Form, or the entire response may be deemed non-responsive and rejected. Failure to submit any of the Submittal Forms will result in the proposal being deemed non-responsive and rejected.

SEC. 4.03 OFFEROR INFORMATION AND CERTIFICATIONS (SUBMITTAL FORM A)

The offeror must complete and submit this Submittal Form. The form must be signed by an individual authorized to bind the offeror to the provisions of the RFP.

By signature on the form, the offeror certifies they comply with the items listed in the Certifications section of the Submittal Form. If the offeror fails to comply with these items, the State reserves the right to disregard the proposal, consider the offeror in default, or terminate the contract.

The Submittal Form also requests the following information:

- a) The complete name and address of offeror's firm along with the offeror's Tax ID.
- b) Information on the person the State should contact regarding the proposal.
- c) Names of critical team members/personnel.
- d) Addenda acknowledgement.
- e) Conflict of interest statement.

An offeror's failure to provide this information may cause the proposal to be determined to non-responsive and rejected.

SEC. 4.04 EXPERIENCE AND QUALIFICATIONS (SUBMITTAL FORM B)

Offerors must at a minimum include a detailed explanation of the following in this Submittal Form:

1. A general overview of the organization's experience and expertise related to managing and supporting Medicaid Enterprise Systems.
2. Detailed description of the Account Manager's experience in projects / contracts of similar nature.
3. Detailed description of the Primary Project Manager's experience in projects / contracts of a similar nature.
4. Detailed description of the organization's familiarity and experience with researching, planning, and complying with CMS goals and objectives.
5. Detailed description of the organization's experience in developing and executing comprehensive project management plans, including timelines, milestones, and deliverables.
6. Examples of effective coordination with internal State staff, Federal government staff, and external stakeholders
7. Detailed description of experience in providing technical support and assistance with MMIS operations, Fiscal Agent operations, Pharmacy System DDI and operations, Provider Module DDI and Strategic Planning for future Medicaid modernization including Interoperability and Prior Authorizations (or projects of similar scope and size)
8. Experience working with American Indian and Alaska Native (AIAN) Tribal Medicaid programs.
9. Description of the organization's understanding of the Alaska Medicaid program and its unique requirements and challenges.
10. Description of any experience working with the State of Alaska on projects involving strategic procurement advice, vendor transitions, project management, contract administration or other similar projects, including experience with pharmacy-related contracts.

Important: Offerors must submit resumes as a separate attachment for the two key personnel identified on Submittal Form A: the Account Manager and the Primary Project Manager. Resumes must also include an outline of each individual's specific responsibilities for completing the project outlined in this RFP. Resumes will not count toward the page limit for Submittal Form B.

SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

SEC. 4.05 UNDERSTANDING OF THE PROJECT (SUBMITTAL FORM C)

Offerors must provide the following in this Submittal Form:

1. Detailed narrative statement that demonstrates the offeror’s understanding of the current State of Alaska Medicaid program and the projects that support it, as well as a robust understanding of the principles of long-term strategic planning for Medicaid modularization and modernization. Offerors are expected to demonstrate familiarity and knowledge of the Access Final Rule, Interoperability Phase 2 and strategies to reach CMS defined timelines.

SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

SEC. 4.06 METHODOLOGY USED FOR THE PROJECT (SUBMITTAL FORM D)

Offerors must provide the following in this Submittal Form:

1. Detailed description of the methodology that will be used to approach the project(s) and how the methodology will serve to accomplish the State of Alaska’s goals.
2. Proposed timeline outlining key activities, milestones, and deliverables with inbuilt flexibilities.
3. Explanation of how the organization plans to engage with and incorporate partner and stakeholder engagement and feedback into the project management plan.
4. Accountability to the State, including mechanisms for regular communication and reporting.
5. Risk mitigation strategies

SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

SEC. 4.07 MANAGEMENT PLAN FOR THE PROJECT (SUBMITTAL FORM E)

Offerors must provide the following in this Submittal Form:

1. Provide detail that demonstrates the management plan you intend to follow and how the plan will serve to support current projects and develop contracts to meet State goals. Include responsibilities and lines of authority and communication between the Critical Team members named in Submittal Form A.
2. Detail how the overall project team under the supervision of the Primary Project Manager will be organized. Include their titles, the location(s) where work will be performed, and clearly illustrate roles and responsibilities, lines of authority, and communication.
3. Outline which components of the contract each team member will be responsible for.
4. How will your team be organized within the plan to meet the goals.
5. How much interaction and guidance will be needed from the State.
6. Identify any potential issues, risks, or problems you foresee with this project and how you will address them.

