

**STATE OF ALASKA  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**

**INVITATION FOR QUOTES FOR  
A SMALL PROCUREMENT  
(CONSTRUCTION RELATED)**

[per AS 36.30.320(a)]

<div>Project Name &amp; No.: <u>Fire Pump Controller Repair and HEF Disposal &amp; IFQ 09-003-26</u></div> <div>Location: <table border="1" style="display: inline-table; vertical-align: top;"><tr><td>168th Civil Engineering Squadron</td></tr><tr><td>Building 1176</td></tr><tr><td>Eielson AFB, Alaska 99702</td></tr></table></div>	168th Civil Engineering Squadron	Building 1176	Eielson AFB, Alaska 99702	<div>Procurement Agency and Address: <u>DMVA/DAS Procurement</u> <u>49000 Army Guard Rd. Ste B105B</u> <u>JBER, AK 99505</u></div>					
168th Civil Engineering Squadron									
Building 1176									
Eielson AFB, Alaska 99702									
<div>Procurement Officer: <u>Jannah Cayetano</u></div> <div>Date of Issuance: <u>8/19/2025</u></div>									
<div>DESCRIPTION OF WORK, REQUIRED COMPLETION DATE, LISTING OF ATTACHMENTS: [ ]</div> <div>See Scope of Work.</div>									
<div>The Project cost estimate is: <input type="checkbox"/> under \$25,000 <input type="checkbox"/> \$25,000 - \$50,000 <input type="checkbox"/> \$50,001 - \$100,000 <input checked="" type="checkbox"/> \$100,001 - \$200,000<sup>1,2</sup></div> <div>1. Quotes in excess of \$200,000 will be deemed non-responsive. 2. Any project in excess of \$100,000 must be bonded.</div> <div>Davis-Bacon Wages (Title 36.05): are <input checked="" type="checkbox"/> are not <input type="checkbox"/> required on this project.</div> <div>The following insurance coverages are required: <input checked="" type="checkbox"/> Workers Comp <input checked="" type="checkbox"/> General Liability <input checked="" type="checkbox"/> Automobile</div> <div><b><u>Bonding Requirement:</u></b> [ ]</div> <div>Bid Bond, Payment Bond, &amp; Performance Bond are <input checked="" type="checkbox"/> are not <input type="checkbox"/> required on this project.</div>									
<div>Quotes for furnishing all labor, equipment and materials and performing all work for the above Project are invited. To be eligible for consideration, quotes must be received before <u>2:00 P.M.</u> local time on the <u>4<sup>th</sup></u> day of <u>September</u>, 20<u>25</u>. Late quotes cannot be accepted. Disadvantaged Business Enterprises (DBE's) may submit quotes and will not be discriminated against on the grounds of race, color, national origin or sex in consideration for an Award which results from this invitation. Any errors, omissions, or questions pertaining to solicitation procedures or Project requirements, requests for additional documents, or inquiries pertaining to site conditions or scheduled visits must be made to: Title: <u>Jannah Cayetano, Procurement Specialist 3</u>, at: <a href="mailto:MvaDasProcurement@alaska.gov">MvaDasProcurement@alaska.gov</a> ]</div> <div>Applicable provisions of AS 36.30 and 2 AAC 12 govern this solicitation.</div>									
<div><b>SUBMITTAL OF QUOTES:</b> Quotes for this Project must be submitted in the manner noted below. All Offerors must familiarize themselves with the <i>Instructions to Offerors</i>, page 2 of this form, prior to submitting their quote.</div> <div><div><input type="checkbox"/> - VERBAL QUOTES SHALL BE GIVEN TO [ ] AT THE ABOVE NOTED TELEPHONE NUMBER, PRIOR TO THE STATED DEADLINE. (See above <b>Bonding Requirements</b>.)</div><div><input checked="" type="checkbox"/> - WRITTEN QUOTES, INCLUDING AMENDMENTS OR WITHDRAWALS, MUST BE RECEIVED PRIOR TO THE ABOVE NOTED DEADLINE. QUOTES MUST BE SUBMITTED ON FORM SPC-002, QUOTE SUBMITTAL, ATTACHED. (See above <b>Bonding Requirements</b>.)</div></div> <div>Written quotes may be submitted by electronically, hand delivered, or mailed in a sealed envelope. Confidentiality is only assured for sealed quotes. Mailed quotes must allow time for delivery and the envelope must be marked as follows:</div> <div><table style="width:100%;"><tr><td style="width:50%;"><b><u>Quote for Project:</u></b></td><td style="width:50%;"><b><u>Procurement Agency Address:</u></b></td></tr><tr><td>Name: <u>Fire Pump Controller Repair and HEF Disposal</u></td><td><u>DMVA/DAS Procurement</u></td></tr><tr><td>Number: <u>IFQ 09-003-26</u></td><td><u>49000 Army Guard Rd. Ste B105B</u></td></tr><tr><td>Attn: <u>DMVA/DAS Procurement</u></td><td><u>JBER, AK 99505</u></td></tr></table></div> <div>Quote amendments or withdrawals must be made in writing to the individual of the Procurement Agency receiving the quotes, and must be received prior to the time for quote submittal.</div>		<b><u>Quote for Project:</u></b>	<b><u>Procurement Agency Address:</u></b>	Name: <u>Fire Pump Controller Repair and HEF Disposal</u>	<u>DMVA/DAS Procurement</u>	Number: <u>IFQ 09-003-26</u>	<u>49000 Army Guard Rd. Ste B105B</u>	Attn: <u>DMVA/DAS Procurement</u>	<u>JBER, AK 99505</u>
<b><u>Quote for Project:</u></b>	<b><u>Procurement Agency Address:</u></b>								
Name: <u>Fire Pump Controller Repair and HEF Disposal</u>	<u>DMVA/DAS Procurement</u>								
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**STATE OF ALASKA  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**

**INVITATION FOR QUOTES FOR  
A SMALL PROCUREMENT  
(CONSTRUCTION RELATED)**

**INSTRUCTIONS TO OFFERORS**

The State of Alaska desires that all Offerors submitting quotes on construction contracts are given a fair and equal opportunity to compete. Offerors are required to follow these instructions:

**REVIEW THE PROJECT DOCUMENTS:** Most construction Projects in excess of \$1,000 will have some type of written documentation prepared expressly for the Work. If you are asked to submit a quote and no written information has been provided, you should ask the procurement Agency for written documentation. If the scope of services have been described to you verbally, and you are selected for Contract Award, you must ensure that the information of the services to be performed (scope of work) is put in writing prior to accepting the Contract. When providing a Quote, carefully review and consider all materials related to the solicitation and work of the contract. **By submitting a quote the Offeror warrants that they are familiar with the Project requirements, have visited or otherwise examined the site, and are aware of the conditions to be encountered.** Offeror's can verify the contents and completeness of their quote documents by contacting the procurement Agency individual named on the front of this form.

