



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

**Department of Family
and Community Services**

ALASKA PSYCHIATRIC INSTITUTE
Chief Executive Officer's Office

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MEMORANDUM

DATE: November 24, 2025

TO: Governing Body

FROM: Dr. Robert Long, Medical Director and Chief of Psychiatry *RL 11-24-25*

SUBJECT: Submission of Revised API Medical Staff Rules and Regulations, and Bylaws for Governing Body Approval

In alignment with our commitment to regulatory compliance, clinical excellence, and organizational integrity, the Medical Staff Office has completed a comprehensive review and revision of the Medical Staff Bylaws, Rules, and Regulations. This effort ensures that our governing documents remain current with applicable CMS and Joint Commission standards, reflect best practices, and support the effective functioning of our medical staff.

The revised documents have undergone input from both Medical Staff and Medical Executive Staff Committees. We are now submitting them to the Governing Body for final review and approval, as required by regulatory and accreditation standards.

Medical Staff Rules and Regulations

To reflect current practices, references to "Licensed Independent Provider" or "LIP" were changed to "Licensed Provider" or "LP." Substantive changes include updating Hours of Duty to add that an MD or OD is on call at all times and removing language regarding length of time providers are required on site in an effort to clarify expectation that they are to be on site during the majority of their duty hours.

Additionally, Holiday work hours were clarified as being the same as routine work week hours with the on-call Medical Staff expected to remain on site until all patient care duties are completed regardless of total hours worked. Finally, language was added to clarify the process by which a patient can be changed from involuntary legal status to voluntary.

Medical Staff Bylaws

In order to accurately reflect current processes, references to a Pre-Application Questionnaire were removed, as well as language added to clarify Medical Staff application deadlines, requirements and processing guidelines.

Please direct any inquiries to Dr. Long or the Medical Staff Office at 907-269-7150.

Thank you for your consideration.

Enclosures:

Revised Draft Medical Staff Rules and Regulations

Revised Draft Medical Staff Bylaws