

**State of Alaska****Department of Public Safety****Council on Domestic Violence and Sexual Assault****PO Box 111200, Juneau, Alaska 99811-1200****Alaska's Council on  
Domestic Violence  
& Sexual Assault****Request for Proposals****Prevention Program Grant****FY2026 through FY2028**

To be considered, proposals must be submitted electronically in GrantVantage. Complete proposals including the application and all required attachments must be received by the due date. If you cannot submit your application electronically, please reach out to the contact person named below. Applicant are responsible for monitoring the website for any subsequent changes or amendments that may be issued regarding this solicitation.

Notice: Relay Alaska provides assisted communication services at 711 or 1-800-770-8973 from a TTY phone and at 1-800-770- 8255 from a voice phone.

**Proposal Due Date:** 04/21/2025, 4:00 PM

**Deadline for Written Inquiries:** 4/10/2025, 4:00 PM

**Project Period Begins:** July 1, 2025

If you have questions or need additional information, please contact Anna Ramirez by email and she will direct you to the information to answer your questions:

**Anna Ramirez, Grants Administrator 3:** [cdvsa.grants@alaska.gov](mailto:cdvsa.grants@alaska.gov), (907) 465-2278

The Alaska Department of Public Safety, Council on Domestic Violence and Sexual Assault (CDVSA), is requesting proposals from eligible applicants to provide interpersonal violence prevention services for the State of Alaska in FY2026 – FY 2028. Program services are authorized under AS 18.66.050 (7).

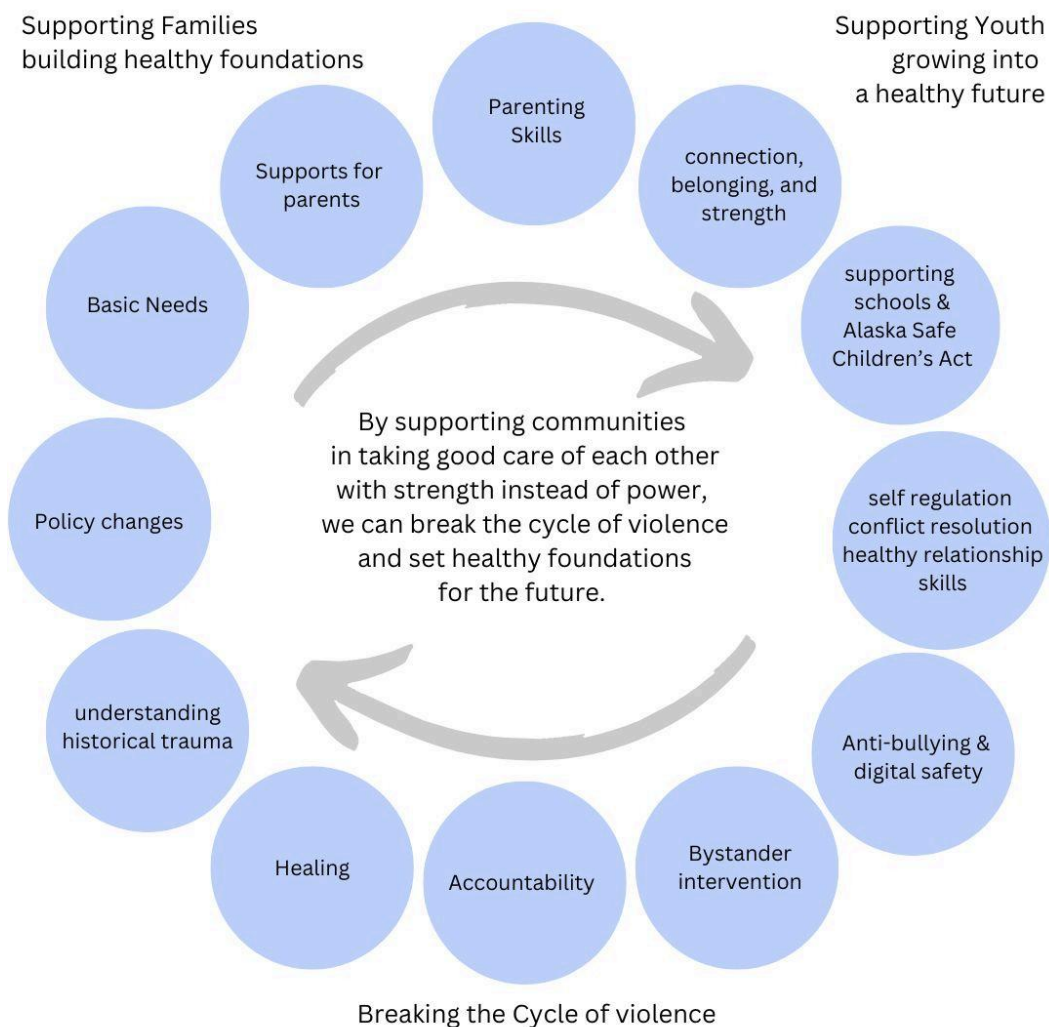
Domestic and sexual violence are significant public safety issues in Alaska. Alaska has the highest rate of domestic violence homicide in the United States. According to the Alaska Victimization Survey, 57.7% of women in the state have experienced intimate partner violence, sexual violence, or both over their lifetime. Half of the evidence kits processed in the State Crime Lab are related to sexual assaults.