**SUBMITTING THE QUOTE:** The Quote must be submitted in one of the following formats as called for in the Invitation:

1. **ORALLY** - if a verbal quote is solicited, the Offeror must provide, in addition to their quote amount and mailing address -- (1) their valid Alaska Business License number, (2) if applicable, a valid Contractor's Registration number, (3) their status as an Alaskan Bidder (Offeror), (4) their intended use of Alaskan products, (5) the carrier's name and policy number for their Workers' Comp Insurance (or a statement of sole proprietorship, if applicable), and (6) the Employer (Tax) Identification Number or Social Security Number. The Procurement Agency will enter this information on the quote schedule.

2. **WRITTEN** - if a written quote is solicited, the Offeror must complete, in ink or typewritten, the *Small Procurement Quote Submittal*, Form SPC-002. Failure to acknowledge receipt of addenda or to execute the form correctly and completely may disqualify the quote.

**NOTE:** The Department of Labor requires an Offeror to be licensed and registered for the required type of work prior to submitting a quote. If the procurement Agency determines the Offeror is improperly registered or licensed, their quote may be deemed nonresponsive.

**SUBCONTRACTOR LISTING:** Subcontractors intended to be utilized on this contract must be listed in the response to the solicitation. Work shall not be awarded to any subcontractor without prior approval from the procurement Agency. Subcontractors may be added or removed only as approved by the procurement Agency.

**DETERMINATION OF THE LOWEST RESPONSIBLE QUOTE AND CONTRACT AWARD:** Following receipt and determination of all **responsive** oral, written or sealed quotes, the procurement Agency will compare the quotes and determine the lowest Offeror. If the procurement Agency discovers a discrepancy between the unit price amount and the extended amount; the unit price amount will prevail. Conditioned quotes, unless expressly requested, will not be considered. When the quote schedule is composed of a basic amount with alternates, the procurement Agency will base its determination of the low quote and the amount of the Contract Award solely upon those quotes, basic and alternates, that are priced within the extent of available construction funds. Alternates will be considered for Award in the order listed, except that if the order of Offerors is not affected, the Award may include any combination of funded alternates, or none, as may be in the best interest of the procurement Agency.

When determining the lowest quote, the procurement Agency will also give a 5% Alaska Offeror's preference and an appropriate Alaska Products preference to quotes designating the applicability of a preference. To qualify for the Offeror's preference (per AS 36.30.170) the Offeror **must** (1) hold a current Alaska Business License, (2) submit the quote under the name appearing on the license, (3) have staffed and maintained a place of business within Alaska for the previous six months and (4) be incorporated or qualified to do business under the laws of the State. In addition, if the Offeror is a partnership or joint venture, all parties must meet the criteria to be eligible for the preference. A booklet fully describing the Alaska Preferences (Bidder, Offeror, Product, Disabilities, Veteran) program is available at <http://doa.alaska.gov/dgs/pdf/pref2.pdf>. A detailed description of the Alaska Products Preference Program is available at <http://www.commerce.state.ak.us/ded/dev/prodpref/prodpref.htm>.

The procurement Agency will make a determination of **responsibility** as required by 2 AAC 12.500. If the lowest Offeror is declared responsible, the procurement Agency will execute the *Notice of Award / Notice to Proceed*, Form SPC-003, and send it to the Offeror for acknowledgement. If the lowest Offeror is found to be nonresponsive, this process will be repeated with the second lowest Offeror -- and so on until the lowest responsive and responsible Offeror is determined.

**NOTICE OF AWARD AND PROTEST:** A written notice will be provided on all Awards exceeding \$ 25,000 (2 AAC 12.400(h)). All protests must be filed with the Commissioner of the procurement Agency (or designee) and copied to the Procurement Officer. Protest procedures are described in AS 36.30.560 and 2 AAC 12.695. The extent of the protest remedy is limited to quote preparation costs (AS 36.30.585).

## **INDEMNITY AND INSURANCE – The following insurance is required for all construction contracts:**

### **Article 1. Indemnification**

The Contractor shall indemnify, hold harmless, and defend the contracting agency from and against any claim of, or liability for error, omission or negligent act of the Contractor under this agreement. The Contractor shall not be required to indemnify the contracting agency for a claim of, or liability for, the independent negligence of the contracting agency. If there is a claim of, or liability for, the joint negligent error or omission of the Contractor and the independent negligence of the Contracting agency, the indemnification and hold harmless obligation shall be apportioned on a comparative fault basis.

“Contractor” and “Contracting agency”, as used within this and the following article, include the employees, agents and other contractors who are directly responsible, respectively, to each. The term “independent negligence” is negligence other than in the Contracting agency’s selection, administration, monitoring, or controlling of the Contractor and in approving or accepting the Contractor’s work.

### **Article 2. Insurance**

Without limiting Contractor's indemnification, it is agreed that Contractor shall purchase at its own expense and maintain in force at all times during the performance of services under this agreement the following policies of insurance. Where specific limits are shown, it is understood that they shall be the minimum acceptable limits. If the Contractor's policy contains higher limits, the state shall be entitled to coverage to the extent of such higher limits. Certificates of Insurance must be furnished to the Contracting Officer prior to beginning work and must provide for a notice of cancellation, nonrenewal, or material change of conditions in accordance with policy provisions. Failure to furnish satisfactory evidence of insurance or lapse of the policy is a material breach of this contract and shall be grounds for termination of the Contractor's services. All insurance policies shall comply with, and be issued by insurers licensed to transact the business of insurance under AS 21.

**2.1 Workers' Compensation Insurance:** The Contractor shall provide and maintain, for all employees engaged in work under this contract, coverage as required by AS 23.30.045, and; where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act requirements. **The policy must waive subrogation against the State.**

**2.2 Commercial General Liability Insurance:** covering all business premises and operations used by the Contractor in the performance of services under this agreement with minimum coverage limits of \$300,000 combined single limit per claim.

**2.3 Commercial Automobile Liability Insurance:** covering all vehicles used by the Contractor in the performance of services under this agreement with minimum coverage limits of \$300,000 combined single limit per claim.

**STATE OF ALASKA  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS**

**SMALL PROCUREMENT QUOTE SUBMITTAL  
(CONSTRUCTION RELATED)**

[per AS 36.30.320(a)]

