

A&E IDIQ Contract
Questions and Answers for RFP-AAC-24-012
(Dated 01 October 2024)

No.	Proposer Question	AAC Answer
1	<p>In the RFP, Section 3.05 PROPOSED PAYMENT PROCEDURES, it indicates, “Alaska Aerospace will make a single payment when all of the deliverables are received, and the contract is completed and approved by the project director.” Typically, payments to the A/E are processed throughout the course of the design effort. Would there be any opportunity for payments to be made on a regular basis, i.e.: monthly invoicing, payments at milestone completions, etc.?</p>	<p>Yes, although Section 3.05 outlines proposed payment procedures, AAC intends to negotiate payment terms with the selected offeror on a task-by-task basis.</p>
2	<p>Will any Federal Funding / Federal Grants be used to fund this contract? If so, according to Federal regulations, it is our understanding that the A/E selection may need to be strictly qualifications-based in lieu of having a cost proposal component. Please confirm if any Federal Funding will be used.</p>	<p>AAC this IDIQ will be funding through various state, commercial and federal funding. The first Task Order included as part of this RFP will be in support of a Federal Contract. The RFP has been amended to remove Cost as a scored evaluation criteria as of 12 Sep 2024. http://notice.alaska.gov/216588</p>
3	<p>Similarly, if Federal Funding will be used, what is the anticipated goal for Disadvantaged Business Enterprise (DBE) participation?</p>	<p>There is not a current requirement for DBE participation.</p>
4	<p>Are current as-built’s of the existing site and facilities at the Spaceport available in CAD format for use by the A/E?</p>	<p>Most as-builts of the existing site and facilities at the Spaceport will be available in CAD Format for the selected offeror.</p>
5	<p>When referring to the “project” in the requirement for 4.05 Understanding of Project, are you referring understanding of the A&E services contract as a whole or a project-specific understanding for the Road Accessibility Study (Task Order #01) in RFP?</p>	<p>The intent is that the offeror will outline their understanding of the both the IDIQ and Task Order#01 within the page limits assigned.</p>
6	<p>For the cost proposals, are you requesting rates for discipline categories and senior level staff or are you requesting a cost proposal for the Road Accessibility Study (Task Order #01) in RFP?</p>	<p>Although cost is no longer a scored factor, AAC is still requiring the submittal of Cost Proposal Form G. Form G requires both a Lump Sum Cost for Task Order#01 (reference Form G, Item 2) AND T&M rates (fully burdened) for discipline categories and senior level staff they may be utilized on the IDIQ (reference Form G, Item 3).</p>

7	<p>If the A/E company name and the information contained in Technical Sections B – E are to remain anonymous, how should we handle the Client References? Should they be included as a separate attachment along with the resumes?</p>	<p>Please include Client References within the Technical Sections as required. It is requested specifically that reference names and phone numbers for at least two comparable projects are provided. To ensure anonymity, please be sure to exclude any references to your companies name or specific personnel names outside of the separate resume attachment.</p>
8	<p>Should Forms A & B be submitted as separate documents in the technical submittal since they contain information about our company and names of individuals? Or will you separate Forms A & B from Forms C, D & E prior to distribution to your evaluation committee?</p>	<p>AAC contracting officer will separate Forms as necessary prior to distribution to our evaluation committee. AAC’s contracting officer is not a voting member of the Proposal Evaluation Committee (PEC) and only establishes responsiveness of proposal prior to distribution to PEC.</p>
9	<p>Should the subcontractors submitted on Form F be limited to subcontractors being utilized for Task Order #01?</p>	<p>That is correct. Subcontractors anticipated for future Task orders should not be submitted at this time. Subcontractors will be handled on a case-by-case basis depending on the requirement.</p>
10	<p>One of the evaluation criteria for Form B is as follows: RFP Section 5.03 2) d) Has the firm provided letter of reference from previous clients?</p> <p>Question: Letters of reference can be pages long, so there does not appear to be space within the 5 pages allocated for the Experience and Qualifications Submittal Form B for these letters. Will it be acceptable to include the letters of reference following the resumes?</p>	<p>Yes, Letters of Reference can be included after the resume package.</p> <p>Proposal Format Sec. 4.04 has been updated to reflect this clarification.</p>
11	<p>If the A/E company name and the information contained in Technical Sections B – E are to remain anonymous, how should we handle the Client References? Should they be included as a separate attachment along with the resumes?</p>	<p>Yes. Letters of Reference can be included as a separate attachment after the resume package.</p> <p>Proposal Format Sec. 4.04 has been updated to reflect this clarification.</p>