In an effort to improve public safety, the CDVSA provides grants to community organizations working to prevent all forms of interpersonal violence (IPV), including domestic violence (DV), sexual violence (SV), and teen dating violence (TDV).

While intervention services address harms that have already happened, prevention services pro-actively promote the conditions for safety using an upstream, community-based approach. By strategically increasing protective factors and decreasing risk factors, according to the current needs of the community, we can interrupt the cycle of violence and create healthy foundations for the future.

Because no agency can end violence alone, applicants must demonstrate that they work with a larger coalition using the shared risk and protective factors framework to coordinate across issues. For more information about risk and protective factors, please refer to the 2022 report on CDVSA's website. Many of the factors influencing violence also influence mental health, substance use, suicide, academic achievement, etc. The coalition model allows us to leverage funding and improve outcomes across multiple domains.

In order to be effective, services must be accessible and relevant for the communities being served. Alaska has 229 federally recognized tribes, and Anchorage is home to the most diverse neighborhoods in the country according to the 2020 census. Likewise, beneficiaries of the Alaska Mental Health Trust are 1.6 times more likely to experience violence. Therefore, prevention strategies must take into account the history, culture, and access needs of the specific community being served.



## Program Goals and Anticipated Outcomes

Proposals must align with the goals and outcomes of this RFP, as stated below.

### CDVSA Program Goals:

We work to communities where:

- violence does not occur, and where all Alaskans can thrive;
  - Alaskan families and youth have the skills they need for healthy relationships;
  - there is local capacity to address trauma and promote safety and well-being;
  - norms and policies promote well-being at the societal level;
  - grantees have a strong network of partners and resources and are able to connect participants with the support basic needs, such as food and housing;
  - capacity for violence prevention programming is maintained or increased with stable staffing, coalition development, leveraging of coalition funds, and new funding streams.

### Short-Term Outcomes:

- Update community needs assessment, strategic plan, and evaluation plan (year 1)
- Maintain or increase the number of youth engaged in prevention programs and leadership roles.

- Increase awareness of healthy relationships and unhealthy relationships in the community.
- Maintain or increase community engagement with prevention programming.
- Maintain or increase the number of coalition partnerships across the state.
- Maintain or increase the number of strategies that address shared risk and protective factors.
- Maintain consistent coalition staff.
- Maintain or increase the number of communities served by prevention programs.
- Maintain consistent staffing for DV/SV/TDV in coalitions.
- Use data from community programs to inform Alaskan prevention strategies going forward.

**Long-Term Outcomes:**

- Increase protective factors including:
  - Conflict resolution and communication skills
  - Healthy parenting skills, positive family relationships
  - Connection to trusted adults
  - Academic achievement and engagement in positive activities
  - Community and school connectedness
  - Access and coordination of resources for basic needs
  - Norms and laws supporting healthy behavior

**Decrease risk factors including:**

- Victimization and witnessing violence
- Social isolation
- Substance misuse
- Mental health concerns
- Economic instability
- Unhealthy norms, policies, and laws

# Application Report

**Applicant Organization:** GrantVantage Test Applicant

**Application:** app

**App ID:** App-25-0026

**Funding Announcement:** FY26-28 Prevention Program Grant

**Requested Amount:**



## APPLICANT QUESTIONS

**Section Name:** Section 1 Grant Program Information

**Sub-Section Name:** Program Services/Activities

### 1. APPLICANT QUESTION: COMMUNITY NEEDS

By strategically reducing risk factors and increasing protective factors, based on the needs of the community, we can interrupt the cycle of violence and create healthy foundations for the future.