<p>Project Name &amp; No.: <u>Fire Pump Controller Repair and HEF</u> <u>Disposal &amp; IFQ 09-003-26</u></p> <p>Location: <u>168th Civil Engineering Squadron</u> <u>Building 1176</u> <u>Eielson AFB, Alaska 99702</u></p>	<p>Procurement Agency and Address: <u>DMVA/DAS Procurement</u> <u>49000 Army Guard Rd. Ste B105B</u> <u>JBER, AK 99505</u></p>
<p>Procurement Officer: <u>Jannah Cayetano</u> <u>[Email: <a href="mailto:MvaDasProcurement@alaska.gov">MvaDasProcurement@alaska.gov</a>]</u></p>	<p>Date of Issuance: <u>8/19/2025</u> Bid is Due: <u>9/4/2025</u></p>
<p><b>QUOTE:</b> Offerors must read all attachments to this schedule. [       ]</p> <p>See Scope of Work. Please include all submittal sheets and subcontractor list with your quote.</p> <p>Labor: \$ _____</p> <p>Parts/Supplies: \$ _____</p> <p>Disposal: \$ _____</p> <p><b>TOTAL QUOTE AMOUNT \$</b> _____.</p> <p>I have reviewed the bid documents, with addenda [ _____ ], and understand the scope of services and conditions required for Project number <b>IFQ 09-003-26</b>. I agree to furnish all necessary labor, materials, and equipment for the above amount(s). The Work shall be accomplished in a professional manner acceptable to the Procurement Officer.</p> <p>Contractor [ _____ ] Contractor Reg. No. [ _____ ]</p> <p>Authorized Signature [ _____ ] Title [ _____ ]</p> <p>Address [ _____ ]</p> <p>Business License # [ _____ ] EIN or SSN [ _____ ] Phone # [ _____ ]</p> <p>Offeror is Claiming: <input type="checkbox"/> Alaska Bidder's Preference <input type="checkbox"/> Alaska Products Pref. (worksheet) <input type="checkbox"/> Alaska Veteran Preference (SPC-007)</p>	
<p>.....</p> <p style="text-align: center;">Procurement Officer: _____</p> <p style="text-align: center;">Date of Receipt of Bid: _____</p>	

**Offeror to Complete this Portion**

**STATE OF ALASKA  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
SMALL PROCUREMENT  
(CONSTRUCTION RELATED)  
OFFEROR'S QUESTIONNAIRE**

Project Name & Number: Fire Pump Controller Repair and HEF Disposal & IFQ 09-003-26

Project Location: 168<sup>th</sup> Civil Engineering Squadron, Bldg. 1176, Eielson AFB, AK 99702

**A. FINANCIAL**

1. Have you ever failed to complete a contract due to insufficient resources?  
Yes ☐ No ☐ If yes, explain: \_\_\_\_\_  
\_\_\_\_\_
2. Describe any arrangements you would make to finance this work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. EQUIPMENT**

1. Describe the equipment you have available and would use for this project.

ITEM	QUAN.	MAKE	MODEL	SIZE/ CAPACITY	PRESENT MARKET VALUE

2. What percent of the total value of this contract would you subcontract? \_\_\_\_\_ ]
3. Would you purchase any equipment for use on this project: Yes ☐ No ☐  
If yes, describe type, quantity, and approximate cost: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ]
4. Would you rent any equipment for this work? Yes ☐ No ☐  
If yes, describe type, quantity, and approximate cost: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ]
5. Is your proposal based on firm offers for all materials for this project? Yes ☐ No ☐  
If no, please explain: \_\_\_\_\_  
\_\_\_\_\_ ]

### C. EXPERIENCE

1. Have you had previous construction contracts or subcontracts with the State of Alaska?  
Yes ☐ No ☐  
Describe the most recent or current contract, its completion date, and scope of work:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ ]
2. List, as an attachment to this questionnaire, other construction projects you have completed; the dates of completion, scope of work, and total contract amount for each project completed in the past 12 months.

I hereby certify that the above statements are true and complete.

\_\_\_\_\_  
Contractor Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Person Signing

## **Scope of Work**

### **Fire Pump Controller Repair and HEF Disposal**

**Eielson AFB, Alaska**

**Invitation for Quotes # IFQ 09-003-26**

#### **Scope of Work**

The purpose of this project is to replace two (2) Fire Pump Controllers (FPC) and the removal of the High Expansion Foam (HEF) system. The majority work is in Building 1176 Utility Room #123 such as removing the Foam Pull Stations is required in the hangar bay. The existing FPCs are not functioning as intended and need to be replaced. The HEF system is locked out from operation and now must be removed and properly disposed. This project will restore the fire suppression system by enabling functioning diesel engine fire pump controllers, communicating effectively with the fire suppression systems, and include proper removal and disposal of the HEF system.

All work must conform to generally accepted standards of professional practices as well as employ techniques readily available in the local construction industry. Test all new equipment to ensure proper operation in accordance with Unified Facility Criteria and Department of Defense specifications prior to acceptance by the project manager.

#### **A. FIRE PUMP CONTROLLER REPAIR AND HEF DISPOSAL**

All design, review, and oversight services to be performed with a Qualified Fire Protection Engineer (QFPE).

Standards associated with these services include, but are not limited to, the following:

- EAFB IFS Fire Alarm Systems Standards (Attachment 5).
- UFGS 31 30 00 Fire Suppression - Fire Pumps.
- UFGS 21 13 25 Fire Suppression - HEF Systems.
- UFC 3-600-01 Fire Protection Engineering for Facilities.
- UFC 3-601-02 Fire Protection Systems Inspection, Testing, and Maintenance.
- UFC 4-211-01 Aircraft Maintenance Hangars.
- UFC 4-021-01 Design and O&M: Mass Notification Systems.
- DAF Sundown Policy for Foam Fire Suppression Systems Change 2, Appendix 4
- NFPA 20 Standard for the Installation of Stationary Pumps for Fire Protection.
- NFPA 72 National Fire Alarm and Signaling Code.
- ANGETL 24-01-03 Fire Protection Design Guidance.
- ANGETL 24-02 Air National Guard Design Objectives and Procedures.

Provide surge protection devices (SPDs) for communication equipment and specialized electrical equipment such as fire alarm and detection systems (antennas), electrical power for fire alarm control panels (FACP) and mass notification systems (MNS) are areas of requirement in AFI 32-1065 and NFA 780. SPDs shall be UL1283 and UL1449 rated.

Meet all applicable standards, including UFC and UFGS specifications, NFPA 20, NFPA 70, NFPA 72, and all other applicable standards. In the event of conflicting codes and standards, the most stringent applies. Devices and equipment for fire protection service must be UL Fire Protection Directory, or FM Approval Guide approved.

## **B. FIRE PUMP CONTROLLER REPAIR**

The current Fire Pump Controller #1 (FPC-1) and Fire Pump Controller #2 (FPC-2) are Eaton FD100 diesel engine-driven fire pump service controllers installed in 2007. FPC-1 operates Fire Pump #1 and FPC-2 operates the alternate Fire Pump #2. Both FPCs are having issues linked to faulty logic boards, transducers, and battery charging capabilities. FPC-2 is currently disabled and turned off from operating. Replace FPC-1 and FPC-2 with controllers that match the controllers' original operational capabilities, such as sequencing, without the use of foam-related components.

Work must include:

- Disconnect, remove, and properly dispose of FPC-1 and FPC-2.
- Provide the fire suppression system with replacement FPCs and enclosures. Rate controllers for scheduled fire-pump horsepower.
- Prepare the new FPCs and ensure compatibility with the system.
- Install new FPCs with appropriate mounts and connections. Ensure all connections, electrical and mechanical, are properly integrated and the startup triggers, controller logic, operational monitoring, and shutdown protocols are implemented as the original design intent.
- Ensure the diesel motors will start up and run reliably with the new FPCs. Before Startup, perform routine maintenance on the diesel motors, including tasks such as changing the oil and filters, greasing and lubricating components, and providing fresh and uncontaminated fuel.
- Ensure the proper sequencing is implemented to meet all original design requirements, including automatic weekly churn tests and maintaining system pressure via Fire Pump #1, Fire Pump #2, or the jockey pump.
- Verify sequencing logic includes power failure response, manual override functionality, post-test pressure recovery, and appropriate interlocks with other systems, ensuring full compliance with NFPA 20 and original design intent.
- Verify the proper signal transmits to Fire Department, and annunciator panels.
- Verify that required Posted Operations Instructions are in place.



