



ALASKA RAILROAD CORPORATION  
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June 6, 2025

**Addendum Number 1**  
**RFP 25-40-213337 Signal Engineering Design Services**  
**Closing Date: ~~06.12.2025~~ 06.26.2025**  
**This addendum is issued to provide information as follows:**

The referenced solicitation closing date has been extended to Thursday, June 26, 2025.

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**Bidder's Questions:**

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1. Is a sealed physical copy of the bid required to be mailed?  
**No, bidders only need to upload bids using the DrobBox URL on the solicitation document.**
2. Is there a rate table to be filled out for this proposal?  
**No, there are no fillable rate tables. Bidders are to provide their own with their proposals.**

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**ADDITION TO SECTION C- SELECTION PROCESS AND EVALUATION CRITERIA**

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**Selection of Firms**

It is the intention of the ARRC to select and award service contract(s) for discipline in SECTION C. ARRC at its sole option may award more than one contract. The number of contracts awarded will vary depending on the anticipated needs of ARRC. A committee appointed by the Supply Management Department shall score the SOQs in accordance with the criteria described within.

ARRC may award a contract or contracts resulting from this solicitation to the responsible Firm(s) whose SOQ, responsive to this solicitation, will be the most advantageous to ARRC.

ARRC expressly reserves the right to waive minor informalities, negotiate changes, reject any or all Proposals, not advance a Firm to negotiations or cancel the solicitation. "Minor Informalities" means matters of form rather than substance that are evident from the submittal, or are insignificant matters that have a negligible effect on price, quantity, quality, delivery, or contractual conditions and can be waived or corrected without prejudice to other Proposers

Firms are encouraged to address how they have utilized subcontractors to augment their services; however, qualifications of sub-contractors will not be included in the evaluations. List of subcontractor must be included with your firms SOQ submittal.

This RFQ is not to be construed as a commitment of any kind nor does it commit ARRC to pay for any cost incurred in the submission of an SOQ or for any other cost incurred prior to the execution of a formal contract.

Selection of a Firm(s) as a term contractor indicates ARRC has evaluated qualifications and determined the Firm to be a preferred provider of the service discipline. All work performed under any contract will be on an as-needed basis for each of the service areas. It does not guarantee the award of any Task Orders; however if multiple awards are made, ARRC will attempt to distribute work among those Firms selected according to the discipline and availability. Term contracts awarded under this RFQ are not mandatory as determined solely by ARRC.

## **Task Order Awards**

Firms awarded a Term Service contract shall perform services on an “as needed” basis to support the needs of ARRC through the issuance of Task Orders. ARRC makes no guarantees on estimated quantities, dollar amounts or the number of Task Orders issued under each term contract.

As needed shall be at the discretion of the ARRC and Task Orders will be executed to a term contract deemed most appropriate by ARRC.

If requested, the Firm shall submit a proposed fee, approach and schedule for the specific scope of work desired by ARRC. If the response is deemed appropriate, reasonable, cost effective and timely, at the discretion of ARRC, ARRC will issue an executed Task Order notice to proceed.

Multiple awards: At its sole discretion, ARRC may:

- i. solicit a response directly from top ranked Firm. If the response is determined not appropriate, reasonable, cost effective, or timely, ARRC may elect to negotiate with the Firm, or request proposals from another lower ranked Firm.
- ii. or solicit a response from all Firms in the discipline and select the Firm ARRC determines to be most advantageous, determined by one or any combination of the following; personnel, schedule, subcontractors, approach and cost.
- iii. or otherwise fulfill the needs through other means.

ARRC expects that on occasion a term contractor may need to decline a Task Order assignment because of business commitments, conflict of interest or because personnel may not be available to perform the work. In this case the Firm shall submit a written justification (e-mail, memo, or letter) to the Contracting Officer explaining why they are unable to accept the assignment.

## **Fees**

Contract rates for Task Orders with Federal funding will be based upon Federally Audited Rate (FAR) plus a negotiated profit. If a Firm does not have FAR rates current within the last 10 years, ARRC may consider alternative fee schedules.

Cost plus percentage of cost is not allowed on any term contract awarded or executed task order including but not limited to subcontractors, materials and travel expenses.

## **Travel Expenses**

All travel expenses and direct costs for meals and incidentals under this contract shall be reimbursed at the applicable United States, Department of Defense (USDoD) per diem meal and incidental rate in effect on the date the meals/incidentals expense is incurred. The Firm shall be responsible for knowing and adhering to all applicable rules and regulations associated with such meals and incidentals rate.

Notwithstanding any provision in the USDoD rates, regulations, or policies to the contrary, the ARRC will not reimburse a Firm for expenses associated with the purchase of alcoholic beverages.

All lodging required under this contract shall be billed at cost the Firm will be reimbursed up to a reasonable rate in regards to the season.

Reservations for air transportation required under this contract shall be made and paid for by the Firm and billed to the ARRC. The ARRC will reimburse the Firm for the cost of a coach seat only. Expenses associated with upgrades to Business Class, First Class, or any other premium class of air flight shall be the sole responsibility of the Firm. Car rental, parking, and other applicable transportation expenses will be billed at cost.

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Please acknowledge receipt of this and all addendums in your firm's Service Bid Form (Form 395-0129). Please direct all responses and/or questions concerning this solicitation to Candice Graham, via email [GrahamC@akrr.com](mailto:GrahamC@akrr.com).

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Respectfully,

Candice Graham  
*Contract Administration Specialist*