

# STATE OF ALASKA

Department of Health

Division of SDS



## Senior and Disability Services – Emergency Services Telehealth for Individuals with Intellectual and Developmental Disabilities (IDD)

RFP NUMBER 2025-1600-0199

**Amendment #5**

ISSUE DATE April 28, 2025

This amendment serves to answer additional questions submitted by potential bidders, and updates Submittal Form G – Cost Proposal. Additionally, this amendment serves to extend the RFP proposal submission deadline to May 5, 2025, 4:00PM prevailing Alaska time.

**Offerors must use Submittal Form A – Offeror Information to acknowledge this amendment.**

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### Questions submitted by potential offerors and answers from the State:

**Question 1:** Initially you had a cost sheet that was asking for a cost proposal by year and the RFP was a firm fixed price award and the lowest price would get maximum points for having the lowest cost - which was fairly straightforward.

In the updated cost sheet, as per the RFP it is still a firm fixed price award however the cost sheet is broken down for hourly rates of key staff in functional roles - how will you assess the lowest cost proposal as the current sheet will just give you the lowest cost per hourly rate (totaled) but not an overall cost breakdown for the year?

**Answer:** See Changes 3 and 4 in the “Changes to the RFP” section below. The state has updated Attachment 2 – Submittal Form G – Cost Proposal AMD#5.xlsx file to incorporate NTE costs proposed each contract year and will evaluate the cost proposal based on total project NTE costs shown in Cell C:18. We have retained the hourly costs per staff/functional role identified on this submittal form for information, as those are the hourly rates the State would be charged for contractor staff, and should be itemized (i.e., number of hours X hourly rate for each staff identified) on the monthly billings.

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### **Changes to the RFP**

**Change 1:**

**SEC 1.03 Deadline for Receipt of Proposals:** The deadline is updated from 4:00PM AST April 29, 2025 to 4:00PM AST May 5, 2025.

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**Change 2:**

**SEC 1.11 RFP Schedule:** Deadline for Receipt of Proposals / Proposal Due Date is updated to 4:00PM May 5, 2025. Additionally, all activities following submission deadline are updated in the RFP Schedule table.

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**Change 3:**

**SEC 3.07 Contract Payment:** First paragraph inserted as follows:

“The state will pay the resultant contractor of this solicitation, based on the hourly rates identified in Submittal Form G – Cost Proposal, up to the proposed NTE annual amount identified by offeror for each contract year indicated in the cost proposal. All invoices submitted by the contractor must be itemized as negotiated prior to contract signing or as allowed by the state project director during the course of the contract. Implementation costs proposed (***if applicable***), will be billed to the state on a monthly prorated basis.”

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**Change 4:**

Attachment 2 – Submittal Form G – Cost Proposal AMD#5.xlsx is updated to include annual proposed NTE costs.

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End of Amendment #5