

**STATE OF ALASKA**  
**Department of Public Safety**  
**Division of Administrative Services**  
**in conjunction with the United States Attorney's Office**  
**REQUEST FOR PROPOSALS**

DEADLINE: **08/30/2025**

*Applications may be submitted electronically,  
US Postal, or by carrier delivery*

Project Period: **10/01/2025 to 9/30/2026**

## **I. INTRODUCTION**

The Alaska Department of Public Safety is seeking applications for funding under the Project Safe Neighborhoods (PSN) program.

The Project Safe Neighborhoods (PSN) Formula Grant Program, authorized by Project Safe Neighborhoods Grant Program Authorization Act of 2018 (Pub. L. No. 115-185 codified at 34 U.S.C. 60701-60705), is a nationwide initiative that brings together federal, state, local, tribal, and territorial law enforcement officials, prosecutors, community-based partners, and other stakeholders to identify the most pressing violent crime problems in a community and develop comprehensive solutions to address them. PSN is coordinated by the U.S. Attorneys' Offices (USAOs) in the 94 federal judicial districts throughout the 50 states and U.S. territories.

Within the District of Alaska, the PSN program offers an opportunity for state and local law enforcement to capitalize on our overlapping jurisdictions, and to work with tribal and community partners to pool resources and knowledge and boost the chances of achieving the shared goal of reducing violent crime in Alaska. The specific goal of the District of Alaska's PSN program is the reduction of violent crime throughout the State of Alaska, with added emphasis on specific the Target Enforcement Areas.

In the Urban Target Enforcement Area – the Municipality of Anchorage – nonfatal shootings have been a consistent and pervasive problem. Violent crime, including homicides, robberies and shootings, is surging throughout Alaska's largest city.

In the Rural Target Enforcement Area – the communities of Bethel, Dillingham, Kotzebue, Nome, and North Slope Borough – domestic violence, sexual assault, and sexual violence against children are among the highest rates in the nation.

PSN is designed to create and foster safer neighborhoods through a sustained reduction in violent crime. This program furthers the DOJ's mission to uphold the rule of law, to keep our country safe, and to protect civil rights. Projects should focus on the sustained reduction of violent crime in the community, including, but not limited to, addressing criminal gangs and felonious possession and

use of firearms, through the four key PSN design elements: community engagement, prevention and intervention, focused and strategic enforcement, and accountability.

Pursuant to 34 U.S.C. §§60701-05, 30 percent of PSN funding must be used to support gang task forces in regions of the United States “experiencing a significant or increased presence of criminal or transnational organizations engaging in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking.” Each PSN application must account for this requirement as outlined in the “Application Requirements” section of this notice of funding opportunity. This should include a clear explanation of how funds will be used to enhance, or coordinate with, teams that focus on these crime issues.

## **II. ELIGIBLE ENTITIES AND ELIGIBILITY REQUIREMENTS**

Applications may be submitted by public and private institutions of higher education, independent school districts, non-profit corporations (including hospitals and faith-based organizations), and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated local government.

Priority will be given to the identified rural and urban targeted enforcement areas:

The community of Bethel  
The community of Dillingham  
The community of Kotzebue  
The community of Nome  
The community of the North Slope Borough  
The Municipality of Anchorage

The total amount of PSN funds available to pass through is approximately **\$574,591**. All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law. Applications and ranked scores will be retained and eligible applicants will be contacted if additional funds are available.

### **Active SAM UEI (Unique Entity Identification) Required**

On April 4, 2022, the federal government uses Unique Entity Identifiers (UEI) as the primary means of identifying entities registered for federal awards government-wide in the System for Award Management (SAM). The UEI is a 12-character alpha-numeric value. Once issued, your entity’s SAM UEI will not change.

Users will need their SAM UEI to search for entity registrations. If your entity is registered in SAM.gov today, it has already been assigned an UEI and you can view it in SAM. SAM registration will continue to require annual renewal.

This change simplifies the process of registering an organization to do business with the federal government. Entities will no longer need to contact a third party to obtain an identification number or get support.

