

# REQUEST FOR INFORMATION (RFI)



State of Alaska  
Department of Health  
Division of Public Health

RFI Number: 25-005  
Date: January 3, 2025

## RFI 25-005 DPH - HAI SME - QUESTIONS AND ANSWERS

**This document is to answer questions submitted by potential respondents to this RFI:**

**Question 1:** Is this a new requirement for the department? Is there an incumbent contract currently providing these services?

**Answer:** *Alaska Department of Health (DPH) Section of Epidemiology (SOE) received federal COVID supplemental funding (SHARP) in 2021 to scale up HAI infection prevention program activities. For the last several years our small team has been tasked with building up a more robust AK HAI program. These activities are not a new requirement – but a requirement our program has not been in a position to appropriately facilitate and manage until now. We need a very experienced and skilled individual to conduct these new activities, but we only anticipate that these activities will require 10-12 hours of weekly work. However, as these activities are implemented and sustained, we require some flexibility in the contract to increase and/or decrease the hours, as necessary.*

*Facilitating a statewide HAI advisor committee is a requirement of our federal grant, but due to staffing issues we have been unable to successfully implement until now.*

*There is no incumbent contract providing these services.*

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**Question 2:** What is the budget for this requirement?

**Answer:** *The total allocated budget for this contract is \$150k over 12 months. However, we anticipate the actual cost will be lower and closer to \$80k - \$100k. As these activities evolve, we need to have the ability to add or reduce the necessary contractual hours.*

*The maximum hourly compensation is \$130 per hour for an individual (or split between multiple individuals).*

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