The new FPCs are to be installed into the fire suppression system with care to prevent any damage to the system and any other surrounding governmental property. Ensure the new FPCs meet the diesel motor's requirements, no leaks, and operate within intended ratings, specifications, and standards. A test report must be submitted confirming the FPCs are functional and meet the fire suppression system's requirements.

Submit product data according to the submittal register.

### C. HEF DISPOSAL

The High Expansion Foam (HEF) system was installed in 2013 and is currently locked out from operating. The fire suppression system now operates without the use of foam. The HEF system includes a 400-gallon metallic-based vertical standing tank approximately half full of HEF concentrate. Properly remove and dispose of HEF solution/concentrate, the HEF tank and bladder, and selective demolition of piping, valves, and Proportioning Valve in the fire pump room. (See notes in Attachment 8 for extent of piping demolition.)

Work must include:

- Notify the 168th Wing's Environmental Office no later than 24 hours prior to the release of any HEF concentrate/solution from the system.
- Drain out all HEF concentrate/solution from the system.
- Properly dispose of the HEF concentrate/solution through an environmentally compliant disposal organization. All rinsate captured for proper disposal through an environmentally compliant disposal organization.
- Remove the tank, piping, and all other HEF containing components to be properly disposed of. Piping to be removed includes the HEF Tank's Water line up to the Feed Main and the Foam Concentrate Pipe up to the Foam Riser (Attachment 8). Foam generators, risers, and horizontal feed main are to remain in place and not removed.
- For piping and valves that remain or abandoned in place, use caps, blind flanges, or other suitable methods. Ensure all components are sealed securely to prevent contamination, leakage, or damage.
- General cleaning of all HEF concentrate/solution in the area to include cleaning the floor and walls with a cleaner.
- Remove all six (6) Foam Start Stations and their Foam Start Station Signage, then reprogram the Fire Alarm Control Unit as needed. Properly terminate manual start station wires with heat shrink end terminals and install blank NEMA-4 enclosure covers.
- Replace the Fire Alarm Releasing Panel with components that meet UFC, NFPA, and all other applicable standards. Perform all set and check out procedures on the new releasing panel.

- Provide a Replacement Releasing Panel that can integrate with the current system without the use of Foam-related components.
- The new Releasing Panel must properly communicate with its necessary components such as the Fire Alarm Control Panel, Fire Pumps, Pre-action Sprinkler System, heat detectors, and annunciators.
- The new Releasing Panel must trigger the proper alarms, horns, strobes, or other notification devices to alert personnel. Ensure alarm signaling aligns with suppression activation.
- Verify alarm and releasing circuits are properly programmed, wired and working. Verify proper signals to the Fire Department (and any annunciator) are both sent and received.

The HEF system components are to be removed from the fire suppression system with care to prevent damage to any other surrounding governmental property. Ensure there are no leaks in the area of work. A test report must be submitted to confirm that the fire suppression system remains functional and without the use of foam.

Submit product data according to the submittal register.

#### **D. TESTS AND DEMONSTRATION**

For final tests and demonstrations, a Factory-authorized service representative, Eielson AFB Fire Emergency Services Fire Prevention Office, 168th Civil Engineering Squadron, and the Contractor's Electrician, Fire Alarm Installer, and Fire Protection Engineer must be present.

- Pre-tests by the contractor must include functional tests of 100% of devices affected by the work done in this Statement of Work: i.e., heat detectors, relays, alarms, etc. Sampling tests of the devices will not be allowed.
- All required and routine pretests, trials, and wet/dry runs must be completely performed BEFORE the day of final acceptance testing.
- All required test data and results for pretests, trials, and wet/dry runs shall be submitted and approved before scheduling the final test dates.
- There is typically a specified waiting period (normally 30 – 60 days) between the approval of the pre-test submittal, and the date of final acceptance test. This gives the government time to schedule the test for witnesses, the authority having jurisdiction (AHJ), the fire chief, the alarm shop, etc. This also allows time for the fire alarm panels to operate, show any problems, burn in, etc.
- The acceptance test must include a full water flow test. The securing of all hoses and nozzles during the tests is the responsibility of the Contractor. Water flow testing must be conducted in a safe manner with no destruction to the existing facility or new construction. Tests shall include 100 and 150 percent capacity flows and pressures, and no-flow pressures for compliance with manufacturer's characteristic

curves. Coordinate beforehand with the DMVA Project Manager or Designee to schedule how and where the water will go.

- Engage a factory-authorized service representative to train Government's personnel to adjust, operate, and maintain fire pumps, drivers, controllers, panels, and pressure-maintenance pumps. Provide instruction by manufacturer's representatives if installers are not experienced in operation and maintenance procedures. Include a detailed review of the following items:
  1. Maintenance manuals.
  2. Record documents.
  3. Spare parts and materials.
  4. Tools.
  5. Lubricants.
  6. Fuels.
  7. Identification systems.
  8. Control sequences.
  9. Hazards.
  10. Cleaning.
  11. Warranties.
  12. Maintenance agreements and similar continuing commitments.

As part of instruction for operating equipment, demonstrate the following procedures:

1. Startup.
2. Shutdown.
3. Emergency operations.
4. Noise and vibration adjustments.
5. Safety procedures.
6. Economy and efficiency adjustments.
7. Effective energy utilization.

#### **Project Location**

Building 1176, 168th Civil Engineering Squadron  
Eielson AFB, Alaska 99702

**Note: Attachment 2 contains maps of the project area.**

### **Worksite Inspection**

A site visit will be held at **09:00 AM**, Alaska Time on **August 22, 2025**. The purpose of the site visit is to review and discuss the scope of work with prospective bidders. Bidders are expected to thoroughly review the IFQ prior to the site visit and must submit any questions in writing via email at [MvaDasProcurement@alaska.gov](mailto:MvaDasProcurement@alaska.gov).

Potential offerors are encouraged to visit the worksite so they can see the conditions and areas under which the work described will be performed. Offeror's failure to visit the worksite will in no way relieve the offeror of the responsibility of performing the work in strict compliance with the true intent and meaning of the terms, conditions and specifications of this solicitation. The worksite may be inspected by contacting Michael Castillo at 907-377-8590 or via email at [Michael.Castillo.21@us.af.mil](mailto:Michael.Castillo.21@us.af.mil).

This contact person is only empowered to allow potential bidders to view the work site. The contact person cannot and will not answer potential bidder questions regarding the work to be performed under this IFQ or the terms, conditions, and specifications of this IFQ. Any questions potential bidders have must be directed to the procurement officer.