### **System for Awards Management Registration (“SAM”) Required**

In addition to the UEI requirement, Office of Justice Programs now requires that all applicants for federal financial assistance maintain current registrations in the SAM database. This includes all subgrantees who receive PSN funds. The SAM database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Please note, however, that applicants must update or renew their SAM registration at least once per year to maintain an active status. Information about registration procedures can be accessed at <https://www.sam.gov/SAM/>.

## **III. APPLICATION AND GRANT REQUIREMENTS**

To be considered responsive to this notice of funding opportunity, all proposals will be reviewed to determine if they meet the following minimum responsiveness requirements:

1. Applicants must meet the eligibility requirements stated above.
2. Proposals must be received by the Department of Public Safety Grants Office in electronic format on or before the deadline stated below.

If a proposal meets the above minimum criteria, it will be considered responsive for the purposes of evaluation. If the proposal fails to meet any one of the criteria, it will be rejected. Once determined to be responsive, the proposal will then be evaluated according to the DPS review criteria.

Projects funded through this grant program will be required to submit the following reports on a regular basis:

- Quarterly Performance Measures - This report is used to describe the performance of activities and the accomplishments of objectives as set forth in the approved application.
- Quarterly Reimbursement Request - This report contains the actual expenditures and unliquidated obligations as incurred for the reporting period and, cumulative, for the award.

### **Reimbursement of Funds**

Reimbursement for allowable project expenditures will be provided upon receipt of a completed Reimbursement Request form provided by the department.

### **Property of the State Administering Agency (SAA)**

Upon submission, all applications and supportive documents become the property of the Department of Public Safety and the United States Attorney's Office.

### **Non-Supplanting of State and Local Funds**

Grantees must use federal funds to supplement existing funds for program activities and may not replace (supplant) nonfederal funds that they have appropriated for the same purpose. Potential

supplanting will be the subject of monitoring and an audit. Violations can result in a range of penalties, including suspension of current and future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

#### Audit Requirements

The applicant agency must provide a copy of their most current federal single audit report for the agency. The applicant agency must also certify that any problems identified in the report have been addressed and resolved with the auditors.

In accordance with the provisions of the Uniform Grant Guidance 2 CFR Part 200, (which replaces OMB Circular A-133) a non-Federal entity that expends \$1,000,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with Subpart F. For additional information on Audit Requirements:

<https://ecfr.federalregister.gov/current/title-2/part-200/subpart-F>

The applicant agency must also comply with audit requirements of the Alaska Administrative Code set forth in 2AAC 45.010 – Audit Requirements. Please note that the audit requirements for the state are \$750,000.

A copy of the most recent 2AAC 45.010 adopted regulations is available at the State Single Audit website: <http://doa.alaska.gov/dof/ssa/index.html>

#### Deadline

To be considered for funding, applications must be received by the DPS Grants Office on or before 08/30/2025.

Complete application packets are to be submitted electronically via email to: [dps.grants@alaska.gov](mailto:dps.grants@alaska.gov) and cc [anthony.davis@alaska.gov](mailto:anthony.davis@alaska.gov) or mailed to:

Department of Public Safety  
Division of Administrative Services  
Attn: Anthony Davis  
Grant Administrator 2  
5700 East Tudor Road  
Anchorage, Alaska 99507-1225

Include a link to access your agency's most current federal single audit, if available online, or mail a hard copy to the address above.

#### **IV. REQUEST FOR PROPOSALS (RFP) INSTRUCTIONS**

Applications will be required to submit all the required documents in your application in order to be considered for a full application:

1. **Grant Application Form**
2. **Applicant Agency Federal Single Audit Report**
3. **Project Narrative**
  - a. Project Overview
  - b. Statement of Need
  - c. Project Activities
  - d. Performance Measures/Evaluation
  - e. Gang Task Force Set-Aside
4. **Project Abstract**
6. **Budget** (mandatory template attached to online RFP)
  - a. Itemized Budget Detail and Summary
7. **Applicant Agency Description**
  - a. Organizational Chart
  - b. Project Personnel
8. **Assurances, Certifications, Disclosures** (Documents attached to online RFP)
  - a. DOJ-OJP Certified Standard Assurances
  - b. DOJ Certifications Regarding Lobbying; Debarment; Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
  - c. Communications with DHS and/or ICE
  - d. Disclosure of Pending Applications

##### **Grant Application Form**

Provide applicant agency information.