Please submit a summary briefly explaining the history of your community, the crime trends being prevented, and a short summary of the demographics of the community being served (demographics will also be discussed in greater detail in the target population question to follow). Applicants are encouraged to reference their most recent community needs assessment, local [crime](#) or [sex offenses](#) data, the [youth risk behavior survey](#), or other relevant data sources.

Please review the suggested activities below and provide a summary of your proposal as a whole, making sure to address the following:

- How do the proposed activities address the needs of the community, as described above?
- How does your program align with the goals and outcomes of this RFP as stated in the introduction?

#### Suggested Program Activities

Program activities are how we implement prevention work. Below is a list of suggested activities. Applicants may propose other activities, as supported by the needs of their communities.

Other examples of activities you may include:

- Youth Leadership Programming

## 8 Aimed at ages 12-24

Empowering youth with skills and support to help address the shared risk and protective factors they see as important in their communities. Builds communication skills, reduces isolation, promotes positive social norms, encourages connection to trusted adults & peers and increases engagement in positive activities.

- Bystander intervention programs such as Green Dot or Bringing in the Bystander
  - Aimed at community members. Can be shared in a wide range of venues including workplaces, bars, schools, universities, non-profits, etc.
  - Addresses unhealthy norms, reduces isolation, builds conflict resolution and communication skills.
  - Best when adapted for the local context.
- Girls on the Run
  - Aimed at 3-5th grade girls. Also involves coaches, school districts, and parents.
  - I Toowú Klatseen and Let Me Run are locally adapted programs for use with boys targeting many of the same risk and protective factors.
  - Includes lessons on healthy relationships in addition to running activities, connecting students to positive adults, increasing physical activity, decreasing bullying, building both confidence and conflict resolution skills, and providing a safe afterschool environment.
  - Has significant name recognition in Alaska and has been shown to be successful in places where it is embraced by the community.
- Supporting local school districts in meeting the requirements of the Alaska Safe Children's Act, teaching healthy relationships and/or anti-bullying curriculum, and supporting teachers with student disclosures.
  - Lessons are aimed at school-aged children. Alaska Safe Children's Act focuses on 7-12th grade, other lessons can be taught in age-appropriate ways to the full range of K-12.
  - Alaska's school districts are struggling with understaffing and inadequate funding. Building good working relationships with school districts and supporting them as coalition partners is valuable.
    - Many teachers have expressed uncertainty about what to do if a student discloses abuse. Supporting them in that can also be part of this strategy.
  - The Alaska Safe Children's Act speaks directly to sexual violence and teen dating violence by addressing Erin's Law and Bree's Law, as passed by the Alaska legislature.
  - Teaching healthy relationships and conflict resolution skills to kids can help prevent future violence.
  - Research shows that bullying is a common precursor to domestic violence.
- Food-oriented activities such as traditional food harvesting, processing, and/or cooking clubs to gather and process food for themselves, their families, and their communities. Alternatively, offering a club with things like community gardens/greenhouses, chickens, ducks, etc. in places where fish and berries have become less predictable, where shipping costs are high, or in urban areas.
  - Flexible model - can be hosted at a school and aimed at youth, or at a community location for a wider audience.
  - Protective factors may include: a safe space for youth, connections to trusted adults, sense of belonging, and meeting basic needs.
- Support groups for parents