### **Project Completion Deadline**

This project must be completed no later than 120 days after the Notice to Proceed is issued. The Contractor is responsible for notifying the DMVA Project Manager or Designee prior to mobilization/beginning operations, any time operations shut down or begin during the contract period, following completion of operations, and when all equipment is demobilized from the project site. The Contractor can request an extension of time from the DMVA Project Manager or Designee for completion of work, due to unforeseen weather conditions prohibiting work. Any extension for completion of services must be approved in writing by the Procurement Specialist via written change order to the contract.

### **Contractor Responsibilities**

1. Provide all necessary materials, equipment, labor, maintenance, transportation, lodging, and per-diem to complete the scope of work;
2. Provide equipment and operator capable of performing work;
3. Mobilization/Demobilization;
4. Obtaining all required permits and licenses prior to beginning work. Permits and licensing include licenses such as fire suppression and electrical work recognized by the installation or governing authority and permits such as electrical, hot work, AF Form 103 Work Clearance Request, fire protection system modification and acceptance, and environmental and safety review permits. This list is not exhaustive and additional permits and licenses may be required;
5. Demobilize and clean-up of work site. All areas will be left in as clean or better condition than when the Contractor arrived. All construction debris is to be removed from the construction site daily or as needed.

6. All work must be in accordance with Unified Facility Criteria and Department of Defense specifications and criteria found at <https://wbdg.org/ffc/dod>.
7. Access to original construction drawings is provided as needed. The Contractor assumes all liability and risks relying on and using Government furnished documentation in preparation of their proposal and execution of the construction work.
8. Format submittals in accordance with United Facilities Guide Specifications (UFGS) 01 33 00 Submittal Procedures and for providing copies of all required permits, licenses, and certificates required to perform and complete work.
9. Access and General Protection/Security Policy and Procedures. This standard language is for Contractor employees with an area of performance within Government controlled installation, facility, or area. The Contractor shall comply with all applicable installation/facility access and local security policies and procedures, which may be obtained from the Contracting Officer's Representative (COR). The Contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the local installation's Security Forces, Director of Emergency Services or local Security Office. The Contractor shall ensure compliance with all personal identity verification requirements as directed by DoD, HAF and/or local policy. Should the Force Protection Condition (FPCON) change, the Government may require changes in Contractor security matters or processes.
10. For Contractors that do not require Common Access Card (CAC), but require access to a DoD Facility and/or Installation. Contractor and all associated Sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (AFI 31-101 and AFI 10-245), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative), or, at OCONUS locations, in accordance with status of forces agreements and other theater regulations.
11. All Contractors performing work on Eielson AFB are required to complete onsite hazardous waste training provided by 354 CES/CEIEC. Contractor training must be completed two weeks prior to field work start date. Please contact 377-4017 to schedule a training for handling hazardous wastes, including aerosol can management. All costs associated with waste disposal are the responsibility of the Contractor. Empty aerosol cans are the only waste accepted at the base hazardous waste facility for disposal. All hazardous wastes must be managed in accordance with the requirements for large quantity generators (40 CFR 26.17) under the resource conservation recovery act. Hazardous waste and non-regulated waste manifests must be signed by a designated POC prior to shipment off-base. Please coordinate signature through the base hazardous waste facility (377-1668). Provide weight tickets for recyclables and materials that go to off-base landfills to solid waste program.
12. All Contractors working on the installation are required to take the EMS General Awareness Training (course EMS100AFIT00004) offered on TEACH (approx. 7 min

duration). Training can be accessed on-line at the following website:  
<https://usaf.learningbuilder.com>. Training Certificates will be required as a submittal and must be provided prior to receiving the Environmental Element signature on the AF Form 103, Work Clearance Request.

13. AT Level I Training. This standard language is for Contractor employees with an area of performance within a Government controlled installation, facility or area. All Contractor employees, to include Subcontractor employees, requiring access to Government Installations, Facilities and Controlled Access areas shall complete AT Level I awareness training within 10 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. Certificates of completion for each affected Contractor employee and Subcontractor employee will be maintained by the COR or Antiterrorism Representative. AT level I Awareness Training is available through Joint Knowledge Online (<http://jko.jten.mil/>) by completing course JS-US007.
14. Photography is restricted for all personnel. Authorization for photography must be coordinated through the Contracting Officer.
15. Contractor must comply with all environmental protection requirements as outlined in Attachment 4. This includes submission of an Environmental Protection Plan (EPP), waste management plans, test reports, and relevant certificates. All hazardous waste must be managed in accordance with 40 CFR 262.17, and training records must be submitted prior to receipt of the Environmental Element signature on AF Form 103. Recycling and waste diversion documentation such as weight tickets must be included as part of final closeout.

#### **Mobilization and Demobilization**

Mobilize and demobilization costs must be included in the quote prices offered for this Invitation for Quote.

#### **Problems and/or Discrepancies**

If at any time contract operations do not meet DMVA standards, the problem or discrepancy will be brought to the attention of the Contractor. Upon such notice, the Contractor will take expedient actions to remedy the discrepancy to standards using methods identified by DMVA. Failure to correct operational problems in a timely manner will result in the termination of the Contractor on the project. DMVA will then determine if any fiscal compensation for work completed is appropriate for payment to the Contractor.

#### **Contractor Representative**

During all periods of operation, the Contractor shall have a representative in the contract area authorized to act on his/her behalf in response to notices and instructions given by the DMVA Project Manager or Designee regarding performance of this contract.

### **Contract Scheduling**

Contractor will be required to submit an operating plan to the DMVA Project Manager for approval 5 days prior to construction services beginning. The operating plan will identify all timelines, hours of operation, areas of concern, procedures for mitigating potential safety issues, equipment to be used, names of personnel working on the project, and contact numbers. The work schedule under this contract will be included in the operating plan and approved by the DMVA Project Manager or Designee.

The Contractor must submit a weekly schedule to the DMVA Project Manager or Designee for approval, and all tasks must align with the previously submitted work schedule. The Contractor will have access to the work sites during normal duty hours, Monday through Friday, 7:00 a.m. to 4:00 p.m., excluding state and federal holidays, and any work outside of these hours must be coordinated with and approved by the DMVA Project Manager or Designee. Since facilities will remain occupied and in use throughout the duration of the project, the Contractor is responsible for establishing traffic control around work areas as needed and may need to phase work to maintain adequate building access and parking availability.

In addition, work in the Hangar Bay area must be scheduled at least one week in advance with the DMVA Project Manager or Designee.

### **Subcontractors**

A list of subcontractors must be provided along with the offerors quote.

### **Minimum Prior Experience Requirement**

In order for a quote to be considered responsive, the offeror must meet the minimum prior experience requirement(s) identified below:

- The vendor must not have had a contract terminated for cause by the State of Alaska within the last three years

**Important: Offerors shall acknowledge on the Quote Submittal Form whether they meet the minimum prior experience requirement(s). Quotes that fail to meet the minimum prior experience requirement(s) shall be deemed non-responsive.**

### **Pre-construction Meeting**

A pre-construction meeting will be required before the Contractor begins construction services. The Contractor will coordinate a date/time with the DMVA Project Manager or Designee to conduct the pre-construction meeting.