##### **Project Narrative**

Define the agency's plans and justification for the project. Support statements with current statistical data, community assessments, and evidence from the applicant agency's experience. Referring the reader to a quarterly project report that has previously been submitted for this information is considered non-responsive. The applicant must identify the Project Safe Neighborhoods (PSN) area of focus which they are applying. The applicant must provide a narrative that includes the violent crime statistics and/or related data regarding the selected areas to be addressed, as well as the geographical targeted location/area to be served. PSN focus areas are listed.

- Gangs or violent street groups
- Geographic hot spot areas
- Felons in possession
- Prolific (chronic violent offenders)
- Street disputes
- Illegal drug markets
- Other (explain)

*Project Overview* - Provide a brief overview of the proposed project for the next year, describing the problem that will be addressed, the goals and objectives of the proposed project, the project activities which will be implemented, and the outcomes that are expected.

*Statement of Need* - In detail, provide justification for the need for the project. The justification should indicate the nature of the problem that needs to be addressed.

*Project Activities* - In detail, identify the goals and objectives for the project being proposed.

**A project timeline should be included for implementing your project.**

*Evaluation and Performance Measures* - In detail, identify the performance measures that will be used to evaluate the effectiveness of the project being proposed over the next year.

*Gang Task Force Set-Aside* – The grantee must utilize 30% of the federal award to support gang task forces in regions experiencing a significant or increased presence of criminal or transnational organizations engaging in high levels of violent crime, firearms offenses, human trafficking, and/or drug trafficking. In order to meet this requirement, there must be a focus on the investigation and prosecution of criminal and/or transnational organizations engaging in the categories of offenses outlined in the Act (i.e., engaged in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking).

*Gang Task Force Defined*: A “Gang Task Force” is any coordinated effort involving more than one federal, state, local, or tribal law enforcement agency to collaboratively investigate and prosecute criminal and/or transnational organizations that are committing the crimes listed in the PSN Authorization Act (high levels of violent crime, firearms offenses, human trafficking, and drug trafficking). A task force does not need to be led by or include participation of a federal agency; a task force composed entirely of state, local, and/or tribal agencies can qualify. If a federal agency is involved, it may not receive grant funds.

Funds do not have to be used specifically for anti-gang activities; however, funding must be used for collaborative, coordinated law enforcement efforts focused on criminal and/or transnational organizations, which includes but is not limited to gangs, that are engaged in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking.

Funds may be used for enforcement activities as well as for non-enforcement activities, such as outreach, prevention, and reentry programs, so long as the funds are used to address criminal and/or transnational organizations that are committing the categories of offenses outlined in the Act - engaged in high levels of violent crime, firearms offenses, human trafficking, and drug trafficking.

The Applicant should include the following in the gang task force set-aside narrative: (1) State whether violence in your geographical area(s) is being driven by criminal or transnational organizations; (2) If violence is being driven by criminal or transnational organization(s), please describe your plan for implementation/use of grant funding that will support the gang task force(s); (3) If the violent crime issue(s) are not driven by criminal or transnational organizations, please describe your plan for implementation/use of grant funding that will support the law enforcement objectives for the requirement of gang task force(s).

### Project Abstract

Provide applicant name, amount requested, and a brief summary of the project.

### Budget Instructions

The applicant is required to provide an itemized budget of projected costs for implementing the project. Budget projections should be for the period of the project and not to exceed 12 months. All cost projections must be within reason of the project. The budget should specifically outline how the requested items are linked to the PSN goals and objectives.

Applicants are required to use the budget detail worksheet as provided in this solicitation. The itemized budget provides specific cost estimates for the project by cost categories (personnel, travel, contractual, supplies, and equipment.) For each cost category, provide a description for each item within that category and the computation used to determine each item's cost.