SPECIAL NOTE: The offeror shall not disclose their costs in this Submittal Form. This Submittal Form cannot exceed the page limit (as described in Section 4.02).

SEC. 4.08 MANDATORY REQUIREMENTS (SUBMITTAL FORM F)

Offerors must complete and submit this Submittal Form in accordance with the instructions provided on the form.

SEC. 4.09 COST PROPOSAL (SUBMITTAL FORM G)

Offerors must complete and submit this Submittal Form. In addition to the travel costs identified in Section 3.06, proposed costs must include all direct and indirect costs associated with the performance of the contract, including, but not limited to, total number of hours at various hourly rates, direct expenses, travel, payroll, supplies, overhead assigned to each person working on the project, percentage of each person's time devoted to the project, and profit. The costs identified on the cost proposal are the total amount of costs to be paid by the State. No additional charges shall be allowed.

SECTION 5. EVALUATION CRITERIA AND OFFEROR SELECTION

SEC. 5.01 SUMMARY OF EVALUATION PROCESS

The State will use the following steps to evaluate and prioritize proposals:

- 1) Proposals will be assessed for overall responsiveness. Proposals deemed non-responsive will be eliminated from further consideration.
- 2) A proposal evaluation committee (PEC), made up of at least three state employees or public officials, will evaluate specific parts of the responsive proposals.
- 3) The Submittal Forms, from each responsive proposal, will be sent to the PEC. No cost information will be shared or provided to the PEC.
- 4) The PEC will independently evaluate and score the documents based on the degree to which they meet the stated evaluation criteria.
- 5) After independent scoring, the PEC will have a meeting, chaired by the procurement officer, where the PEC may have a group discussion prior to finalizing their scores.
- 6) The evaluators will submit their final individual scores to the procurement officer, who will then compile the scores and calculate awarded points as set out in Section 5.03.
- 7) The procurement officer will calculate scores for cost proposals as set out in Section 5.08 and add those scores to the awarded points.
- 8) The procurement officer may prioritize the proposals, and the State may conduct interviews with the top-rated offerors.
- 9) The PEC will evaluate and score the interviews, and the procurement officer will compile the final scores.
- 10) The State may then conduct contract negotiations with the most advantageous offeror and award a contract if the negotiations are successful.

SEC. 5.02 EVALUATION CRITERIA

Proposals will be evaluated based on their overall value to the State, considering both cost and non-cost factors as described below. Note: An evaluation may not be based on discrimination due to the race, religion, color, national origin, sex, age, marital status, pregnancy, parenthood, disability, or political affiliation of the offeror.

| Overall Criteria | Weight |
|--|-----------|
| Responsiveness | Pass/Fail |
| Mandatory Requirements Compliance (Submittal Form F) | Pass/Fail |

| Technical Criteria | Weight |
|---|--------|
| Experience and Qualifications (Submittal Form B) | 150 |
| Understanding of the Project (Submittal Form C) | 150 |
| Methodology Used for the Project (Submittal Form D) | 50 |
| Management Plan for the Project (Submittal Form E) | 50 |
| Interviews – Account Manager | 150 |
| Interviews – Primary Project Manager | 150 |
| Total | 700 |

| Cost Criteria | Weight |
|----------------------------------|--------|
| Cost Proposal (Submittal Form G) | 300 |
| Total | 300 |

