

LEGISLATIVE AFFAIRS AGENCY
RFP 671 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT PROGRAMMING
AMENDMENT NO. 4



RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:

Legislative Affairs Agency
State Capitol
120 4th Street, Room 3
Juneau, AK 99801-1182
Attn: JC Kestel

DATE AMENDMENT ISSUED: May 29, 2024

RFP TITLE: RFP 671 – Alaska State Capitol Audio and Video Equipment Programming

RFP OPENING DATE & TIME: 2:00pm Alaska Time, Monday, June 10, 2024

The following contains additional information, changes, or additions for the RFP:

A. On page 1 of the RFP, the date and time that sealed proposals must be received by the Agency is amended to read as follows:

SEALED PROPOSALS MUST BE RECEIVED AT THE ABOVE ADDRESS BY 2:00 P.M. ON MONDAY, JUNE 10, 2024. EMAILED AND FAXED PROPOSALS ARE NOT ALLOWED.

B. On page 5 of the RFP, paragraph 1.04 (Schedule of Events) is amended to read as follows:

1.04 SCHEDULE OF EVENTS

This schedule represents the Agency's best estimate. If one component is delayed, the remainder of the schedule may be shifted an equivalent number of days at the Agency's discretion.

RFP Issue Date	May 6, 2024
Pre-Proposal Teleconference	May 20, 2024
Deadline for Written Questions	May 24, 2024
Deadline for Receipt of Proposals – Proposals Opened	June 10, 2024
Notice of Intent to Award Contract Issued	June 17, 2024
Agency Signs Contract	June 28, 2024

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C. The following questions or comments were received by the Procurement Manager from Potential Offerors before the deadline for written questions passed:

1. *The complete delivery of this project is based on coordinated delivery of two separate RFPs. How will Liquidated Damages be handled if one contractor fails to deliver on their Scope of Work?*

Response: The Agency will only pursue Liquidated Damages against the Successful Offeror under RFP 671 for delay due to an action or inaction of the Successful Offeror related to the Work that the Successful Offeror is contracted to complete, and as provided in paragraph 2.09 (Liquidated Damages).

If any part of the Successful Offeror's Work and Services depends on proper execution or completion of work by another Successful Offeror, the Successful Offeror must inspect and promptly report to the Project Director in writing any delays, defects, or deficiencies in the Work of the other Successful Offeror that render it unavailable or unsuitable to the Successful Offeror.

As provided under paragraph 2.06 (Change Orders) of RFP 671, if material deliveries delay the Work, the Successful Offeror may request an extension of time in writing by submitting the time extension request on the Agency's Change Order Form.

2. *Extend the response deadline by another week. The timeline is fairly unreasonable given the scope of the work and the amount of work required to craft a response for this request for proposal given the Q&A period still needs to go through its process.*

Response: The Agency has extended the deadline for the receipt of proposals as described in lines A. and B. on page 1 of this Amendment.

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D. All other terms and conditions of RFP 671, as amended, will remain as written.

In order for your proposal to be considered responsive, a signed copy of this amendment and all other Agency issued amendments to the RFP, in addition to your signed proposal, must be received by the issuing office prior to the deadline for receipt of Proposals.

JC Kestel
Procurement Manager
PHONE: (907) 465-6705
TDD: (907) 465-4980

NAME OF COMPANY

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME

DATE