Allowable Costs	Non-Allowable Costs
<ul style="list-style-type: none"><li>○ Salary/Wages</li><li>○ Overtime Compensation</li><li>○ Fringes associated with OT</li><li>○ Program/Project Supplies</li><li>○ Maintenance and Operations (including project related media, outreach, and prevention activities)</li><li>○ Training</li><li>○ Travel/Mileage</li><li>○ Equipment</li></ul>	<ul style="list-style-type: none"><li>○ Lobbying.</li><li>○ Fundraising activities.</li><li>○ Electronic Immobilization Devices (EID).</li><li>○ Construction or renovation costs.</li><li>○ Acquisition cost of real estate property.</li><li>○ Military type equipment.</li><li>○ Restitution payments.</li><li>○ Fines, penalties and late charges.</li><li>○ Entertainment expenses.</li><li>○ Bonuses or commissions.</li><li>○ Drones</li><li>○ Vehicle purchases.</li><li>○ Covert "Buy Monies" (all).</li><li>○ Lodging above federal per diem rates.</li><li>○ First Class travel.</li><li>○ Pre-award costs.</li><li>○ Rental costs for facilities.</li><li>○ <b>Supplanting</b> - Federal funds must be used to <b>supplement</b> existing funds for program activities and cannot replace or <b>supplant</b> nonfederal funds that have been appropriated for the same purpose.</li></ul>

**Applicant Agency Description**

Provide an organizational chart that shows the lines of authority for the project as part of the organization. Identify the individuals to be assigned to this project and the estimated amount of time they will dedicate to the project activities. Provide a brief paragraph describing the qualifications of key project personnel.



## Project Safe Neighborhood Subaward Scoring Rubric

Applicant Name:			
Applicant Type:			
Reviewer:		Date:	

<b>Grant Office Input</b> <b>REQUIRED. If missing or incomplete, application may not be considered.</b> 1 point each, 2 points possible.	
<b>1. Minimum Responsiveness Criteria</b>	Points Awarded
a. Applicant meets the definition of an eligible applicant.	
b. Proposal was received on or before the deadline, at the address specified.	
Comments:	

<b>Grant Office Input</b> <b>REQUIRED. If missing or incomplete, application may not be considered.</b> 1 point each, 2 points possible.	
<b>2. Other Technical Requirements</b>	Points Awarded
a. Grant application is complete and is signed and dated by a person authorized to enter into legal agreements on behalf of the applicant.	
b. Assurances and Certification forms are signed and dated by a person authorized to enter into legal agreements on behalf of the applicant.	
Comments:	

Grant Office Input	
Only applicable to previous awardees. Not required. 1 point each, 4 points possible.	
<b>3. History of Compliance with Grant Requirements</b>	Points Awarded
a. Prior year(s) reporting is complete, accurate, and timely (this includes progress reports, reimbursement requests, and any applicable execute RSA processing).	
b. Prior year(s) activities met proposed objectives and have demonstrated effectiveness.	
c. All previous grants have been satisfactorily reconciled, and the applicant owes no funds to the department.	
d. All required audits have been provided with no unresolved findings.	
Comments:	

Review Panel Input	
2 points each. Total points possible: 8	
<b>4. Project Narrative</b>	Points Awarded
a. Provides clear and convincing evidence of the need.	
b. Clearly describes needs assessment process including how stated need was determined.	
c. Well thought out plan on how needs will be met.	
d. Strongly connects the needs and goals of the proposed project.	
Comments:	

Review Panel Input	
2 points each. Total points possible: 8	
<b>5. Project Description</b>	Points awarded
a. The proposal demonstrates a thorough understanding of PSN priorities as identified in the grant program solicitation.	
b. Proposed goals and anticipated outcomes are achievable and support the program's intent to concentrate on the reduction of violent crime in the community.	
c. The proposal contains a clear and systematic plan for measuring the achievement of goals and outcomes.	
d. The proposal directly relates to the need and is clearly defined and well written.	
Comments:	

Review Panel Input	
2 points each. Total points possible: 6	
<b>6. Budget</b>	Points awarded
a. Proposed budget reflects costs that are allowable and reasonable for proper performance and administration of the project.	
b. Clearly specifies how the dollars will be used for the project.	
c. Clear evidence of sustainability	
Comments:	

<b>TOTAL POINTS POSSIBLE IN ALL AREAS IS 30:</b>	
<b>Priority consideration for priority area involvement: add 1 point.</b>	

Level 1	(1-10 pts)	Level 2	(11-20 pts)	Level 3	(21-31 pts)
Scores will be ranked in order from highest to lowest. Should additional funding become available the DPS Grants Office will reach out to those applicants who did not receive funding to initiate a grant award.					