

LEGISLATIVE AFFAIRS AGENCY
RFP 668 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT INSTALLATION
AMENDMENT NO. 3



RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:

Legislative Affairs Agency
State Capitol
120 4th Street, Room 3
Juneau, AK 99801-1182
Attn: JC Kestel

DATE AMENDMENT ISSUED: May 25, 2024

RFP TITLE: RFP 668 – Alaska State Capitol Audio and Video Equipment Installation

RFP OPENING DATE & TIME: 2:00pm Alaska Time, Tuesday, June 4, 2024

The following contains additional information, changes, or additions for the RFP:

A. On page 13 of RFP 668, paragraph 1.42 (Records; Audit) is amended to read as follows:

1.42 RECORDS; AUDIT

The requirements in this section 1.42 (Records; Audit) are in addition to any other records required by this RFP. Unless the resulting Contract will be primarily for products, the Successful Offeror shall accurately maintain detailed daily records that state the date of the work, the start and finish time of the work for each day, describe the work done during the day, and who completed the work during the day. For all types of contracts, the Successful Offeror shall also keep any other records that are required by the Project Director, local, state, and federal regulations or laws. The records required by this paragraph are subject to inspection by the Agency or the Project Director at all reasonable times.

B. Questions or comments that were received by the Procurement Manager from potential Offerors:

1. *For Dais Stations and Press station custom boxes that are to be made is there a color sample, or color description/name/style that we are supposed to propose?*

Response: All rooms except House and Senate Finance (rooms 519 and 532): The existing finish is Minwax Semi-Transparent, Red Mahogany 225 on Honduran Mahogany. Senate Finance (room 532), House Finance (room 519): Honduran Mahogany, natural unstained. Honduran Mahogany is hard to find recently, and we have been transitioning to Khaya (African Mahogany) with Minwax Semi-Transparent, Red Mahogany 225 for all rooms except House and Senate Finance, where the wood is natural.

LEGISLATIVE AFFAIRS AGENCY
RFP 668 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT INSTALLATION
AMENDMENT NO. 3

2. *Page 16 of Installation Drawings calls out replacing equipment in existing box for legislation stations. Is this for both Senate room and House Room or just for one room?*

Response: Existing box equipment shall be replaced in both House and Senate Chambers.

3. *Where Conduit needs to be ran is surface conduit ok? For example Attachment A-2 Installation Drawing page TE151 #2 Shows both speakers needing 1, 3/4 inch conduit to av rack at both locations. One is on an external wall, currently wiring runs along molding to rack.*

Response: The Agency requires to have conduit installed in the wall with the exception of the previously approved location. Flexible conduit is an option. LAA will assist with providing penetrations where necessary to reach plenum spaces. The one location pre-approved for surface-mount conduit is shown on page TE 111 of attachment A-2 (Installation Drawings for RFP 668), Room 106, mid room TV location on a structural concrete pillar.

4. *Equipment list references QIO-FLEX4A, QSC does not recognize this as an active part number. The (Q-SYS) AtteroTech AXON A4FLEX looks like what is meaning to be referenced.*

Response: The QSC QIO-FLEX4A is expected to be released in June of 2024. QSC is aware of the devices required for this project, and has allocated 125 units to their build plan, ensuring these will be available for this project.

5. *Senate Chambers and House chambers is no control “Q-SYS TSC 10.1 touch screen controller” is omitted from these two rooms, is the intent that the system is always on?*

Response: Offerors shall reference drawings TA606 and TA608. There is a 22” touch control panel (Elo Touch Solutions 2202L), used with an Agency Furnished Equipment (AFE) PC, that shall be used to control the AV in these two rooms. The AFE PC shall use the Q-Sys UCI Viewer.

6. *Is there a facility or location on site that equipment can be delivered directly to?*

Response: The Agency does not allow the Successful Offerors to send items to the Capitol address unless the Successful Offeror will have someone on site to accept the packages directly during a project. The Successful Offeror shall work with a freight consolidator in town or make other arrangements if the Successful Offeror will not have staff on site at the Capitol during the time of deliveries.

7. *Can we setup remote accessibility for remotely monitoring/troubleshooting reasons?*

Response: The Agency will have a dedicated laptop that has TeamViewer or some other remote viewer software platform installed, allowing the Successful Offeror to remotely connect to AV systems for troubleshooting, monitoring, programming updates, etc.

LEGISLATIVE AFFAIRS AGENCY
RFP 668 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT INSTALLATION
AMENDMENT NO. 3

Successful Offeror shall coordinate with Agency personnel for when the remote support laptop is required to be used. We expect remote access to be needed for programming purposes.

8. *The custom boxes in the house chambers equipment list it calls out 7 but when viewing the drawings page TA122 it shows Two Press Stations, Five Dais Stations, and 1 Dais Station Type 2. Wanted to verify how many boxes are actually being wanted.*

Response: 8 custom boxes are required – 5ea - Dais, 1ea - Dais Type 2, 2ea - Press, The quantities of equipment on the drawings takes precedence over the equipment list.

9. *Is it possible to find out what wood is used in each room? As it mentions wood grain is known, are we expected to use our best judgment?*

Response: Please see Agency response to question 1. listed on page 1 of this Amendment No. 3 to RFP 668.

