



Issue Date: May 2, 2025

ATTN: Vendors

RE: Project Name: SOMP Community Services
Project Number: 2026-2000-0005
Project Location: Anchorage, Fairbanks, and Kenai, Alaska
Proposal Deadline Date and Time: **May 14, 2025 @ 2:00 PM AST**

Addendum # One (1)

This addendum forms a part of the contract documents. All other items remain the same. In case of conflicts between this addendum and previously issued documents, this addendum shall take precedence.

1. **SEC. 3.07 PROMPT PAYMENT FOR STATE PURCHASES** is removed from the RFP in its entirety:

~~SEC. 3.07 — PROMPT PAYMENT FOR STATE PURCHASES~~

~~The state is eligible to receive a 5% discount for all invoices paid within 15 business days from the date of receipt of the commodities or services and/or a correct invoice, whichever is later. The discount shall be taken on the full invoice amount. The state shall consider payment being made as either the date a printed warrant is issued or the date an electronic funds transfer (EFT) is initiated.~~

The following are questions from interested parties and the department's responses:

1. **SEC. 3.10 TRAVEL** "Travel is not reimbursable in this contract. Any anticipated costs associated with travel shall be considered an "indirect" cost and figured into the hourly rate in the cost proposal."

Are offerors able to separate travel costs from their hourly rate, so as to not overcharge and to ensure travel costs are covered?

RESPONSE: *The department remains firm on its requirement for offerors to consider travel costs in their hourly rate.*

2. Would a proposal that provides services fully via telehealth be accepted?

RESPONSE: *Services provided fully by means of telehealth are accepted in this contract.*

3. **SEC. 3.01 SCOPE OF WORK** "Group treatment shall be held once per week with time periods of 90 minutes for each location (Anchorage, Fairbanks, and Palmer). Groups size shall not be less than 10 offenders and not exceed 12 offenders. Due to the maximum number of offenders authorized on this caseload, only one group per location is authorized in this contract."

Under the RNR model, the contractor is required to separate the clients based on risk level. Therefore, the contractor would need to separate the high-risk from the low-risk offenders into two separate groups for the smaller communities, such as Fairbanks and Palmer. Specifically in Fairbanks, cognitive level has also been a point of dividing groups, as some offenders need more direction and support, and don't want to impact other's ability to progress by slowing them down. Can there be two groups permitted, as to not mix high vs low-risk offenders and to ensure we are meeting the needs of the clients for these smaller communities? If Anchorage is able to eventually hold groups, can the allotted time of 90 minutes be extended to 120 to 150 if there are 10-12 individuals in the group to permit enough time to meet all the clients' needs?

RESPONSE: *The department is open to authorizing one (1) low-risk/medium-risk group meeting and one (1) high-risk group meeting to occur weekly. The allotted time for group meetings will remain 90 minutes.*

This addendum is considered part of the Request for Proposal (RFP) and is to be acknowledged in the offeror's proposals.

Please contact Benjamin Baker, 907-269-5909 or benjamin.baker@alaska.gov if you have any questions.

Sincerely,

Benjamin Baker

Benjamin Baker
Procurement Officer

End of Addendum #1