

**LEGISLATIVE AFFAIRS AGENCY
RFP 678 – King Salmon Lapel Pins
AMENDMENT NO. 1**



RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:

Legislative Affairs Agency
State Capitol
120 4th Street, Room 3
Juneau, AK 99801-1182
Attn: Ernest Daigle

DATE AMENDMENT ISSUED: October 9, 2024

RFP TITLE: RFP 678 – King Salmon Lapel Pins

RFP OPENING DATE & TIME: 2:00pm Alaska Time, Friday, November 22nd, 2024

The following contains additional information, changes, or additions for the RFP:

1. Paragraph 2.07 (Invoices and Payments) is added to page 14 of the RFP to read as follows:

2.07 INVOICES AND PAYMENT

The Successful Offeror will verify invoice for accuracy before submission to the Agency for payment. The Successful Offeror will submit an invoice within thirty (30) days of delivery of the Lapel Pins. Payment will be made after delivery and acceptance of the Lapel Pins as described on the invoice and this RFP. The Successful Offeror may invoice the Agency in batches to match the amounts shipped in each batch if so desired by the Successful Offeror. The Agency will not pay invoices or provide any prepurchase deposits or funds for products that have not been delivered and accepted by the Agency.

The Agency will make payment to the Successful Offeror within thirty (30) days of acceptance of the Lapel Pins delivered as described by the received invoice.

2. The following are questions or comments that were received by the Procurement Manager from potential Offerors:

a. *Could you please provide the color codes for this king salmon?*

Response: The navy-blue color hex code is #1B4667.

b. *Can all the yellow color on the salmon be raised gold metal? Or is there any certain yellow color for the fish?*

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Response: The yellow or gold coloring in the salmon shall be raised gold metal from the pin backing.

- c. *I'm reaching out to see if you can provide the vector file and specific PMS colors for the King Salmon Lapel pin?*

Response: Please refer to the Agency's response to question a. above.

- d. *What is the lapel pin material? Iron, zinc or brass?*

Response: The lapel pins shall be made of brass.

- e. *What is the finish? Shine or antique?*

Response: The lapel pins shall have a shiny finish.

- f. *What is the desired thickness? 1.2mm 1.3mm?*

Response: The lapel pins shall be 1.2mm thick.

- g. *Have you ordered these pins in the past?*

Response: No, this is a new purchase for the Agency

- h. *Is this a 2024 project where the funds have already been appropriated for this?*

Response: Yes, these funds were appropriated

- i. *Regarding the coloring of the pin, there are three standard types. Soft enamel, mixed enamel, or hard enamel. Soft enamel is recessed. Mixed enamel is near flat and hard enamel would appear flat with the surface of the metal and we would like to clarify that.*

Response: The lapel pins shall be made with a hard enamel.

- j. *What is the Pantone color code for the blue?*

Response: Please refer to the Agency's response to question a. above.

- k. *Do you have preferred payment terms or is it open for the bidder to propose?*

Response: Please refer to the line item 1. above that amends the RFP to add the Agency's invoicing and payment language for this RFP and the resulting Contract.

- l. *Is this purchase subject to state or municipal sales tax or is it exempt?*

Response: The Agency is exempt from sales taxes.

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m. *What is the price point formula for out of state vendors in regard to the 5% Alaska bidder's preference?*

Response: Offerors that qualify for the Alaska Offerors Preference listed in paragraph 1.15 (Preference for Alaska Offeror) of the RFP will receive a five percent (5%) preference to the qualifying Offerors Cost Proposal before the application of points for cost during the evaluation of proposals. The Agency has provided an example of how the preference will be applied during the evaluation process.

Agency example of application of preferences:

Points available for Cost – 400 points

Offeror #1 (non-Alaskan Offeror) – Cost Proposal amount: \$25,000.00

Offeror #2 (Alaskan Offeror) - Cost Proposal amount: \$27,000.00

Offeror #3 (Alaskan Offeror) - Cost Proposal amount: \$26,200.00

	Original Cost Proposal Amount	5% AK Preference	Adjusted Cost Proposal Amount for Evaluation Purposes
Offeror #1	\$25,000.00	N/A	\$25,000.00
Offeror #2	\$27,000.00	\$1,350.00	\$25,650.00
Offeror #3	\$26,200.00	\$1,310.00	\$24,890.00

Once the Agency applies any preferences that the Offeror qualifies for, the Agency will calculate and award points for Cost as described in paragraph 4.04 (Cost Proposal) of the RFP.

n. *Are businesses located in Alaska the only vendors that can submit bids for this RFP?*

Response: No. The Agency may contract with an out of state Offeror but all Offerors need to have a valid Alaska Business License at time of Proposal submission for this RFP to be considered for Contract Award. Please refer to paragraph 1.07 (Alaska Business License and Legal Entity) of the RFP for information related to the requirement for the RFP and how to obtain an Alaska Business License.

o. *Does it need to be 24kt gold, like precious metals or gold coloring?*

Response: The lapel pins are to be made of brass with gold metal coloring.

p. *I wanted to ensure I'm reading the solicitation correctly. This is stating we have to have an AK License upon submission of the quote. To obtain he license, an entity must be created at a fee of \$350 and another \$50 fee for the actual license per the AK Division of Corps emails below. We'd need to pay a minimum of \$400 just to provide samples and the*

Response: Yes, it is required that all Offerors have an Alaska Business License at time of Proposal submission for this RFP to be considered for Contract Award. Please refer to paragraph 1.07 (Alaska Business License and Legal Entity) of the RFP for

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information related to the requirement for the RFP and how to obtain an Alaska Business License.

3. All other terms and conditions of Request for Proposals 678 will remain as written.

In order for your proposal to be considered responsive, a signed copy of this amendment, in addition to your proposal, must be received by the issuing office prior to the deadline for receipt of Proposals.

Ernest Daigle
Procurement Manager
PHONE: (907) 465-3428
TDD: (907) 465-4980

NAME OF COMPANY

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME

DATE