

Trust

Alaska Mental Health Trust Authority

EVALUATION OF IDD PROVIDER ORGANIZATIONS

RFP 25-102M

Amendment #1

ISSUED 3/14/2025

**This amendment is being issued to answer questions received
and clarify an item in the scope of work.**

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.



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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the Trust:

Question 1: Section 2.01 Background Information on page 7 of the RFP describes: "The continuum of care comprises various organizations, ranging from large community non-profit organizations to small independent care businesses."

Will the AMHTA consider inclusion of for-profit large community organizations in the universe of voluntary provider participants?

Answer: Organizations participating in this assessment will be selected by the Trust and may include both non-profit and for-profit.

Question 2: Section 3.08 Location of work describes the need for a price proposal that includes one trip to Anchorage for presentation to AMHTA Trustees Program & Planning Committee. There is also a statement of: Travel to other locations will not be required.

While travel to other locations will not be required, is there an expectation that assessment and evaluation services will be completed onsite?

Answer: Travel up to 3 hub communities may be necessary based on the organizations identified and their needs. Need for travel would be determined at the discretion of the project manager. See Change 2 below.

Question 3: Does the AMHTA have preliminary information on provider locations that may want to voluntarily participate in the project?

Answer: The larger IDD providers are in hub communities. We do not know at this time which agencies or locations will participate.

Question 4: The scope of work includes a financial review – is there anything in the proposal requiring CFO or CPA level work?

Answer: The financial review is just an overview and will not require a CPA.

Question 5: Based on our experience there can be a lot of difficulty in engaging. Does the Trust have strategies to get organizations to participate fully?

Answer: Participation in this assessment is voluntary. The Trust will be asking provider organizations to agree to participate and assist with providing documents and time to the project. The main provider organization for the industry, Alaska Association for Developmental Disabilities (AADD), is aware and supportive of the project. Should problems arise that would impact deadlines, the Trust project manager will be able to troubleshoot.

Question 6: The RFP states that up to 10 agencies will volunteer – has a list already been started?

Answer: While there are some agencies in mind, the Trust will conduct outreach once the contract is signed.

Question 7: Should part of the work be looking at the support that AADD has provided so that other organizations may be better able to provide in the future?

Answer: While assessing AADD’s support is not part of this scope of work, any recommendation to improve the system of care and agency operations would be welcome.

Changes to the RFP:

Change 1: In Section 3.01 Scope of Work, at the top of page 8, remove bulleted item #4:
“4. Assess and evaluate whether the community's services meet the population's needs and provide recommendations to the organization.”

And replace it with the following:

“4. Provide recommendations to the agency about implementing or scaling services (up or down) to meet the needs of communities and populations served by that agency.”

Change 2: In Section 3.08 Location of Work on page 8, remove the following paragraph:
The contractor should include in their price proposal: transportation, lodging, and per diem costs sufficient to pay for 1 person to make 1 trip to Anchorage to present to the Alaska Mental Health Trust Board of Trustees Program & Planning Committee. Travel to other locations will not be required.

And replace it with the following:

The contractor should include in their price proposal: transportation, lodging, and per diem costs sufficient to pay for 1 person to make 1 trip to Anchorage to present to the Alaska Mental Health Trust Board of Trustees Program & Planning Committee.

Travel up to 3 hub communities may be necessary based on the organizations identified and their needs. Need for travel would be determined at the discretion of the project manager.
