

STATE OF ALASKA

Department of Health
Division of SDS



Senior and Disability Services – Emergency Services Telehealth for Individuals with Intellectual and Developmental Disabilities (IDD)

RFP NUMBER 2025-1600-0199

Amendment #4

ISSUE DATE April 25, 2025

This amendment serves to answer additional questions submitted by potential bidders.

Offerors must use Submittal Form A – Offeror Information to acknowledge this amendment.

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Questions submitted by potential offerors and answers from the State:

Question 1: Implementation Fee: Please confirm where in the form offerors may specify that the implementation cost is a one-time, non-recurring fee.

Answer: Offerors are to enter the one-time, non-recurring set-up/implementation fee (**only if applicable to the organization**) in Submittal Form G – Cost Proposal, Cell B:11 under the “Total Implementation Costs Proposed”. Additionally, the “Number of Days Required for Full Implementation Post Contract Execution” should be entered in Cell A:11. The “Approximate Number of Months to Full

Implementation” cell will automatically calculate (based on one month = 30 days). The State recognizes that not all offerors will require implementation and therefore will not necessarily need to identify an implementation cost.

Question 2: Hourly Rate Clarification: We also want to clarify that the hourly rates provided in the breakdown reflect annual coverage. Given that the contract requires 24-hour / 365-day telehealth access, our pricing reflects that comprehensive coverage rather than a limited number of budgeted hours.

Answer: The State is requesting hourly rates only for cost evaluation purposes. This information will assist the state in realizing annual budgetary capacity each year for support of these services.

Per SEC 3.06 Payment Procedures, the State will make monthly payments based on a negotiated payment schedule. If all renewals of the contract are exercised, the project will not exceed \$4,500,000.00. Per SEC 1.02 – Approval or continuation of a contract resulting from this RFP is contingent upon legislative appropriation or federal funding.

Question 3: Key Staff Listing: As it relates to the hourly rates, would it be acceptable to list key staff by department rather than by individual name? This would still convey the scope of staffing and the functional roles in providing services.

Answer: As long as the hourly rate for the individual within the respective department listed is provided, the individual name may be omitted, as the State recognizes there may a need to acquire applicable resources dependent on current organizational structure.

Changes to the RFP

Change 1: Attachment 2 – Submittal Form G – Cost Proposal AMD#4.xlsx cell A14 column title is updated to “Name (or Dept.) of Key Staff”.

End of Amendment #4