



RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:

Legislative Affairs Agency
State Capitol
120 4th Street, Room 3
Juneau, AK 99801-1182
Attn: JC Kestel

DATE AMENDMENT ISSUED: November 12, 2024

RFQ TITLE: RFQ 667 Alaska State Capitol Security Screeners

RFQ OPENING DATE & TIME: 2:00pm Alaska Time Monday, December 2, 2024

The following contains additional information, changes, or additions for the RFQ:

1) The RFQ is amended to add paragraph 1.43 (More Than One Bid Submission) to read as follows:

1.43 MORE THAN ONE BID SUBMISSION

Bidders may only submit one bid in response to this RFQ. If a Bidder submits more than one bid in response to this RFQ, all bid submissions from that Bidder will be considered non-responsive to the RFQ.

2) The following questions or comments were received by the Procurement Manager from potential Offerors:

i. **Question:** *Were we required to be at the meeting and site-visit that occurred on October 16th to be considered for the contract?*

Response: No, although the Agency encouraged potential bidders to attend in person, the pre-proposal meeting and site-visit were optional for bidders to attend, and attendance was not mandatory to be considered for contract award.

ii. **Question:** *Section 1.38 TIME of the RFP states Time is of the essence. Can you please provide an explain to the meaning/purpose of this section.*

Response: Paragraph 1.38 (Time) on page 11 of the RFQ is a legal statement meaning that timely performance of the Work and Services is an essential obligation under the Contract, and thus failure to perform in a timely manner amounts to a material breach of Contract giving rise to the Agency's right to exercise its remedies for a breach of Contract.

iii. **Question:** *Is there an incumbent provider? If so, who is the incumbent?*

Response: No, the Agency does not currently have an existing contract or contractor for these services.

- iv. **Question:** *Understanding that awarded company be working under the supervision of the Legislative Affairs Agency (LAA) security team, will there be any shared roles assigned to each team?*

Response: It is possible that the LAA security team will assist with screening in the event the successful contractor is not scheduled to work, due to a weekend or late floor session, or there is a large influx of visitors at any certain point.

- v. **Question:** *Has the LAA been able to successfully staff all current armed security team positions and if not, is it why the Legislative Affairs Agency (Agency) is solicitating bids for unarmed service at this time?*

Response: These two questions are unrelated in the Agency's viewpoint. The unarmed services requested in this RFQ are for visitor screening services, while the LAA armed security team is responsible for many other duties. Regardless, the Agency has been able to successfully staff all current Agency armed security personnel positions.

- vi. **Question:** *Understanding that positions in Juneau demand a much higher pay rate than experienced throughout the rest of the State due to limited qualified applicants, higher cost of living, housing costs, etc., will there be any minimum pay rates set for team members associated with this contract?*

Response: The Agency will not require the Successful Offeror to pay any minimum pay rates to any of the Successful Offerors personnel with the exception of the State of Alaska's minimum wage requirements that are in effect at the time.

- vii. **Question:** *Due to the unique circumstances of staffing in the city of Juneau, will the Legislative Affairs Agency Security Team agree to a non-compete for the unarmed security personnel of the awarded team? If employees from one part of the team are offered positions for the other side, it will create a very difficult situation in retaining staff for the positions.*

Response: The LAA Security Team does not intend to recruit employees from the contracted unarmed security personnel; however, we also would not prohibit contracted unarmed security personnel from inquiring about or applying to an available position, should one arise.

- viii. **Question:** *Section 8, b. of the RFP states that Screeners and the Project Manager must comply with and possess any certifications and licenses required by the State of Alaska to provide the work and services required by this RFQ. What are the specific certifications or licenses required outside of the standard Alaska unarmed guard licenses required by this RFQ?*

Response: The Agency is not aware of certifications or licenses required other than the Alaska Unarmed Guard license. The Alaska Unarmed Guard license is required for any guards that are assigned to the Capitol for Work and Services under the Contract resulting from this RFQ.

ix. **Question:** *When will a contract be awarded for this RFQ?*

Response: Please review paragraph 1.42 (Schedule of Events) on page 13 of the RFQ for a detailed schedule of the RFQ, including the anticipated Contract Award date as December 12, 2024.

3) All other terms and conditions of RFQ 667 will remain as written.

To be considered responsive to this RFQ each Bidder shall submit a signed copy of this Amendment No. 1, in addition to the Offerors Bid. All signed and completed documents must be received by the issuing office prior to the opening date and time.

JC Kestel
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NAME OF COMPANY

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME

DATE