

# **ALASKA COURT SYSTEM (ACS)**

## **SPECIFICATIONS AND INFORMAL QUOTATION**

Procurement per ACS Procurement Guidelines 2-206

**Property/Facility:** 444 H Street, Anchorage, AK  
**Date of Solicitation:** June 3, 2025  
**Date & Time Response Due:** June 20, 2025 @ 12pm  
**Type of Work:** Construction  
**Location(s):** Anchorage, AK  
**Project #:** ANC-25-0013

**Contracting Agency:** Alaska Court System  
Facilities Department  
820 W. 4<sup>th</sup> Avenue  
Anchorage, AK 99501

**ATTN:** Anna Harrison, Facilities Director  
**Phone:** 907-903-9615  
**Fax:** N/A  
**E-Mail Address:** [aharrison@akcourts.gov](mailto:aharrison@akcourts.gov)

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The Alaska Court System is seeking quotes to replace a door system including the frame at the 444 H Street Office Building located in downtown Anchorage. The Alaska Court System is seeking to fully replace the door, door frame, door hardware, and integrate with an existing access control system. The access controller has already been mounted and wired.

A site visit is scheduled for: June 12, 2025 at 10:00 am

If Contractors are unable to attend the non-mandatory site visit, they may view the door at any time but will not be granted interior access unless in attendance for the scheduled site visit.

An Alaska Business License and Certificate of Insurance will be required of the awarded contractor.

For all employees of the contractor working on site, a DPS Criminal History Report will be required prior to starting work.

RFQ response may be submitted via email at [facilities@akcourts.gov](mailto:facilities@akcourts.gov) or dropped off at the Snowden Administrative Building located at 820 W. 4<sup>th</sup> Ave., Anchorage, AK 99501 no later than June 20, 2025 at 12pm.

### **PART 1 – GENERAL**

A. Submittals:

1. Itemized quote that clearly breaks down materials, labor, and any additional costs.
2. Warranty details for the door
3. Proposed door system specifications
4. Shop drawings showing elevations, color specifications, etc.

B. Delivery Information:

1. Lead time for materials and installation
2. Draft schedule to complete project which should include lead times, installation times, and any other relevant information related to schedule.

### **PART 2 – PRODUCTS**

A. Match existing door system to include door frame, glass, door hardware, door, and surrounding windows (not being replaced)

1. Match door frame to existing color scheme

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2. Match new door and associated glass to existing color scheme and glazing
3. Replace all door hardware
4. Install electronic strike to be integrated with Verkada Access Control (reader is already placed)
5. Utilize existing core for manual lock functionality
6. Must meet all current code, regulations, etc. with regard to fire code, ADA, and any other applicable standards.

**B. Installation Method:**

1. All components should be installed like for like with new materials and should comply with all current code, regulations, etc.

### **PART 3 – EXECUTION**

**A. Vendor Installed.**

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### **BID FORM**

*The following must be completed for quote to be responsive:*

If this Quote is awarded, Contractor shall furnish all equipment, materials supplies and labor, in accordance with the above specifications, in a workmanlike manner, for the individual sums of:

### **BASE BID:**

**Furnish to project site directory and stock materials shown and specified:**

Base Bid \$ \_\_\_\_\_  
(figures)

\_\_\_\_\_ Dollars  
(words)

The undersigned has read the foregoing Bid Schedule and hereby agrees to the conditions stated therein by affixing his signature below:

Contractor Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business License #: \_\_\_\_\_ EIN or SSN: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Check one of the following to indicate type of business entity for your company:**

Sole Proprietor: \_\_\_\_\_ Partnership: \_\_\_\_\_ Corporation: \_\_\_\_\_ Other (Specify): \_\_\_\_\_

### **SIGN HERE:**

\_\_\_\_\_  
Contractors Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

END OF SECTION