- This can be accomplished with programs like nurse home visiting, Parents as Teachers, Bloom, Motherhood/Fatherhood is Sacred, or a local variation.
- Aimed at parents and families.
- Protective factors: good communication/conflict resolution skills, economic stability. Supportive families with attentive parents are themselves profound protective factors. By supporting families with healthy community, skills, and access to resources, the risk of future violence can be reduced.
- Risk factors addressed: History of experiencing child abuse and neglect, witnessing domestic violence, aggressive discipline, weak communication and conflict resolution skills, and family economic instability are all risk factors for children growing up to perpetrate domestic and sexual violence.
- Similar to supporting school districts, fruitful partnerships may be formed with local childcare providers. Data shows that childcare is a basic need – and can be a barrier – for families seeking safety from violence.
- Native Youth Olympics
  - Aimed at youth
  - Protective factors: strong sense of belonging, positive social norms, academic achievement, connection to trusted adults and peers, and engagement in positive activities.
  - NYO is an evidence-based, Alaska specific program with strong evaluation component.
    - Many sports have the potential to deliver similar positive outcomes. Unfortunately, many athletic spaces instead promote harmful social norms. Snowboarding and karate are two examples of sports that have had positive impacts in one location but cannot be promoted generally because implementation is not consistent across different venues. Proposals should be specific to the community in which they are working.
- Other / locally based strategies.
  - There are many ways to approach prevention work and local programs can be very successful. Please explain what the proposed activity is, who the intended audience is, what issue the activity aims to address, the risk/protective factors it improves, and any other resources available to support the activity.

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## 2. APPLICANT QUESTION: PROGRAM PLANNING

Applicants must include the following planning activities in year one of their proposals.

- Planning processes including community needs assessment, strategic plan development, and evaluation plan development.
  - Listening to the community, adapting to changing circumstances, and integrating updates are a crucial part of prevention work. These planning efforts build community trust and buy-in, making the work more strategic and ultimately, more effective. The first year of the grant cycle for each funded community will need to include time for planning. This will include an updated community needs assessment, strategic plan, and evaluation plan.
  - This process is intended to engage your staff and your coalition. CDVSA will create a community needs assessment template and provide technical assistance so that staff and coalition partners are able to complete the assessment without contractor support to the greatest extent possible.

Please attach a timeline for program planning activities.

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### 3. APPLICANT QUESTION: PROGRAM ACTIVITIES

For each proposed activity, please include the following information:

- Who are the target audiences for these activities?
  - Prevention strives to improve conditions across the whole population but with limited resources, grantees may have to prioritize how best to use funds. Please describe how you might use targeted approaches to reach those most impacted by violence such as Alaska Native residents, minorities, women, children in foster care, non-English speaking residents, and individuals who experience disabilities including mental illness and substance misuse, as indicated by the demographics and needs of your area.
- What [risk and/or protective factors](#) does each activity address?
- Please include a [logic model](#) showing how activities will lead to outcomes. For the logic model template please go to attachments on the home page and download Q3. Logic Model Template to fill out an attach to this question.
- Please list any resources in your community or coalition partnerships that would support this activity.

To review the list of examples of approved activities please click on the questions instructions in the upper right corner.

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### 4. APPLICANT QUESTION: TARGET POPULATION & SERVICE AREA

Target population for solicited services is statewide. To encourage community collaboration and statewide programming, **only one proposal will be funded per community**. For purposed on this RFP, "community" is defined as a city, borough, or census area, or any combination on the road system, within 50 miles.

Please describe the proposed service area including:

- Geographic area and communities
- Description of population size, demographic characteristics and population(s) to be served
- Description of target population and identified need
- Description of historical, political, economic, and socio-cultural characteristics
- Description of the community infrastructure and resources

**Sub-Section Name:** Program Evaluation Requirements and Reporting

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### 5. APPLICANT QUESTION: PROGRAM EVALUATION REQUIREMENTS - REPORTING

Reporting:

- Monthly financial reports in GrantVantage, due within 30 days after the month expenses occur.
- Semi-annual programmatic reports on progress and activities, due by January 30 and July 30
- Community needs assessment, strategic plan, and evaluation plan, due by June 30, 2026
- Summative evaluation report at the end of the grant cycle, due by July 30



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## 6. APPLICANT QUESTION: PROGRAM EVALUATION REQUIREMENTS - MONITORING

Monitoring:

To use best practices and to maintain consistency as much as possible across all of our programs, prevention programs will be subject to CDVSA monitoring. Monitoring provides opportunities to check in and to provide supportive technical assistance.