### **Contract Cost**

The value of this contract shall not exceed \$200,000.00 unless approved in writing by the DMVA Project Manager or Designee and a written change order to the contract issued by the Procurement Specialist.

### **Bid Bond, Payment Bond, Performance Bond**

A bid guaranty is required with the bid in the amount of 5% of the amount bid (alternate bid items as well as supplemental bid items appearing on the bid schedule shall be included as part of the total amount bid when determining the amount of bid guaranty required for the project.)

The apparent successful offeror must furnish a payment bond in the amount of 100% of the contract and a performance bond in the amount of 100% of the contract as security conditioned for the full, complete and faithful performance of the contract. The apparent successful offeror must execute the said contract and bonds within fifteen calendar days, or such further time as may be allowed in writing by the Procurement Specialist, after receiving notification of the acceptance of their quote.

### **Method of Award**

Award shall be made based on the lowest responsive and responsible quote.

### **Invitation for Quotes – Deadline for Receipt of Questions**

Questions regarding this Invitation for Quotes shall be sent to [MvaDasProcurement@alaska.gov](mailto:MvaDasProcurement@alaska.gov). The deadline for submission of questions is August 29, 2025, COB.

### **Invitation for Quotes – Deadline for Receipt of Quotes**

Quotes shall be sent to [MvaDasProcurement@alaska.gov](mailto:MvaDasProcurement@alaska.gov). The deadline for submission of quotes is **September 4, 2025, at 2:00 P.M.** Alaska Standard Time. Quotes received after this deadline shall be deemed non-responsive.

### **Contract Administration**

Contract administration will be the responsibility of the DMVA Procurement Specialist. The DMVA Procurement Specialist may be contacted by email at [MvaDasProcurement@alaska.gov](mailto:MvaDasProcurement@alaska.gov). Only the Procurement Specialist has full authority to alter, amend, or change a contract resulting from this Invitation for Quotes.

### **New Equipment**

Equipment offered in response to this IFQ must be new equipment. New equipment means equipment that is currently in production by the manufacturer and is still the latest model, edition or version generally offered. The equipment must be warranted as new by the manufacturer and may not have been used for any purpose, other than display (not demonstration), prior to its sale to the State. The State will not accept remanufactured, used, or reconditioned equipment. It is the Contractor's responsibility to ensure that each piece of equipment delivered to the State complies with this requirement. A Contractor's failure to comply with this requirement will cause the State to seek remedies under breach of contract.

### **Inspection and Modification – Reimbursement for Unacceptable Deliverables**

The Contractor is responsible for the completion of all work set out in the contract. All work is subject to inspection, evaluation, and approval by the DMVA Project Manager or Designee, responsible for coordinating this project. DMVA may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. DMVA may



instruct the Contractor to make corrections or modifications if needed in order to accomplish the contract's intent. The Contractor will not unreasonably withhold such changes. Substantial failure of the Contractor to perform the contract may cause DMVA to terminate the contract. In this event, DMVA may require the Contractor to reimburse monies paid (based on the identified portion of unacceptable work received) and may seek associated damages.

### **Warranty**

The contractor warrants every unit purchased against faulty materials and workmanship for a minimum period of at a minimum of **one (1) year** after the Notice of Completion is granted from DOL. If, during this period, faults develop with the unit or components of the unit, they will be repaired or replaced without any cost, including any transportation or freight cost, to the state. Bids, which include supplemental warranties, will be accepted, but supplemental warranties that conflict with or diminish the state's rights under this warranty clause will be considered null and void. The state is not responsible for identifying conflicting warranty conditions before issuing a contract award. After award of the contract:

1. if a conflict arises between the supplemental warranty and the warranty in this IFQ, the warranty in the IFQ will prevail; and
2. if the state's rights are diminished as a result of application of the supplemental warranty, the supplemental warranty will be considered null and void and the IFQ warranty will prevail.

By signature on the Proposal page of this IFQ the bidder acknowledges this requirement and indicates unconditional acceptance of this warranty clause.

### **Contract Changes – Unanticipated Change Orders**

During the course of the contract, the Contractor may be required to perform additional work. That work will be within the general scope of the initial contract. When additional work is required, the DMVA Project Manager or Designee will provide the Contractor a written description of the additional work and request the Contractor to submit a firm time schedule and price for accomplishing the additional work. Cost and pricing data must be provided to justify the cost of such change orders per AS 36.30.400. The Contractor will not commence additional work until DMVA has secured any required approvals necessary for the change order and issued a written change order.

### **Termination for Default**

If the DMVA Project Manager or Designee determines that the Contractor has refused to perform the work or has failed to perform the work with such diligence as to ensure its timely and accurate completion, DMVA may, by providing written notice to the Contractor, terminate the Contractor's right to proceed with part or all of the remaining work.

### **Payment of Work**

Complete payment will be made 1) upon completion of the project to the satisfaction of the DMVA Project Manager or Designee 2) upon receipt of the Contractor's original, accurate and complete invoice, 3) upon receipt of an approved Notice of Completion from the Department of Labor and Workforce Development and 4) and a Final Completion letter issued by DMVA.

### **DMVA Invoice Recipient**

Contractor shall send invoices to:

Attn: Tiara Quinata  
PO Box 4593  
Eielson AFB, Alaska 99702  
Phone: 907-3778-8593  
E-mail: [tiara.quinata@alaska.gov](mailto:tiara.quinata@alaska.gov)

Questions concerning payment must be addressed to the DMVA point of contact identified above.

### **DMVA Project Manager**

The DMVA Project Manager is responsible for monitoring the operations and performance of the Contractor for contract compliance, and to coordinate actions and communications between DMVA and the Contractor. The DMVA Project Manager for this project is:

Attn: Michael Castillo  
168th Civil Engineer Squadron  
Eielson AFB, Alaska 99702  
Phone: 907-377-8590  
E-mail: [Michael.Castillo.21@us.af.mil](mailto:Michael.Castillo.21@us.af.mil)

### **ATTACHMENTS**

1. Site Map
2. 168 Wing Map
3. Submittal Register
4. Environmental Requirements
5. EAFB IFS Fire Alarm Systems Standards
6. Diesel Fire Pump Data
7. B1176 As-Builts (2005)
8. Photos

STATE OF ALASKA  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

**ALASKA BIDDER PREFERENCE CERTIFICATION**

In response to the advertised procurement for:

Project Name and Number: Fire Pump Controller Repair and HEF Disposal & IFQ 09-003-26

Bidder/Proposer (company name): \_\_\_\_\_

**Operation of Alaska Bidder Preference**

Procurement preferences under the Alaska Procurement Code are benefits that the State grants only to qualified bidders. Under AS 36.30.990(2), if a bidder is an eligible "Alaska Bidder", the Department will apply a five percent preference to the price of the bidder's proposal.

**Instructions regarding Alaska Bidder Preference**

A bidder that claims the Alaska Bidder Preference must review and then certify that each statement appearing under the heading "Alaska Bidder Certification" is true. The individual that signs the certification shall include his/her printed name and position within bidder's organization, *e.g.*, sole proprietor, partner, etc. If a bidder fails to submit a signed certification, the Department will not apply the claimed preference.

