

# STATE OF ALASKA

## REQUEST FOR PROPOSALS

Department of Health  
Division of Public Assistance



ELIGIBILITY MODERNIZATION QA/PM CONSULTING  
RFP 2025-1600-0375

AMENDMENT 1

ISSUED NOVEMBER 19, 2025

**This amendment is being issued to make changes to the RFP and answer questions submitted by potential offerors. The questions and answers are outlined in attachment RFP 2025-1600-0375 – Questions & Answers excel spreadsheet. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.**

**Offerors must use Submittal Form A – Offeror Information to acknowledge this amendment.**

A handwritten signature in blue ink that reads "Jackie Lea". The signature is written in a cursive style and is positioned above a horizontal line.

Name: Jackie Lea

Procurement Officer

Phone: 907.759.3319

Email: [Jacqueline.lea@alaska.gov](mailto:Jacqueline.lea@alaska.gov)

### Changes to the RFP

**Change 1:** Section 1.11 RFP SCHEDULE table has been edited to recognize the corrected deadline for the submittal of questions as follows:

| ACTIVITY  | DATE                                    |
|---|---|
| Issue Date / RFP Released                             | October 24, 2025                        |
| Deadline to Submit Questions                          | December 12, 2025                       |
| Deadline for Receipt of Proposals / Proposal Due Date | December 23, 2025 @ 2:00 pm Alaska Time |
| Proposal Evaluations Start                            | Week of December 29, 2025               |

|                           |                          |
|---------------------------|--------------------------|
| Interviews Complete       | Week of January 26, 2026 |
| Notice of Intent to Award | Week of January 26, 2026 |
| Contract Issued           | Week of February 9, 2026 |

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**Change 2:** Section 4.03 OFFEROR INFORMATION AND CERTIFICATIONS has been edited to remove item f) Alaska preference qualifications, as shown below:

The Submittal Form also requests the following information:

- a) The complete name and address of the offeror's firm along with the offeror's Tax ID.
- b) Information on the person the state should contact regarding the proposal.
- c) Names of critical team members/personnel.
- d) Addenda acknowledgement.
- e) Conflict of interest statement.

An offeror's failure to provide this information may cause the proposal to be determined non-responsive and rejected.

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**Change 3:** Section 5.01 SUMMARY OF EVALUATION PROCESS line item 7 has been edited to remove the reference to Alaska preferences, as shown below:

- 7) The procurement officer will calculate scores for cost proposals as set out in [SEC. 5.08](#) and add those scores to the awarded points.
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**Change 4:** Section 5.08 CONTRACT COST first paragraph has been edited to remove the reference to the application of applicable preferences, as shown below:

Overall, a minimum of 40% of the total evaluation points will be assigned to cost. The offeror with the lowest total cost will receive the maximum number of points allocated to cost per 2 AAC 12.260(c). The point allocations for cost on the other proposals will be determined using the following formula:

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**Change 5:** Section 5.08 CONTRACT COST **Step 1** has been edited to remove the reference of the application of applicable preferences claimed by the offeror, as shown below:

**Step 1**

List all proposal prices.

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**End of Amendment 1**