

FAQs: RFP 2026-0500-0017 – Technical Advisory Committee

- For the TAC members, will those be considered appointed state committee positions by the state and require any Governor and/or legislative approval? Is there an existing application process and will any background checks be covered under the Department operating budget? **The TAC members are not considered appointed state committee positions and do not require Governor or leg approval. They are selected in cooperation with the vendor and DEED.**
- Is the honoraria for the four national TAC members already set and do you know the annual amount per member? **The going rate is \$2,000 per day but this amount would ultimately be set by the vendor.**
- For the TAC meetings, are the locations set? Will the meeting space be provided at state offices/meeting rooms? Do these meetings need to follow the open meeting act? **DEED will determine the location for in person meetings and many are conducted virtual. The contractor will work with DEED to determine venue in cost effective facilities. TAC meetings are not subject to the open meetings act.**
- What is the expected duration of each meeting? Will DEED provide an agenda or should the contractor propose one? **The length of meeting may vary depending on if the meeting is virtual or in-person but general is a day and a half. The contractor creates the agenda, DEED finalizes, and the contractor distributes it.**
- For the travel and logistical costs, there is a note that the state will not reimburse third-party receipts. Can you clarify what is considered a third-party receipt? **This is meant to communicate that the state will not pay for any travel.**
- Are TAC member travel expenses reimbursable outside of the proposal budget, or should they be included in our cost proposal? **Travel expenses are not reimbursable and must be included in the cost proposal.**
- For in person TAC meetings, should travel expenses be included for DEED staff and state board member liaisons (apart from the TAC members)? If so, what is the expected number of attendees from DEED? **The vendor would be expected to pay for travel for all members but not DEED staff.**
- Will DEED staff assist with facilitation or documentation during TAC meetings, or is the contractor expected to manage these entirely? **The contractor facilitates the meeting. DEED may present and partner.**
- Will DEED supply the content for briefing materials (e.g., technical reports, assessment data), or should the contractor produce these independently with guidance? **The contractor will produce needed briefing materials in cooperation with DEED.**

- The RFP makes reference to testing vendor for coordination. Do you have a list of those vendors? NWEA, Data Recognition Corporation (DRC), Amplify, WIDA, and Dynamic Learning Maps (DLM),
- Can you elaborate on the type of testing and assessments the state plans to implement? At this point, the State is not planning an implementation of any new assessment.
- Are there any minimum credential or experience requirements for TAC members (e.g., PhD, prior state-level service, psychometric expertise)? TAC members must meet the minimum experience requirement listed on SEC 1.04 of the RFP.
- What criteria will DEED use to determine contract renewals for future years? The renewal is based on funding, contractors performance, and on going need for the service.
- Are there any preferred or required software platforms for meeting facilitation, document sharing, or reporting (e.g., Microsoft Teams, SharePoint, Zoom, or State-specific systems)? TEAMS