**Alaska Bidder Certification**

The bidding entity for which I am the duly authorized representative:

- (A) Holds a current Alaska business license;
- (B) Is submitting a bid or proposal for goods, services, or construction under the name appearing on the bidder's current Alaska business license;
- (C) Has maintained a place of business in the State staffed by the bidder or an employee of the bidder for a period of six months immediately preceding the date of the proposal;
- (D) Is incorporated or qualified to do business under the laws of the State, is a sole proprietorship and the proprietor is a resident of the State, is a limited liability company organized under AS 10.50 and all members are residents of the State, or is a partnership under former AS 32.05, AS 32.06, or AS 32.11 and all partners are residents of the State; and
- (E) If a joint venture, is composed entirely of ventures that qualify under the four preceding paragraphs of this Alaska Bidder Certification.

By applying my signature below, I certify under penalty of perjury that I am the duly appointed representative of this bidder, which has authorized and empowered me to legally bind it concerning its proposal, and that the foregoing statements are true and correct.

\_\_\_\_\_  
By (signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Alaska Business License Number

\_\_\_\_\_  
Title:

(See Reverse Side for Instructions)

Bid Phase: \_\_\_\_\_ Bidder: \_\_\_\_\_

1. This worksheet accurately reports the type and quantity of product(s) that: (a) qualify for application of the Alaska Product Preference under AS 36.30.321 *et seq.* and (b) this bidder will use in performing the advertised project, if awarded the contract; and
2. All listed product(s) are specified for use on the project and will be permanently incorporated; and
3. I am the duly appointed representative of this bidder, which has authorized and empowered me to legally bind it concerning its proposal.

Date \_\_\_\_\_

[illegible]

## INSTRUCTIONS FOR ALASKA PRODUCTS PREFERENCE WORKSHEET

**Special Notice:** All procurements, except those funded from Federal sources, shall contain Contract provisions for the preference of Alaska products. To be considered for the Alaska Product Preference, each product listed by the Bidder on this worksheet must have current certification from the Alaska Products Preference Program at the time of Bid Opening or the proposal due date. A product with expired certification at the bid opening or proposal due date will not be considered eligible. Products that are not specified for use on the project will not be considered eligible.

The Alaska Product Preference Program List of certified products is available online at:

<https://www.commerce.alaska.gov/web/dcra/AlaskaProductPreferenceProgram.aspx> or may be obtained by contacting Dept. of Commerce & Economic Development Alaska Division of Community and Regional Affairs, Alaska Products Preference Program, 550 W. 7th Ave., Suite 1650, Anchorage AK 99501-3510; Phone: (907) 269- 4501 Fax: (907) 269-4563, E-mail: [madeinalaska@alaska.gov](mailto:madeinalaska@alaska.gov)

### BIDDERS INSTRUCTIONS:

**A. General.** The contracting Agency may request documentation to support entries made on this form. False presentations may be subject to AS 36.30.687. All Bidder's entries must conform to the requirements covering bid preparations in general. Discrepancies in price extensions shall be resolved by multiplying the declared total value times the preference percentage and adjusting any resulting computation(s) accordingly.

#### **B. Form Completion – BASIC BIDS.**

- (1) Enter project number and name, the words "Basic Bid" and the CONTRACTOR'S name in the heading of each page as provided.
- (2) The Bidder shall compare those candidate products appearing on the preference listing (see Special Notice comments above) against the requirements of the technical specifications appearing in the contract documents. If the Bidder determines that a candidate product can suitably meet the contract requirements, then that product may be included in the worksheet as follows.
- (3) For each suitable product submitted under the "Basic Bid" enter:
  - The product name, generic description and its corresponding technical specification section number under the heading "PRODUCT",
  - The company name of the Alaska producer under the heading "Manufacturer", and
  - The product class (I, II, or III) and preference percentage (3, 5, or 7% respectively) under the "CLASS/% heading.
- (4) For each product appearing on the list and to be utilized by the CONTRACTOR enter:
  - Under the heading "TOTAL DECLARED VALUE" the manufacturer's quoted price of the product, (caution: this value is to be the manufacturer's quoted price at the place of origin and shall not include costs for freight, handling or miscellaneous charges of incorporating the product into the Work,) and
  - The resulting preference – i.e. the preference percentage times the total declared value amount – under the heading "REDUCTION AMOUNT".
- (5) Continue for all "suitable" basic bid products. If the listing exceeds one page enter the words "Page # \_\_ SUB" in front of the word "TOTAL" and on the first line of the following pages enter "SUBTOTAL OF REDUCTION AMOUNT FROM PREVIOUS PAGE".
- (6) On the final page of the listing enter "BASIC BID PREFERENCE GRAND" immediately before the word "TOTAL".
- (7) Total the entries in the "REDUCTION AMOUNT" column for each page by commencing at the first entry for that page. If a continuation page exists, ensure that the subtotal from the previous page is computed into the running total. Number pages as appropriate.
- (8) Compute a Grand Total for the Basic Bid Preference. Enter the amount on the final page of the worksheet. (Note: When solicitations require written bids this amount should also be entered on line "C" of the Basic Bid Schedule.) Submit worksheet(s) with the Bid Schedule.

#### **C. Form Completion – ALTERNATE BIDS.**

- (1) Enter project number and name, the words "ALTERNATE BID #\_\_", and CONTRACTOR'S name in the heading of each page as provided.
- (2) On the first entry line enter "ADDITIONAL ALASKA PRODUCTS FOR ALTERNATE BID #\_\_", and repeat procedures 2 through 5 under part B these Bidder's instructions except that references to "Basic Bid" shall be replaced with the words "Alternate Bid #\_\_."
- (3) Following the listing of all additional Alaska products enter the words "ADDITIONAL PRODUCTS PREFERENCE FOR ALTERNATE BID #\_\_ - SUBTOTAL" and enter a subtotal amount for all additional products as listed. Subtotal amount to be determined by adding all additional product entries in the "REDUCTION AMOUNT" column.
- (4) Skip three lines and enter "LESS THE FOLLOWING NON-APPLICABLE ALASKA PRODUCTS:
- (5) Beginning on the next line, enter the product name and manufacturer of each Alaska Product appearing on the "Basic Bid" listing which would be deleted or reduced from the Project should the "Alternate Bid" be selected. Details of entry need only be sufficient to clearly reference the subject product. (i.e. "Pre-hung doors by Alaska Door Co., Anchorage.") Products being reduced shall specify the amount of the reduction. Should no products require deletion enter "None". When a product is listed as a "NON-APPLICABLE ALASKA PRODUCT" for this alternate bid and if under the basic bid the Bidder received a preference on his basic bid as a result of that product, then the applicable entries under the headings "TOTAL DECLARED VALUE" and "REDUCTION AMOUNT" (for each product and from the basic bid listing) shall also be entered into the corresponding headings of this form. Where only a portion of the products has been deleted, the entry (which will differ from those on the basic bid listing) may be "pro-rated" or as otherwise substantiated.
- (6) Following the listing of all non-applicable Alaska products enter the words "NON-APPLICABLE PRODUCTS PREFERENCE FROM BASIC BID \_\_ SUBTOTAL" and enter a subtotal amount for all non-applicable products listed. Subtotal amount to be determined by adding all non-applicable entries in the "REDUCTION AMOUNT" column.
- (7) At the bottom of the final page enter the words "ALTERNATE BID #\_\_ PREFERENCE GRAND" immediately before the word "TOTAL".
- (8) Compute a Grand Total for the Alternate Bid Preference (for Alternate #\_\_) by subtracting the non-applicable product preference subtotal from the additional product preference subtotal. Enter on the final page. (Note: When solicitations require written bids this amount should also be entered on line "C" of the Alternate Bid Schedule.) Submit separate worksheet(s) with each Alternate Bid