TOTAL EVALUATION POINTS AVAILABLE: 1000

SEC. 5.03 SCORING METHOD AND CALCULATION

Each Proposal Evaluation Committee (PEC) member will individually evaluate and score each responsive proposal based on how well the offeror demonstrated the requested information in Sections 4.04 through 4.07 and how it meets the needs of the state. The PEC will assign a single score of 1, 5, or 10, with 10 representing the highest score, 5 representing the average score, and 1 representing the lowest score. PEC members should start with a score of 5 on each section. The score may either increase or decrease depending on the offeror’s response to each question for that section. As an example, if the Offeror provided responses over and above the evaluation questions in a section, they would receive a score of 10. However, if the Offeror’s response fails to address all questions of a section or demonstrates some lack of understanding or competency as it relates to a question for that section, the Offeror would then receive a score of 1. Responses that are similar or lack dominant information to differentiate the offerors from each other will receive the same score. Therefore, it is the offeror’s responsibility to provide dominant information and differentiate themselves from their competitors.

After the PEC has scored each section, the scores for each section will be totaled and the following formula will be used to calculate the amount of points awarded for that section:

- 1) Maximum Points Available / Maximum Combined PEC Score Possible
- 2) Combined PEC Score x Result of 1)

Example (Maximum Points Available for the Section = 100):

| | PEC Member 1 Score | PEC Member 2 Score | PEC Member 3 Score | PEC Member 4 Score | Combined Total Score | Points Awarded |
|------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------|
| Offeror 1 | 10 | 5 | 5 | 10 | 30 | 75 |
| Offeror 2 | 5 | 5 | 5 | 5 | 20 | 50 |
| Offeror 3 | 10 | 10 | 10 | 10 | 40 | 100 |

Offeror 1 was awarded 75 points:

$$\frac{\text{Maximum Points Available (100)}}{\text{Maximum Combined PEC Score Possible (40)}} = 2.5$$

$$\text{Combined PEC Score (30)} \times 2.5 = \text{Points Awarded (75)}$$

Offeror 2 was awarded 50 points:

$$\frac{\text{Maximum Points Available (100)}}{\text{Maximum Combined PEC Score Possible (40)}} = 2.5$$

$$\text{Combined PEC Score (20)} \times 2.5 = \text{Points Awarded (50)}$$

Offeror 3 was awarded 100 points:

$$\frac{\text{Maximum Points Available (100)}}{\text{Maximum Combined PEC Score Possible (40)}} = 2.5$$

$$\text{Combined PEC Score (40)} \times 2.5 = \text{Points Awarded (100)}$$

SEC. 5.04 CONTRACT COST (COST PROPOSAL)

Overall, a minimum of 30% of the total evaluation points will be assigned to cost. The offeror with the lowest total cost will receive the maximum number of points allocated to cost per 2 AAC 12.260(c). The point allocations for cost on the other proposals will be determined using the following formula:

$$[(\text{Price of Lowest Cost Proposal}) \times (\text{Maximum Points for Cost})] \div (\text{Cost of Each Higher Priced Proposal})$$

Example (Max Points for Contract Cost = 400):

Step 1

List all proposal prices.

| | |
|------------|----------|
| Offeror #1 | \$40,000 |
| Offeror #2 | \$42,750 |
| Offeror #3 | \$47,500 |

Step 2

In this example, the RFP allotted 40% of the available 1,000 points to cost. This means that the lowest cost will receive the maximum number of points.

Offeror #1 receives 400 points.

The reason they receive that amount is because the lowest cost proposal, in this case \$40,000, receives the maximum number of points allocated to cost, 400 points.

Offeror #2 receives 374.3 points.

$$\$40,000 \text{ lowest cost} \times 400 \text{ maximum points for cost} = 16,000,000 \div \$42,750 \text{ cost of Offeror \#2's proposal} = \mathbf{374.3}$$

Offeror #3 receives 336.8 points.

$$\$40,000 \text{ lowest cost} \times 400 \text{ maximum points for cost} = 16,000,000 \div \$47,500 \text{ cost of Offeror \#3's proposal} = \mathbf{336.8}$$

SEC. 5.05 SHORTLISTING

After proposals have been prioritized, the State may shortlist and interview the top three highest ranking offerors. The State may increase or decrease the number of offerors in this list based on the competitiveness of the proposals and/or from feedback from the PEC.

