

STATE OF ALASKA

Department of Health
Division of Finance and Management Services



Sitka Janitorial Services

RFP 2024-1600-0345/1624-084

Amendment No. Two

October 21, 2024

This amendment is being issued to revise the deadline for receipt of proposals and note revisions to the RFP.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are changed. All other terms and conditions of the RFP remain the same.

Anneliese Zlitni, Procurement Officer

Email: anneliese.zlitni@alaska.gov

COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Change 1: The following section is revised:

SEC. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS

Proposals must be received prior to 2:30 p.m. prevailing Alaska time on **Monday, November 4, 2024**. Late proposals or amendments will be disqualified and not opened or accepted for evaluation.

Change 2: The following section is revised:

SEC. 1.06 QUESTIONS PRIOR TO DEADLINE FOR RECEIPT OF PROPOSALS

All questions must be in writing and directed to the procurement officer.

All questions must be received no later than 12:00 p.m. (AKST) on **Wednesday, October 30, 2024**.

Two types of questions generally arise. One may be answered by directing the questioner to a specific section of the RFP. Other questions may be more complex and may require a written amendment to the RFP. The procurement officer will make that decision. Questions must be submitted via email to: anneliese.zlitni@alaska.gov

Change 3: The following section is revised:

SEC. 1.11 RFP SCHEDULE

The RFP schedule set out herein represents the State’s best estimate of the schedule that will be followed. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule may be shifted accordingly. All times are Alaska Standard Time.

ACTIVITY	TIME	DATE
RFP Released		9/23/2024
Question Deadline	12:00 p.m. AKST	10/30/2024
Proposal Due Date	2:30 p.m. AKST	11/4/2024
Proposal Evaluations Complete		11/12/2024
Notice of Intent to Award		11/15/2024
Contract Issued		11/25/2024

This RFP does not, by itself, obligate the State. The State's obligation will commence when the contract is approved by the Commissioner of the Department of Health or the Commissioner's designee. Upon written notice to the contractor, the State may set a different starting date for the contract. The State will not be responsible for any work done by the contractor, even work done in good faith, if it occurs prior to the contract start date set by the State.

Change 4: The following section of the RFP is revised:

SEC. 1.12 SITE VISITS

In place of: “In order to obtain a better understanding of site conditions, scope, and work required, offerors are required to make a site visit. Dates available for site visits are the week of September 30-October 4, 2024

between the hours of 8:30-4:30 and the week of October 7-11, 2024, between the hours of 8:30-4:30. Offerors unable to visit on one of the days of these two weeks must call (907) 747-3255 to arrange an appointment. Hours of operation for the clinic are 8:00am – 4:30pm,”

substitute the following:

“In order to obtain a better understanding of site conditions, scope, and work required, offerors are encouraged to make a site visit. Dates available for site visits are the week of October 28 – November 1 between the hours of 8:30 a.m. and 4:30 p.m. Offerors unable to visit on one of the days of this week may call (907) 747-3255 to arrange an appointment. Hours of operation for the clinic are 8:00 a.m. to 4:30 p.m.”