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY,  
AND VOLUNTARY EXCLUSION  
LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participant's responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

**(BEFORE COMPLETING CERTIFICATION, READ THE INSTRUCTIONS ON THE FOLLOWING PAGE  
WHICH ARE AN INTEGRAL PART OF THE CERTIFICATION)**

The prospective recipient of federal assistance funds certifies, by submission of this bid, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Where the prospective recipient of federal assistance funds is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this Proposal.

Name of Representative: \_\_\_\_\_.

Title of Representative: \_\_\_\_\_.

Signature: \_\_\_\_\_.

Date: \_\_\_\_\_.

1. Is this company enrolled in the Federal System for Awards Management (SAM)? YES NO
2. If Yes, please provide either the DUNS Number \_\_\_\_\_ or the Cage Code \_\_\_\_\_.
3. If No, the company must be enrolled in SAM before a contract can be signed or payment made on a contract involving federal funds. Failure to do so will result in cancellation of the contract.

## INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this Proposal, the prospective recipient of federal assistance funds is providing the certification as set out below.
2. The certification in this class is a material representation of the fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of federal assistance funds shall provide immediate written notice to the person to whom this Proposal is submitted if at any time the prospective recipient of federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "Proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this Proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of federal assistance funds agrees by submitting this Proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of federal assistance funds further agrees by submitting this Proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.

## **CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS**

The grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about—
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation and employee assistance programs, and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after each conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
  - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

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Typed Name and Title of Certification Official

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Signature

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Date



STATE OF ALASKA  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS

**ALASKA MILITARY SKILLS PREFERENCE  
CERTIFICATION**

In response to the advertised procurement for:

Project Name and Number Fire Pump Controller Repair and HEF Disposal & IFQ 09-003-26,

Bidder (Contractor) \_\_\_\_\_

**Operation of Alaska Military Skills Preference**

Procurement preferences under the Alaska Procurement Code are benefits that the State grants only to qualified bidders. Under AS 36.30.321, an eligible entity receives a two percent preference to the price in the bidder's proposal if the bidder meets three requirements.

The bidder must be:

1. a "Qualifying Entity"; and
2. an "Alaska Bidder"

Unless a bidder satisfies all these requirements and furnishes corresponding certifications, it is not eligible for the Alaska Military Skills Preference. This preference may not exceed \$5,000.

**Instructions regarding Alaska Military Skills Preference**

A bidder that claims the Alaska Military Skills Preference must review and complete the "Alaska Military Skills Certification", the "Qualifying Entity Certification", and the "Alaska Bidder Certification". The individual that signs a certification shall include their printed name and position within bidder's organization, *e.g.*, sole proprietor, partner, etc. If a bidder fails to submit properly completed certifications, the Department will not apply the claimed preference.

**Alaska Military Skills Certification**

*(To be completed by individual(s) upon whom the bidder relies in claiming the Alaska Military Skills status. If bidder is a partnership, limited liability company, or corporation, then employee(s) who are claiming Alaska Military Skills must sign this Alaska Military Skills Certification for the Bidder to be eligible for this preference and provide proof of graduation of the qualifying employee(s) from an eligible program as described in AS 36.30.321).*

I hereby represent to the Department that:

I have one or more employees who are currently enrolled in, or have graduated within the past two years from, a United States Department of Defense SkillBridge or United States Army Career Skills Program. These programs provide service members or their spouses with civilian work experience, industry training, pre-apprenticeships, registered apprenticeships, or internships during the final 180 days before separation or retirement from the military.

Alternatively, I maintain an active partnership with an entity that employs apprentices through a program as outlined in AS 36.30.321.

Additionally, I am a resident of Alaska, meaning I am physically present in the state with the intent to remain indefinitely and establish a permanent home here.

I certify under penalty of perjury that the foregoing statements are true and correct as they apply to me.

\_\_\_\_\_  
By (signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

### Qualifying Entity Military Skills Certification

The bidding entity for which I am the duly authorized representative is a:

***(Check the appropriate box)***

- ☐ employs at least one person who is currently enrolled in, or within the previous two years graduated from, a United States Department of Defense SkillBridge or United States Army Career Skills Program for service members or spouses of service members that offers civilian work experience through specific industry training, pre-apprenticeships, registered apprenticeships, or internships during the last 180 days before a service member separates or retires from the service; or
- ☐ has an active partnership with an entity that employs an apprentice through a program described in AS 36.30.321.
- ☐ proof of graduation of the qualifying employee(s) from an eligible program as described in AS 36.30.321.

By applying my signature below, I certify under penalty of perjury that I am the duly appointed representative of this bidder, which has authorized and empowered me to legally bind it concerning the proposal and that the statement I have acknowledged above by checking the appropriate box is true and correct.

\_\_\_\_\_  
By (signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Title

### Alaska Bidder Certification

*(To complete your claim for the Alaska Military Skills Preference, you must also submit an Alaska Bidder Certification, which the bidder can view, download, and print from the DOT&PF's Bid Express Proposal page.)*

## OFFEROR'S CHECKLIST

This checklist is being provided as a courtesy to offerors when preparing and submitting their quote. It may not be an all-inclusive list. It is the offeror's responsibility to ensure all required documents and information is submitted as specified within this IFQ no later than the Deadline for Receipt of Quotes.

**A. The following items are required to be completed and returned by the offeror with their quote:**

1. \_\_\_\_\_ A completed Form SPC-002 of this IFQ, **and**
2. \_\_\_\_\_ A completed Form SPC-008 of this IFQ, **and**
3. \_\_\_\_\_ A Completed Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, **and**
4. \_\_\_\_\_ A Completed Certification Regarding Drug-Free Workplace Requirements.

**B. The following items are required only if the offeror is claiming an Alaska Bidder, Veteran, or other preference:**

1. \_\_\_\_\_ A Completed certification of entitlement to the Alaska Bidder, Veteran, Product, or Military Skills Preference.
2. \_\_\_\_\_ A Copy of the Certification Letter from the Department of Labor and Workforce Development, Division of Vocational Rehabilitation, if claiming the Employment Program or Alaskans with Disabilities preference.

Failure to complete and submit the above items with your quote may result in your quote being considered nonresponsive and being rejected by the State.

**-END OF IFQ-**