CDVSA monitoring practices include:

- OAT – Operational Assessment Tool (CDVSA completes)
- Programmatic Desk Review (grantee submits program documents as requested, CDVSA reviews)
- Site Visit – (CDVSA visit to your physical location)
- Financial Desk Review (You submit financial documents as requested, CDVSA reviews)

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## 7. APPLICANT QUESTION: PROGRAM EVALUATION REQUIREMENTS - TECHNICAL ASSISTANCE

Technical Assistance (TA) Requirements:

- Participate in TA provision at the Prevention Summit/Gathering by sending at least one staff member in person (if held in person).
- Quarterly peer connection calls are mandatory. One staff person must attend
- Webinars (programmatic and/or financial)
- Individualized TA calls, as needed, with your CDVSA grants administrator or program coordinator.

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## 8. APPLICANT QUESTION: PROGRAM FUNDING/SOURCE OF FUNDS

Prior to submitting a proposal, applicants must list all other agency funding received and applied for in FY2026. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.

Please provide a list of Other Funding sources being requested in FY2026 including the funds applied for under this solicitation. The list should include a record for each granting agency, program/project, grant award period, amount requested, and the funding status.

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**Sub-Section Name: Agency Experience**

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**9. APPLICANT QUESTION: EXPERTISE IN INTERPERSONAL VIOLENCE**

Please describe how your agency and your staff will bring specialized knowledge of interpersonal violence to a prevention coalition.

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**10. APPLICANT QUESTION: LEADERSHIP SUPPORT**

Leadership support is crucial to successful prevention programming.

Applicants must describe how their prevention programming is supported by the agency's overarching mission in a letter of support from the Executive Director or Board President indicating a commitment to a coalition model of prevention programming.

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**11. APPLICANT QUESTION: PRIOR EXPERIENCE**

Applicants must provide a brief overview of prior experience providing same or similar services to the target population. **The time period over which services were provided and the population served must be clearly identified. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.**

**Sub-Section Name: Project Staffing**

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**12. APPLICANT QUESTION: ORGANIZATION STAFFING**

Project staffing and supervision must be sufficient to implement the proposed activities in order to meet program goals and the anticipated outcomes. This is part of the pre-award risk assessment required under Uniform Guidance 2 CFR 200.

Staff are responsible for finding the risk and protective factors that efficiently unite coalition efforts and resources without losing sight of the unique aspects of interpersonal violence.

For all funded staff and supervisors of funded staff, please provide the following information:

- Name
- Title
- Length of time with the organization
- Position description
- Resume
- Professional credentials
- Organizational Chart

**All documents must be included as one file for upload.**

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**13. APPLICANT QUESTION: EMPLOYEE ORIENTATION PROCESS AND TRAINING PLAN**

Please describe the agency's employee orientation process, the staff training plan including training for disparate populations served, and the process for training staff in outlying areas.

**Sub-Section Name: Administrative, Management, and Facility Requirements**

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**14. APPLICANT QUESTION: FISCAL AND ADMINISTRATIVE CAPACITY**

Please demonstrate the agency's sustainable fiscal and administrative capacity. Executive, administrative, and financial staff must be qualified.

**Please attach, as one document, the following requirements:**

- Position descriptions
- Resumes

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**15. APPLICANT QUESTION: CONFIDENTIALITY COMPLIANCE**

Describe the procedures you have in place to protect client confidentiality.

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**16. APPLICANT QUESTION: FACILITY REQUIREMENTS**

Agency must describe their facilities, service delivery and locations, and the ways in which access to services to the targeted population will enhance project success.

**Sub-Section Name: Support/Coordination of Services**

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**17. APPLICANT QUESTION: COALITION LEADERSHIP**

Please describe any turnover in key coalition staff over the last 3 years. Applicants must demonstrate the proposed project has the necessary local support and coordination for the successful delivery of services.

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**18. APPLICANT QUESTION: COALITION MEMBERS**

Please provide a list of all coalition partners with whom you have collaborated on one or more projects in the last 12 months, with very brief descriptions of the projects and roles played by each organization.

Coalitions should include organizations and members that represent a range of organizations and stakeholders such as: representatives of the target population, domestic violence shelters, school districts, hospitals, tribes, youth organizations, local governments, mental health providers, housing coalitions, substance misuse treatment providers, suicide prevention organizations, family support services, child advocacy centers, and/or military prevention programs, as applicable to the community being served.