SEC. 5.06 INTERVIEWS OF CRITICAL TEAM MEMBERS

The State may conduct individual interviews with the account manager and primary project manager identified in Submittal Form A of the offeror’s proposal (the State reserves the right to request additional personnel). All these personnel must attend the interview, and no other individuals from the offeror’s organization will be allowed to sit in or participate during the interview sessions. If any of these personnel fail to attend the interview the offeror may be given a “1” score, which may jeopardize the offeror’s competitiveness.

Interviews are expected to last approximately 60 minutes, but that time may be increased or decreased at the discretion of the State. Interviewees may not bring notes, presentation materials, or handouts. Interviewees may be prohibited from making any reference to their proposed cost/fees.

Interviewees may be asked questions regarding their experience, knowledge and understanding of the scope of work, obstacles and challenges, strategies, and their plan/approach. The State may request additional information prior to interviews. The PEC will score each interview individually using the 1, 5, 10 scoring method described in Section 5.03, and may have a group discussion prior to finalizing scores.

SEC. 5.07 COST REASONABLENESS

Prior to entering into contract negotiations, the procurement officer may perform a cost reasonableness assessment of all shortlisted proposals in the following manner:

- If the highest ranked offeror’s cost proposal is within 5% of the next highest ranked offeror’s cost proposal, the State will proceed to invite the highest ranked offeror to contract negotiations.
- If the highest ranked offeror’s cost proposal is 5% or more higher than the next highest ranked offeror’s cost proposal, the State reserves the right to invite the second highest ranked offeror to contract negotiations.

SEC. 5.08 CONTRACT NEGOTIATION

After final evaluation, the procurement officer may negotiate with the offeror of the highest-ranked proposal. Negotiations, if held, shall be within the scope of the request for proposals and limited to those items which would not have an effect on the ranking of proposals.

If the selected offeror:

- fails to provide the information required to begin negotiations in a timely manner; or
- fails to negotiate in good faith; or
- indicates they cannot perform the contract within the budgeted funds available for the project; or
- if the offeror and the State, after a good faith effort, simply cannot come to terms,

The State may terminate negotiations with the offeror initially selected and commence negotiations with the next highest ranked offeror.

SEC. 5.09 OFFEROR NOTIFICATION OF SELECTION

After the completion of contract negotiation, the procurement officer will issue a written Notice of Intent to Award and send copies of that notice to all offerors who submitted proposals. The notice will list the names of all offerors and identify the offeror selected for award.

SECTION 6. GENERAL PROCESS AND LEGAL INFORMATION

SEC. 6.01 ALASKA BUSINESS LICENSE AND OTHER REQUIRED LICENSES

Prior to the award of a contract, an offeror must hold a valid Alaska business license. Offerors should contact the **Department of Commerce, Community and Economic Development, Division of Corporations, Business, and Professional Licensing** for information on these licenses. Acceptable evidence that the offeror possesses a valid Alaska business license may consist of any one of the following:

- copy of an Alaska business license;
- certification on the proposal that the offeror has a valid Alaska business license and has included the license number in the proposal;
- a canceled check for the Alaska business license fee;
- a copy of the Alaska business license application with a receipt stamp from the State's occupational licensing office; or
- a sworn and notarized statement that the offeror has applied and paid for the Alaska business license.

You are not required to hold a valid Alaska business license at the time proposals are opened if you possess one of the following licenses and are offering services or supplies under that specific line of business:

- fisheries business licenses issued by Alaska Department of Revenue or Alaska Department of Fish and Game,
- liquor licenses issued by Alaska Department of Revenue for alcohol sales only,
- insurance licenses issued by Alaska Department of Commerce, Community and Economic Development, Division of Insurance, or
- Mining licenses issued by Alaska Department of Revenue.

Prior the deadline for receipt of proposals, all offerors must hold any other necessary applicable professional licenses required by Alaska Statute.

