



**State of Alaska**  
**Department of Environmental Conservation**  
**Village Safe Water Program**

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May 16, 2025

To: Vendor List

Re: Amendment 1  
RFP 25-VSW-MCG-026  
Construction Management and Engineering Support Services  
RFP Due Date: May 21, 2025 @ 2:00 PM AST

**The following are vendor questions and the department's response:**

1. Vendor:
  - a. Please clarify the scope of the project. Article B2 background and scope outlines a limited scope of PER Alternative 2. The PER Alternative 2 indicates the repair of approximately 800 joints, whereas this scope is limited to about 30 new repair joints.
  - b. Leak detection tools are identified as available. Is the intent for the contractor to repair only leaks?
  - c. Is the 30-repair quantity something that was confirmed, or is it to be determined?
  - d. The scope also includes rehabilitating the previously installed repair clamp. Are these locations documented?

Department:

- a. This project requires the Construction Management (CM) firm to provide full - scope services for identifying and repairing active water leaks using repair clamps. This estimate is based on the installation of 13 repair clamps in 2024.
- b. The contractor shall provide construction management to the force account labor that will only be repairing what is described in the scope of service.

- c. The exact number and locations of leaks are currently unknown and the contractor shall confirm through field investigation.
  - d. Yes, these locations are documented.
2. Vendor: The project scope also includes cutting in new isolation valves and modifying the existing dead-end legs, likely resulting in water outages. These changes and impacts are something that ADEC drinking water would typically review. Are design services intended to be provided as part of this project, or when will construction documents and ADEC permitting requirements be made available? The current tasks outlined in Article B2 do not include any design services.

Department: Yes, design services are required for the design of the water main isolation valves and the connection of water lines from 6-inch to 3-inch diameter. The contractor shall obtain all necessary permits associated with the installation of isolation valves and the connection of water lines from 6-inch to 3-inch diameter. The following design tasks are incorporated into the RFP scope of service:

**Task 8 – Review Meetings:**

A VSW design review team shall review each design stage submittal. Each design review meeting shall be held with the Engineer. In order to expedite the design, comments will be incorporated concurrently with design work. Design production schedule is critical so anything holding up progress shall be a priority to resolve. The Engineer shall respond to and incorporate design review comments as follows:

- a. Pre-Meeting Comment Responses. The department will provide the contractor a list of compiled comments two (2) days before each review meeting with the VSW design review team. The contractor shall provide preliminary responses to the comments before the review meeting to facilitate a quicker review.
- b. Post-Meeting Comment Resolution. The contractor shall revise any draft responses pursuant to the design review meeting determination.
- c. The contractor shall incorporate changes as reflected in the comments and responses in the next design stage submittal.
- d. At the 95% stage the contractor shall facilitate a design presentation to the community and a separate review meeting with the VSW design review team.

**Task 1 – Review Meetings Deliverables**

Document Type	Format
Pre-Meeting Comment Responses	Emailed Microsoft Excel
Post Meeting Comment Resolution	Emailed Microsoft Excel

**Task 9 – 95% Submittal:**

The contractor shall provide the following submittals at the 95% design stage.

- 1. Submittal includes plans and specifications and shall conform to the attached Basic Plan Set requirements. The 95% submittal shall include the following:
  - Site Plan.
  - Survey Information.
  - Plan and Profile views for the main water line.
  - Design Criteria for the installation of isolation valves and the connection of water lines from 6-inch to 3-inch.
- 2. Construction Environmental Conditions Review requests and Permit Application submittal to:
  - Department Drinking Water Plan Review.
  - Other permits.
- 3. Draft Final Specifications.

4. Final Cost Estimate.
5. Final Construction Schedule.
6. 95% Design Review Meeting. See Task 8 – Review Meetings, d.

**Task 8 – 95% Submittal Deliverables**

Document Type	Format
Adjudicated Plans in hand Review Comments	Emailed PDF
Significant Change Memo	Emailed PDF
Review Meeting and Responses	See Task 1 deliverable format

**Task 10 – 100% Submittal:**

The contractor shall 100% finalize the construction contract documents based on comments received during the review stages. Include the indicated products that were listed for changes in a previous review. Documents will not be accepted until comments have been addressed to the department's satisfaction. Prepare documents that are ready for construction as identified below.

1. Final Check Set. Provide a final unsigned plan set for final comments by the department. Incorporate any comments received into the plans before signing and sealing the final plan sheets.
2. Engineering Seals. Submit final plan sheets sealed by an appropriate Professional Engineer currently registered in the State of Alaska who is in charge for the project work. Sign plan sheets in blue waterproof ink. Digital signatures will not be accepted.
3. Construction plan set.
4. Final Specifications.

**Task 9 – 100% Submittal Deliverables**

Document Type	Format
Final Check Set	Emailed PDF
Final Sealed Plans	Emailed PDF

**Task 11 – Permitting:**

The contractor shall obtain the following permits where determined to be applicable during the design process, and any other necessary permits identified over the course of the design.

1. DEC Approval to Construct:
  - Drinking Water.
2. State Historic Preservation Office (SHPO) Determination.
3. USACE Wetlands Fill Permit.

**Task 10 – Permitting Deliverables**

Document Type	Format
Final Permits	Emailed PDF

3. Vendor: Are the current record drawings for the McGrath Water System available?

Department: There are no existing record drawings available for the McGrath Water System.

4. Vendor: The PER indicated a potential for archaeological review during construction. Have the need for these services been confirmed? Would these services fall under a separate service contract per Task 4-4?

Department: The need for archaeological review during construction has not been confirmed at this time. However, if such services are deemed necessary the contractor shall provide these services as they are a professional service. The services described in Task 4 – Material Procurement and

Mobilization, #4 Services by Contract are for services that would otherwise be subject to Alaska Statute Title 8 Chapter 18 Construction Contractors and Home Inspectors and Alaska Statute Title 36. Public Contracts such as but not limited to carpenters, electricians and plumbers.

5. Vendor: The RFP indicated the department is responsible for renting or purchasing equipment. Is there any equipment available in the community that the department can rent?

Department: Yes, there is equipment available in the community that the department can rent.

6. Vendor: Force Account Payroll has typically been performed as a direct reimbursement from the department. Please confirm that force account payroll services are something managed and paid for directly by the department.

Department: Yes, the force account payroll services will be managed and paid directly by the department.

7. Vendor: The RFP indicates procurement is to be performed by the contractor and does not outline any procurement procedures. Will the contractor be subject to different procurement methods based on total value? Will the department require any specific procurement documentation, or will materials be reimbursed based on the contractor's received invoices?

Department: There are not any specific procurement procedures or methods that apply to time and material contracts other than what is specified in the RFP. See RFP Compensation, Appendix C, #5 Time and Material, 5.2 and General Conditions, Appendix A, Article A7 Payments To The Contractor.

Evan Patterson



Procurement Specialist