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**19. APPLICANT QUESTION: LETTERS OF SUPPORT**

Please provide letters of support from at least 4 coalition partners, one of which must be a local tribal entity, as **one** document in your application response .

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**20. APPLICANT QUESTION: DEMONSTRATION OF SUPPORT/COORDINATION OF SERVICES**

Applicant must demonstrate the proposed project has the necessary local support and coordination for the successful delivery of services.

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**Section Name: Section 3 General Instructions for Proposal Submission**

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**21. APPLICANT QUESTION: ELIGIBILITY - AGENCY TYPE AND ELIGIBILITY TO APPLY**

Applicant must indicate the type of agency they are applying as. Eligible entities are listed in [Alaska Administrative Code 7 AAC 78.030](#).

**Proposals that fail to meet the minimum responsiveness requirements below will be eliminated from consideration per 7 AAC 78.090(b) (2).**

**Sub-Section Name:** Non-profit organization

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**22. APPLICANT QUESTION: A. NON-PROFIT ORGANIZATION - STATE CORPORATION DATABASE**

Applicant must confirm their agency is a non-profit entity in "good standing" and that can be found on the [State's Corporation database](#). If not applicable, select N/A.

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**23. APPLICANT QUESTION: B. NON-PROFIT ORGANIZATION - 501(C)3 STATUS**

The agency must confirm their 501(c)(3) status on the Exempt Organizations page accessible at [IRS Tax Exempt Organization Search](#). If not applicable, select N/A.

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**24. APPLICANT QUESTION: C. NON-PROFIT SUBSIDIARY OF A NON-PROFIT CORPORATION**

If a non-profit subsidiary of a non-profit corporation, a verifying letter from the parent non-profit agency must be uploaded to this question. The parent corporation must meet criteria listed under non-profit status. If not applicable, select N/A.

**Sub-Section Name:** Federally recognized tribal entity

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**25. APPLICANT QUESTION: FEDERALLY RECOGNIZED TRIBE - ALASKA NATIVE ENTITY**

If applying as a Federally recognized tribal entity, the applicant must be a recognized Alaska Native entity as verified on the [Federal Register](#). If a tribal consortium, all members are recognized Alaska Native entities. If not applicable, select N/A.

**Sub-Section Name:** Government Entity

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## 26. APPLICANT QUESTION: GOVERNMENT ENTITY

The applicant is applying as another State Agency, such as the University; a political subdivision such as a city or municipality, and can be verified at [Local Boundary Commission](#); or an REAA under AS 14.08.031 verified at [Department of Education Alaska School Map](#). If not applicable, select N/A.

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## 27. APPLICANT QUESTION: ACCEPTANCE OF TERMS

An applicant accepts all terms and conditions of this RFP including all identified attachments and guidelines, 7 AAC 78, and any other applicable statutes and regulations. Copies of these may be accessed through the contact person identified on the cover page or through the web address(es) identified in this RFP.

If a grant is awarded, this RFP and the applicant's proposal become part of the grant agreement. The applicant will be bound by the provisions contained in the awarded proposal unless the Council agrees that specific parts of the proposal are not part of the agreement.

Proposals and other materials submitted in response to this RFP become the property of the State and may be returned only if the State allows. Proposals are public documents and may be inspected or copied by anyone after grants have been awarded.

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## 28. APPLICANT QUESTION: INQUIRIES

Applicants should immediately review this RFP for defects and questionable or confusing content. Questions that can be answered by directing the applicant to a specific section in the RFP may be answered verbally by the contact person identified on the RFP cover page. Questions that cannot be answered by directing an applicant to a specific section of the RFP may be declared substantive. Written questions about the RFP process and prevention programs grant must be submitted via email to the [cdvsa.grants@alaska.gov](mailto:cdvsa.grants@alaska.gov) address within 10 days of the State of Alaska Public Notice of this funding opportunity. Council staff will post responses to all inquiries on the SOA, Public Notice site on or about (April 11, 2025). The submission of written questions via the [cdvsa.grants@alaska.gov](mailto:cdvsa.grants@alaska.gov) email will be the only opportunity to ask questions about the RFP process and grant program. Applicants are responsible for monitoring the State's Online Public Notices website ([Online Public Notices](#)) for any clarifications or amendments that may be issued regarding this solicitation.

