

STATE OF ALASKA

Department of Administration
Division of Retirement and Benefits



Recordkeeping for the PERS/TRS/Defined Contributions Plans, Supplemental Annuity Plan and the Deferred Compensation Plan

RFP#2025-0200-0275-02-104-25

Amendment # Three

June 10, 2025

This amendment is being issued to *provide questions and answers*.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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Contracting Officer
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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the state:

Question 1: Out of respect for anonymity, can you please confirm how we should submit our required Disclosure's?

Answer: Any identifying information should be redacted on the required disclosure forms. Any identifying information will be redacted before evaluation by the evaluation committee.

Question 2: Per the bid requirements, we are precluded from including any costs in Forms A – P” The offeror shall not disclose their costs in this Submittal Form”. We are also precluded from making any modifications or additions to Form Q the cost proposal “Modifications and any additions to the below form or format will not be allowed”.

Can you please confirm how should we disclose fees in the event that they are requested? An example of this is Form N - Investments 4.16: “How you may support self-directed brokerage accounts, including whether they are limited to mutual funds or may also accommodate individual securities, and all fees associated with the administration of these accounts (this option is not currently offered to plan members)”. We respectfully request the State’s direction on where these fees should be included.

Answer: Based on the example noted above, please disclose any standard base per participant fee under the “member based” transaction fee table and then include a separate supporting attachment with your full fee schedule to the Form Q Cost Proposal.

Question 3: Out of respect for anonymity how should we label each attachment? Is your preference for us to use our firm name or should we call ourselves Our Company?

Answer: RFP Sec. 1.08 Return Instructions, page six: The offeror must label the attachments such as “Vendor A – Technical Proposal” or “Vendor A – Cost Proposal”. Any identifying information will be redacted before evaluation by the evaluation committee.

Question 4: Following up on bidders’ question 4 regarding the submission of additional non-conflicting contract terms. The Terms and Conditions are not a required exhibit or addendum. Can you please confirm how and which form should use to submit any non-conflicting contract terms?

Answer: The offeror may provide a redline version of the Terms and Conditions portion of Attachment 4 Standard Agreement Form with Appendix A with any Supplemental Terms and Conditions. Supplemental Terms and Conditions will not be included in evaluations; and will be reviewed by State of Alaska’s Legal Counsel during negotiations.