

STATE OF ALASKA

Department of Health

Division of SDS



Senior & Disability Services – Emergency Services Telehealth for Individuals with Intellectual and Developmental Disabilities (IDD)

RFP NUMBER 2025-1600-0199

Amendment #3

Date April 21, 2025

This amendment is being issued to update the deadline for receipt of proposals to 4:00PM Alaska Standard Time on April 29, 2025.

It also serves to answer questions submitted by potential offerors and to provide additional important information.

Offerors must use Submittal Form A – Offeror Information to acknowledge this amendment.

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Questions submitted by potential offerors and answers from the State:

Question 1: Will billing under the Fee-For-Service (FFS) model be permitted in addition to the awarded grant funding?

Answer: No. The state of Alaska needs to budget known annual amounts for this contract each year. The contractor should propose hourly rates for key staff. Submittal Form G Cost Proposal is updated to include implementation as a deliverable if this is applicable for offerors. Offerors are to propose number of days for full implementation, and the total cost, (once again – only if applicable). The cost proposal is also modified to request hourly rates (all inclusive, to include direct and indirect charges) for all staff who will be working on the resultant contract.

Question 2: Can a portion of the awarded grant funds be allocated for start-up costs prior to the commencement of services to assist with implementation expenses?

Answer: No, the state cannot pay in advance for services solicited through competitive solicitation, but the state can pay a monthly amount of the total implementation costs proposed. The number of months to full implementation will be utilized in determining implementation costs per month that can be billed. See updated Submittal Form G Cost Proposal.

Question 3: In reference to Section 4.04, can you confirm whether the intention was to reference Section 504 rather than Section 508? If Section 504 is correct, please clarify the required compliance standards and whether any aspects may also align with Section 508 requirements.

Answer: In Section 4.04, there was no reference made to Section 504 or 508. There was, however, a sentence which indicated that the offeror needs to ensure their platform is accessible to people with disabilities and is 504 compliant. This is specific to Section 504 of the U.S. Rehabilitation Act of 1973 as follows:

Section 504 of the U.S. Rehabilitation Act of 1973 is an anti-discrimination, civil rights statute that prohibits any organization that receives federal funding from discriminating on the basis of disability. It requires agencies to provide individuals with disabilities an equal opportunity to participate in their programs and benefit from their services, including the provision of information to employees and members of the public. Section 504 forbids organizations and employers from excluding or denying individuals with disabilities an equal opportunity to receive program benefits and services. 504 plans are formal plans that schools develop to give kids with disabilities the support they need.

Question 4: Please confirm what measures the state will take to facilitate engagement with the program. For engagement purposes, what type of support/collaboration can the awardee expect from the State of Alaska to help ensure the individuals are aware of and engaging with service?

Answer: The state will facilitate engagements by utilizing its e-alert system to stakeholders and through a variety of public forums with providers, beneficiaries, caregivers and other stakeholders.

Question 5: We also want to confirm the specific documentation needed for submission regarding licensure and registration with the Alaska Telemedicine Business Registry. We recognize that our business license and registry approval may not be finalized before the April 8, 2025 deadline, and we plan to provide a notarized letter confirming the application is in process. Could you confirm whether this meets the submission requirements?

Answer: Yes, this would meet the requirements for submission; however, before the contract can be fully executed, licensure and full registration with the Alaska Telemedicine Business Registry must be finalized.

Changes to the RFP

Change 1:

SEC 1.03 Deadline for Receipt of Proposals: The deadline is updated from 4:00PM AST April 22, 2025 to 4:00PM AST April 29, 2025.

Change 2:

SEC 1.11 RFP Schedule: Deadline for Receipt of Proposals / Proposal Due Date is updated to 4:00PM April 29, 2025. Additionally, all activities following submission deadline are updated in the RFP Schedule table.

Change 3:

SEC 3.03 Deliverables: Deliverable 1 Implementation is added if this is applicable to the offeror. All deliverables thereafter are renumbered.

Change 4:

SEC 3.06 Payment Procedures: The state needed to identify the frequency of payments, and this section is updated to include “monthly payments”. Future terms if executed, may switch to a quarterly billing model. A table is added which depicts initial monthly progress reporting indicators that are needed to accompany the monthly invoice for each billing.

Change 5:

SEC 4.09 Cost Proposal (Submittal Form G): This section is updated to reflect the information required in the revised Cost Proposal (Submittal Form G), where implementation (if applicable) and hourly rates for staff members are added.

Change 6:

SEC 5.07 Management Plan for the Project: Evaluation question number 3 was added so the PEC is able to review and evaluate the implementation timeline (if applicable) of the offeror.

Change 7:

Submittal Form G – Cost Proposal: As indicated in SEC 4.09 (Change 5 above), the cost proposal is revised and should be utilized for proposal submission.

End of Amendment #3