**Proposals will not be accepted after 4:00 PM prevailing local time on April 21, 2025.** The Council will send you a verification email upon receipt of your scanned application. GrantVantage will send you an automated receipt. It is your responsibility to make sure that you receive and record your verification notice from the Council. The emailed receipt from the Council will serve as your record of a timely submission. If you cannot submit your application electronically, please contact [anna.ramirez@alaska.gov](mailto:anna.ramirez@alaska.gov).

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## 29. APPLICANT QUESTION: PROPOSAL COSTS AND CONTENT

The Department of Public Safety is not liable for any costs incurred by applicants prior to the issuance of a grant. All costs incurred in the preparation of a proposal in response to the grant RFP (including travel or teleconference expenses to attend any applicants' conference, funding meetings of the Council, or negotiation sessions, if held) are the sole responsibility of the applicant.

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## 30. APPLICANT QUESTION: DURATION

While grant funds can only be allocated annually, the awards are intended to be awarded for a three-year period, subject to the availability of funds. This Request for Proposal is a multi-year grant, for the period of FY26 (July 1, 2025-June 30, 2026), FY2027 (July 1, 2026-June 30, 2027) and FY28 (July 1, 2027-June 30, 2028). Second and third-year awards will require an updated budget and will be contingent upon the prior year's performance.

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### 31. APPLICANT QUESTION: PROPOSAL REVIEW

Applications will be reviewed and evaluated according to criteria specified in this RFP and in regulation 13 AAC 95.080.

- A. Council staff will conduct a preliminary review of the proposal and will verify budget computations.
  - B. The Council will not consider late information sent after the complete application is due unless it is requested by Council staff for clarification.
  - C. The Proposal Evaluation Committee (PEC) comprised of at least three reviewers, which may include CDVSA staff, Board Member(s), and other government or private sector member(s) with prevention expertise will conduct an evaluation of each proposal based on the completeness and contents of the proposal. The PEC then will meet to further review proposals and determine awards to recommend to the Council Board.
  - D. The Council will finalize the awards and award amounts in writing by June 1, 2025.
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### 32. APPLICANT QUESTION: FINAL DECISION AUTHORITY

Final Decision Authority

Recommendations are advisory only, including those from any PEC that may be held. The final decision to approve or disapprove award, the amount of each award, and whether to impose special conditions or modifications rests with the Board Council or the Council's designee.

NOTE: The final decision may include additional considerations, such as a lack or duplication of services in certain locations, or alternative services that may be available; a critical need for services by vulnerable populations; and matters of health, life and safety. The Council has the responsibility to ensure public monies are utilized in a manner that protects the interests of the people of the State and retains the right to make final awards that ensure responsible distribution of grant funds.

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### 33. APPLICANT QUESTION: NOTIFICATION OF GRANT AWARD AND APPEALS

The Council's process for notification of award is guided by 13 AAC 95.090. The Council will notify all applicants within 15 days of its final decision of the following:

- A. Notification of award to grantees whose application is approved contingent upon necessary revisions to be negotiated, and availability of funds; or
- B. A notice of disapproval if the Council disapproves the applicant's application.

#### **Appeals Procedure**

An applicant or grantee may appeal any of the following decisions in accordance with 13 AAC 95.350:

- A. A final decision regarding funding under 13 AAC 95.070(d);
- B. A decision to withhold a payment under 13 AAC 95.230(c);
- C. A decision of the Council to require a refund of grant money under 13 AAC 95.260; and
- D. A decision to suspend or terminate a grant under 13 AAC 95.330

Applicants or grantees who wish to appeal a decision must submit, within 15 days after receipt of the administrative action or decision, a written request for a hearing. The request must contain the reasons for the appeal, and cite the law, regulation, or Council policy or procedure upon which the request is based. The appeal will be heard by an appeals committee consisting of the Council Chair and two other Council members. The appeals committee will review the request for a hearing, and within 15 days after receipt of the request, will advise the applicant or grantee of their decision to accept or reject the request for hearing. If the request is rejected, the reason for the rejection will be stated. If the request for a hearing is accepted, the appeals committee will request the Governor to appoint a hearing officer. A hearing will be scheduled no later than 20 days after the appeals committee's acceptance of a hearing. The hearing officer will submit a transcript of the hearing, any written testimony, and a written recommendation to the appeals committee, which will make the final decision on the appeal.

