

# Trust

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## Alaska Mental Health Trust Authority

### Trust Strategic Planning

IRFP 25-136M

Amendment #1

ISSUED 3/17/25

**This amendment is being issued to answer questions submitted by potential offerors.**

#### **Questions submitted by potential offerors and answers from the Trust:**

**Question 1:** Section 3.08 Location of Work on page 9 of the RFP states, “If not based in Anchorage, the contractor should include in their price proposal: transportation, lodging, and per diem costs sufficient to pay for 1 person to make 2 trips to Anchorage.”

Can we include 2 persons to make the trips to Alaska for onsite work?

**Answer:** The RFP requires travel for one person, but the Trust welcomes proposals that offer more than the requirements. So long as your proposed budget stays under the amount in Section 1.02 Budget on page 3 of the RFP, it would be allowable.

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**Question 2:** Are you open to out of state vendors?

**Answer:** Out of state vendors are welcome to submit a proposal. Note the requirements of Section 6.01 Alaska Business License and Other Required Licenses on page 15 of the IRFP.

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**Question 3:** How many staff and trustees will be attending the retreat?

**Answer:** The Alaska Mental Health Trust Board of Trustees is made up of 7 trustees, and there are 19 full time staff. Which staff will be involved in the retreat will be determined by Trust leadership.

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**Question 4:** Do you have a past vendor that has conducted this scope of work, i.e. retreats or strategic planning for you?

**Answer:** The Trust has not conducted this scope of work in the past.

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