SEC. 6.02 STANDARD CONTRACT PROVISIONS

The offeror will be required to sign the State's Standard Agreement Form for Professional Services. This form is attached with the RFP for your review. The offeror must comply with the Appendix A contract provisions set out in this attachment. No alteration of these provisions will be permitted without prior written approval from the Department of Law, and the State reserves the right to reject a proposal that is non-compliant or takes exception with the contract terms and conditions stated in the Agreement. Any requests to change language in this document (adjust, modify, add, delete, etc.), must be set out in the offeror's proposal in a separate document. Please include the following information with any change that you are proposing:

- 1) Identify the provision that the offeror takes exception with.
- 2) Identify why the provision is unjust, unreasonable, etc.
- 3) Identify exactly what suggested changes should be made.

SEC. 6.03 BUSINESS ASSOCIATE AGREEMENT (BAA)

The State has a standard BAA that is included in contracts that involve Personal Health Information (PHI) covered under the Health Insurance Portability and Accountability (HIPAA) Act. This BAA will be included in the fully executed contract as Appendix E, and is attached along with this RFP with the Standard Agreement Form for Professional Services – Appendices A-E. As in Section 6.03, any request to change the language in this document must be set out in the offeror’s proposal in a separate document.

SEC. 6.04 QUALIFIED OFFERORS

Per 2 AAC 12.875, unless provided for otherwise in the RFP, to qualify as an offeror for award of a contract issued under AS 36.30, the offeror must:

- 1) Add value in the contract by actually performing, controlling, managing, or supervising the services to be provided; or
- 2) Be in the business of selling and have actually sold on a regular basis the supplies that are the subject of the RFP.

If the offeror leases services or supplies or acts as a broker or agency in providing the services or supplies in order to meet these requirements, the procurement officer may not accept the offeror as a qualified offeror under AS 36.30.

SEC. 6.05 PROPOSAL AS PART OF THE CONTRACT

Part or all of this RFP and the successful proposal may be incorporated into the contract.

SEC. 6.06 ADDITIONAL TERMS AND CONDITIONS

The State reserves the right to add terms and conditions during contract negotiations. These terms and conditions will be within the scope of the RFP and will not affect the proposal evaluations.

SEC. 6.07 HUMAN TRAFFICKING

By signature on their proposal, the offeror certifies that the offeror is not established and headquartered or incorporated and headquartered in a country recognized as Tier 3 in the most recent United States Department of State’s Trafficking in Persons Report.

The most recent United States Department of State’s Trafficking in Persons Report can be found at the following website: <https://www.state.gov/trafficking-in-persons-report/>

Failure to comply with this requirement will cause the State to reject the proposal as non-responsive or cancel the contract.

SEC. 6.08 RIGHT OF REJECTION

Offerors must comply with all of the terms of the RFP, the State Procurement Code (AS 36.30), and all applicable local, state, and federal laws, codes, and regulations. The procurement officer may reject any proposal that does not comply with all of the material and substantial terms, conditions, and performance requirements of the RFP.

Offerors may not qualify the proposal nor restrict the rights of the State. If an offeror does so, the procurement officer may determine the proposal to be a non-responsive counter-offer and the proposal may be rejected.

Minor informalities that:

- do not affect responsiveness;
- are merely a matter of form or format;
- do not change the relative standing or otherwise prejudice other offers;
- do not change the meaning or scope of the RFP;
- are trivial, negligible, or immaterial in nature;
- do not reflect a material change in the work; or
- do not constitute a substantial reservation against a requirement or provision;

may be waived by the procurement officer.

The State reserves the right to refrain from making an award if it determines that to be in its best interest. **A proposal from a debarred or suspended offeror shall be rejected.**

SEC. 6.09 STATE NOT RESPONSIBLE FOR PREPARATION COSTS

The State will not pay any cost associated with the preparation, submittal, presentation, or evaluation of any proposal.

SEC. 6.10 DISCLOSURE OF PROPOSAL CONTENTS

This section governs the ownership, return, and disclosure of any offer or other record an offeror submits in response to this request for proposals. (Herein, any reference to “Record” includes all such records and the offer; any reference to “Law” includes any federal or State of Alaska (State) law, including any court or administrative order or rule.)