10. *What are the hours of operation and is it unescorted?*

Response: Hours: Monday – Friday, 8am-6pm Alaska Time, unescorted.

11. *Is there hourly restrictions to spaces are we going to be provided with access at our discretion?*

Response: After-hours work can be performed with arrangements made through the Project Director in advance.

12. *For our the proposal bond what should the address be listed as: the issuing address or the hand delivery address on the first page of the RFP(s)?*

Response: All Bonds shall reference the issuing address of the Agency shown on page 1 of the RFP.

13. *I am reaching out to you today because I saw your RFP and wanted to inquire about whether or not you were seeking these materials and would take a bid from a distributor to satisfy that element of your request.*

Response: Yes, the Agency will accept a proposal from a distributor for the RFP, however, the proposal must include all requirements of the RFP such as installation of the equipment and ongoing support as described in the RFP.

14. *During Programming and Installation will technician(s) have full reign of room or will there be other work being done or in the way of installer/programmer?*

Response: There are no planned projects that would impede access to committee rooms or chambers during the project timeline. The building is open to the public, and tourists should

LEGISLATIVE AFFAIRS AGENCY
RFP 668 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT INSTALLATION
AMENDMENT NO. 3

be expected in hallways. The Project Director will communicate with the Successful Offeror if work needs to be done in proximity to working crews of the Successful Offeror.

15. *Will onsite parking be provided for this project?*

Response: The Agency will provide at least 2 parking spots in the rear parking lot of the Capitol for the project's duration. The Agency will notify Successful Offeror of specific location after contract award.

16. *Will onsite secured storage or space for storage be made available if necessary?*

Response: The Agency will provide a committee room for the Successful Offeror to use for storage and operations. This room will be secure for the duration of the project.

17. *What areas will be available for on-site staging?*

Response: The Successful Offeror shall use the same committee room for on-site staging that is described in the response to question 16. in this Amendment. This room will be secure for the duration of the project.

18. *Will Owner dumpsters be available for waste disposal?*

Response: The Agency will coordinate removal and disposal of trash and recycling from Agency designated locations in the Capitol. The Successful Offeror must separate trash from recyclable materials before depositing at the designated locations.

19. *Will onsite Wi-Fi be available?*

Response: Yes, the Agency offers public Wi-Fi within the Capitol Complex.

20. *Please provide documentation for the project information management system (PIM) referenced in Specification section 274116 Section 1.04 Subsection B-1.*

Response: The specification section 1.04 B. 1. on page 7 of Attachment A-1 (Installation Work and Product Specifications for RFP 668) was included as boilerplate language, and there is not a PIM chosen. This project will not use a PIM, but we will rely on digital document transfer throughout the project between the Project Director, Project Engineer, and the Successful Offeror using a platform such as OneDrive, Google Drive or Dropbox.

21. *Are parking and staging areas to be allowed? Can spots be made available in the 6th St parking lot for duration of project?*

Response: Please see Agency's response to questions 15 and 17 on page 4 of this Amendment No. 3 of RFP 668.

22. *If items are not available from manufacture per the equipment list, will the designer spec. a substitution and how will this effect Liquidated Damages?*

LEGISLATIVE AFFAIRS AGENCY
RFP 668 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT INSTALLATION
AMENDMENT NO. 3

Response: Potential Offerors shall reference section 2.02 C. (Substitute Equipment) on page 20 of Attachment A-1 (Installation Work and Product Specifications for RFP 668) that describes equipment substitution. If equipment availability delays occur that are documented by the manufacturer or substitution of equipment is required that extends equipment availability lead times, the Agency will negotiate with the Successful Offeror to extend contract timelines accordingly.

23. *Can the contractor that is awarded RFP 668 use State Building Maintenance Teams to complete trim and mill work to restore to current finish standards? On Page TA-122 the location says “New touch screen here. Millwork to be restored” who is to restore this mill work?*

Response: Yes, the Project Director and Successful Offeror will coordinate replacement of the millwork by Agency personnel.

24. *Allow RFP responses to be submitted via email or a web portal.*

Response: Offerors shall submit their proposal as described in paragraph 1.19 (Proposal Submission, Delivery, and Acceptance) on page 8 of RFP 668.

25. *Permit the use of subcontractors.*

Response: The use of subcontractors is allowed as described in the RFP.

26. *Lessen the administrative requirement for installation updates of every 15 minutes to a once-a-day for report/update of installation activities.*

Response: Please see Agency’s amended language to the RFP listed as item A. on page 1 of this Amendment No. 3 to RFP 668.

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**LEGISLATIVE AFFAIRS AGENCY
RFP 668 – ALASKA STATE CAPITOL AUDIO AND VIDEO EQUIPMENT INSTALLATION
AMENDMENT NO. 3**

C. All other terms and conditions of RFP 668, as amended, will remain as written.

In order for your proposal to be considered responsive, a signed copy of this amendment and all other Agency issued amendments to the RFP, in addition to your proposal, must be received by the issuing office prior to the deadline for receipt of Proposals.

JC Kestel
Procurement Manager
PHONE: (907) 465-6705
TDD: (907) 465-4980

NAME OF COMPANY

AUTHORIZED SIGNATURE

TITLE

PRINTED NAME

DATE