

STATE OF ALASKA

OFFICE OF PROCUREMENT &
PROPERTY MANAGEMENT

On behalf of

DEPARTMENT OF HEALTH
DIVISION OF PUBLIC HEALTH



Alaska Active Transportation Coalition & Walkability Action Institute Support

RFP 2025-1600-0181

Amendment # 2

January 16, 2025

This amendment is being issued in response to questions.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Contracting Officer
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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the state:

Question 1: Do you have dates confirmed for the Walkability Action Institute in April or May?

Answer: We are currently working with our national training partner to finalize the dates, but likely it will take place within the first two weeks of May.

Question 2: Do you already have a venue for the Walkability Action Institute event? If so, where?

Answer: No, we do not. The state team is currently exploring our Anchorage options. We will likely have it confirmed by the time this contract is fully executed.

Question 3: Do you already have a hotel in mind/blocked for lodging?

Answer: No, we do not. The state team is currently exploring our Anchorage options. We will likely have it confirmed by the time this contract is fully executed.

Question 4: We are assuming that Walkability Action Institute event logistics (Audio/Visual/Tech, Food & Beverage, Name Tags, Printed Materials, etc.) are not part of this contract. Can you please confirm?

Answer: Correct. Event logistics are not part of this contract and will be managed by our national training partner and/or the state team.

Question 5: Is there a list of the communities from where non-state team members will be traveling from?

Answer: For estimating purposes, non-state team member communities may include (but have not yet been finalized and thus are subject to change):

- i. NW Arctic/Maniilaq - [e.g. Kotzebue]
 - ii. Nome Census Area/Norton Sound Health Corporation [e.g. Nome]
 - iii. Southeast Area/SEARCH - [e.g. Skagway and/or Sitka]
 - iv. Yukon-Koyukuk/TCC – [e.g. Ft Yukon and/or Galena]
 - v. Interior Region [e.g. Fairbanks]
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Question 6: 1. On page 9 of the RFP (last paragraph) the Institute is described as a 3-day event. Page 4 (top of page) describes a 2-day event.
2. Depending on the answer, should we assume 4 nights lodging or 3?

Answer: 1. Is it a 2-day in-person training.
2. Assume 3 nights lodging on average.

Changes to the RFP:

Change 1: RFP 2025-1600-0181, page 9(last paragraph) . The word “3-day” is changed and replaced with “2-day”.