1. All Records belong to the State.
2. The State has sole discretion regarding whether to return any Record. In exercising this discretion, the State will comply with all Laws.
3. Unless a notice of intent to award is issued, the State will, to the extent permitted by Law, consider all Records confidential and not subject to the Alaska Public Records Act (APRA).
4. If and when a notice of intent to award is issued, the State will consider nonconfidential any Record unless, at the time of submission, the offeror undertook the following protective measures:
 - a. marked information confidential;
 - b. for any information marked confidential, identified the authority that makes that specific information confidential; and
 - c. committed, in writing, to explain in detail, including with affidavits and briefs, why each authority applies in any court or administrative proceeding in which any nondisclosure is challenged.
5. If the offeror did not undertake each protective measure, the State will not consider any information in a Record confidential: the State will disclose the entire Record without any redaction in response to an APRA or other request or, if it chooses, in the absence of a request and the State will disclose the entire Record without notifying the offeror.

6. If the offeror undertook each protective measure, the State will withhold the information marked confidential to the following extent:
 - a. the State agrees that the Law protects the information; and
 - b. if the nondisclosure is challenged, the offeror fulfills its commitment to explain, including with affidavits and briefs, how each authority applies to the information marked confidential.

The State will only notify an offeror of a request for the Record and of a planned release if the offeror undertook each protective measure, but the State disagrees that the marked information is protected. If there is such a disagreement, then before releasing the Record, the State will, to the extent permitted by Law and practicable, notify the offeror that it will disclose the information unless the offeror convinces the State not to or obtains an order prohibiting disclosure.

SEC. 6.11 ASSIGNMENT

Per 2 AAC 12.480, the offeror may not transfer or assign any portion of the contract without prior written approval from the procurement officer.

SEC. 6.12 SEVERABILITY

If any provision of the contract or agreement is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected; and, the rights and obligations of the parties will be construed and enforced as if the contract did not contain the particular provision held to be invalid.

SEC. 6.13 SUPPLEMENTAL TERMS AND CONDITIONS

Proposals must comply with Section 6.08 Right of Rejection. However, if the State fails to identify or detect supplemental terms or conditions that conflict with those contained in this RFP or that diminish the State's rights under any contract resulting from the RFP, the term(s) or condition(s) will be considered null and void. After award of contract:

If conflict arises between a supplemental term or condition included in the proposal and a term or condition of the RFP, the term or condition of the RFP will prevail; and

If the State's rights would be diminished as a result of application of a supplemental term or condition included in the proposal, the supplemental term or condition will be considered null and void.

SEC. 6.14 SOLICITATION ADVERTISING

Public notice has been provided in accordance with 2 AAC 12.220.

SEC. 6.15 SITE INSPECTION

The State may conduct on-site visits to evaluate the offeror's capacity to perform the contract. An offeror must agree, at risk of being found non-responsive and having its proposal rejected, to provide the State reasonable access to relevant portions of its work sites. Individuals designated by the procurement officer at the State's expense will make site inspection.

SEC. 6.16 CLARIFICATION OF OFFERS

In order to determine if a proposal is reasonably susceptible for award, communications by the procurement officer or the proposal evaluation committee (PEC) are permitted with an offeror to clarify uncertainties or eliminate confusion concerning the contents of a proposal. Clarifications may not result in a material or

substantive change to the proposal. The evaluation by the procurement officer or the PEC may be adjusted as a result of a clarification under this section.

SEC. 6.17 DISCUSSIONS WITH OFFERORS

The State may conduct discussions with offerors in accordance with AS 36.30.240 and 2 AAC 12.290. The purpose of these discussions will be to ensure full understanding of the requirements of the RFP and proposal. Discussions will be limited to specific sections of the RFP or proposal identified by the procurement officer. Discussions will only be held with offerors who have submitted a proposal deemed reasonably susceptible for award by the procurement officer. Discussions, if held, will be after initial evaluation of proposals by the procurement officer or the PEC. If modifications are made as a result of these discussions they will be put in writing. Following discussions, the procurement officer may set a time for best and final proposal submissions from those offerors with whom discussions were held. Proposals may be reevaluated after receipt of best and final proposal submissions.