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#### 34. APPLICANT QUESTION: CANCELLATION OF THE RFP/TERMINATION OF AWARD

Contingent upon funding appropriations and the Governor's approval, the Council may fund proposals from eligible applicants. The Council may withdraw this RFP at any time and reserves the right to refrain from making an award when such action is deemed to be in the best interest of the State. Funds awarded for a grant as a result of this RFP may be withheld and the grant terminated by written notice from the State to the grantee at any time for violation by the grantee of any terms or conditions of the grant award.

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#### Section Name: Section 4 Proposed Budget

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#### 35. APPLICANT QUESTION: CONTRACTS

This grant program will permit the use of subcontracts to carryout prevention activities. For contracts, applicants must show that they do not exceed the federal rate of \$81.25 per hour or \$650 per day. If costs exceed this threshold, the agency must complete a **Request for Consultant Exemption Form** to request an exemption to allow a higher rate.

Go to the attachments on the home page and download Q35. Request for Consultant Exemption Form if this form is applicable to this application.

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#### 36. APPLICANT QUESTION: SUB-GRANTS

This grant program permits awardees to sub-grant to one (1) external organization per year for up to 15% of their awarded grant.

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#### Section Name: Section 5 Submission Requirements/Evaluation Criteria

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#### 37. APPLICANT QUESTION: AGENCY CONTACT RECORDS

Agency must include up to date contacts for their Head of Agency, Primary Contact, and Head of Financial Operations. In the text box below the agency should identify who in the agency will be submitting the monthly expense reports and who is the authorized approver.

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#### 38. APPLICANT QUESTION: STATE GRANT ASSURANCES

Agency's authorized signer must sign the State Grant Assurances form on behalf of the applicant agency to enter into a legal agreement with the State of Alaska.

Go to the **Attachments** tab to download the **State Grant Assurances template**.

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**39. APPLICANT QUESTION: STATE AND FEDERAL ASSISTANCE - SAMS**

Applicant must confirm neither the agency nor its principals can be presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from receiving grant assistance from any State or Federal department or agency. **If an agency or its principals are excluded from receiving grant assistance, the proposal may not be considered.**

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**40. APPLICANT QUESTION: FEDERALLY NEGOTIATED INDIRECT COST RATE AGREEMENT**

If the budget includes indirect costs, the applicant's response must include a copy of their current Federally Negotiated Indirect Cost Rate Agreement. If lapsed, the agreement that is uploaded must include written confirmation from the negotiating agency, Federal Government, that the rate being used in the budget is valid until a new agreement is approved.

Or if no indirect rate agreement, the agency applied the 15% De Minimus rate to their budget.

In the text box below indicate if the federally negotiated indirect cost rate agreement is being used or if the De Minimus is being used.

If neither rate was applied, select N/A.

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**41. APPLICANT QUESTION: GOVERNING BOARD MEMBER LIST**

The applicant must provide a current Governing Board Member List. The list must include terms of each seat, name and title of each board member, contact information with an outside contact number for at least one or more the members as an attachment.

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**42. APPLICANT QUESTION: STATE OF ALASKA BUSINESS LICENSE**

Agency must provide their State of Alaska business license number and include a copy of the current document as an attachment.

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**BUDGET**

**Budget Year: 1**

Budget Category	Direct	Cash Match	In-Kind Match	Total	Leveraged
100 - Personnel Services - Salary	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



100 - Personnel Services - Fringe					
200 - Travel					
300 - Facilities					
400 - Commodities					
500 - Equipment					
600 - Other					
700 - Indirect					
<b>Total</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Justification**

Category Name	Category Calculations	Category Narrative
100 - Personnel Services - Salary		
100 - Personnel Services - Fringe		
200 - Travel		

300 - Facilities

400 - Commodities

500 - Equipment

600 - Other

700 - Indirect