

STATE OF ALASKA

Department of Health
Division of Public Health



Alaska Breast & Cervical (AKB+C) Kenai Outreach

RFP 2024-1600-0359

Amendment #2

July 26, 2024

This amendment is being issued to make a change to the RFP.

Offerors should use Submittal Form A – Offeror Information to acknowledge this amendment.

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Change to RFP:

The following language has been inserted into RFP Section 3.06:

Travel will be required for work on this contract. The state estimates a budget for travel costs to be approximately \$2,000 per year. Offerors do not need to factor travel costs into their cost proposal; it will be added to the not-to-exceed amount of the awarded contract.

When required, the project director will notify the contractor and all travel must receive prior approval from the project director.

Travel related costs will be billed as a pass-through charge and paid in accordance with the Alaska Administrative Manual (AAM) 60, which allows for reimbursement for coach airfare, lodging cost, ground transportation cost (rental car, taxi, parking, etc.) and meal and incidental expenses. The contractor will use good faith, diligent effort to minimize airfare and lodging costs, and for meal and incidental expenses, the contractor will be paid \$60 per day per employee that is traveling. All costs referenced herein must be itemized and added as separate lines on the invoice.

No reimbursement shall be made for alcoholic beverages, entertainment, or what might be otherwise considered normal living expenses.

In a situation where travel must be extended because contractor's personnel is weathered in or delayed from return due to another natural disaster, the contractor will be allowed to bill for travel costs in accordance with this section. No additional charges shall be allowed.

End of Amendment #2