If an offeror does not submit a best and final proposal or a notice of withdrawal, the offeror's immediate previous proposal is considered the offeror's best and final proposal.

Offerors with a disability needing accommodation should contact the procurement officer prior to the date set for discussions so that reasonable accommodation can be made. Any oral modification of a proposal must be reduced to writing by the offeror.

SEC. 6.18 FEDERALLY IMPOSED TARIFFS

Changes in price (increase or decrease) resulting directly from a new or updated federal tariff, excise tax, or duty, imposed after contract award may be adjusted during the contract period or before delivery into the United States via contract amendment.

- **Notification of Changes:** The offeror must promptly notify the procurement officer in writing of any new, increased, or decreased federal excise tax or duty that may result in either an increase or decrease in the contact price and shall take appropriate action as directed by the procurement officer.
- **After-imposed or Increased Taxes and Duties:** Any federal excise tax or duty for goods or services covered by this contract that was exempted or excluded on the contract award date but later imposed on the offeror during the contract period, as the result of legislative, judicial, or administrative action may result in a price increase provided:
 - a) The tax or duty takes effect after the contract award date and isn't otherwise addressed by the contract;
 - b) The offeror warrants, in writing, that no amount of the newly imposed federal excise tax or duty or rate increase was included in the contract price, as a contingency or otherwise.
- **After-relieved or Decreased Taxes and Duties:** The contract price shall be decreased by the amount of any decrease in federal excise tax or duty for goods or services under the contract, except social security or other employment [taxes](#), that the contractor is required to pay or bear, or does not obtain a refund of, through the offeror's fault, negligence, or failure to follow instructions of the procurement officer.
- **State's Ability to Make Changes:** The State reserves the right to request verification of federal excise tax or duty amounts on goods or services covered by this contract and increase or decrease the contract price accordingly.

- **Price Change Threshold:** No adjustment shall be made in the contract price under this clause unless the amount of the adjustment exceeds \$250.

SEC. 6.19 PROTEST

AS 36.30.560 provides that an interested party may protest the content of the RFP.

An interested party is defined in 2 AAC 12.990(a) (7) as "an actual or prospective bidder or offeror whose economic interest might be affected substantially and directly by the issuance of a contract solicitation, the award of a contract, or the failure to award a contract."

If an interested party wishes to protest the content of a solicitation, the protest must be received, in writing, by the procurement officer at least ten days prior to the deadline for receipt of proposals.

AS 36.30.560 also provides that an interested party may protest the award of a contract or the proposed award of a contract.

If an offeror wishes to protest the award of a contract or the proposed award of a contract, the protest must be received, in writing, by the procurement officer within ten days after the date the Notice of Intent to Award the contract is issued.

A protester must have submitted a proposal in order to have sufficient standing to protest the proposed award of a contract. Protests must include the following information:

- the name, address, and telephone number of the protester;
- the signature of the protester or the protester's representative;
- identification of the contracting agency and the solicitation or contract at issue;
- a detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and the form of relief requested.

Protests filed by telex or telegram are not acceptable because they do not contain a signature. Fax copies containing a signature are acceptable.

The procurement officer will issue a written response to the protest. The response will set out the procurement officer's decision and contain the basis of the decision within the statutory time limit in AS 36.30.580. A copy of the decision will be furnished to the protester by certified mail, fax or another method that provides evidence of receipt.

All offerors will be notified of any protest. The review of protests, decisions of the procurement officer, appeals, and hearings, will be conducted in accordance with the State Procurement Code (AS 36.30), Article 8 "Legal and Contractual Remedies."

SECTION 7. ATTACHMENTS

SEC. 7.01 ATTACHMENTS

Attachments:

01 - RFP 2025-1600-0134 Submittal Forms A – F

02 - RFP 2025-1600-0134 Submittal Form G – Cost Proposal

03 - Standard Agreement Form for Professional Services – Appendices A-E