

**STATE OF ALASKA RFP NUMBER 2024-0700-0308  
AMENDMENT NUMBER 1**



Department of Labor & Workforce Development  
Division of Administrative Services, Procurement  
1111 W. 8<sup>th</sup> Street, Suite 306  
Juneau, AK 99801

**THIS IS NOT AN ORDER**

**DATE AMENDMENT ISSUED: 5/7/2024**

<b>RFP TITLE: ALASKA WORKFORCE CAREER NEEDS ASSESSMENT</b>
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This amendment is being issued to respond to questions received from prospective proposers:

1. The RFP states that "The project will build upon the work initiated at the 2023 Alaska Workforce Convening and focus on enhancing stakeholder engagement, data collection, and strategic recommendations". Can you explain what work was done at the Convening? Was a consultant hired to guide that work? Who was that consultant?  
**Kinetic West was hired to plan and execute the 2023 Alaska Workforce Convening.**
2. Is it acceptable to conduct virtual stakeholder engagement as part of this project?  
**We are anticipating at least half of the stakeholder engagement listening sessions to be conducted onsite. Especially the economic regions off the road system.**
3. The RFP states that "The location(s) the work will be performed, completed, and managed by the contractor in the Anchorage area". Is local presence a requirement for award of contract?  
**No.**
4. Does the state have preference for in-state vendors? Will proposals from out of state vendors be considered? **All vendors working on this project with the State of Alaska AWIB must have a valid Alaska Business License.**
5. How much onsite time do you expect of the consultant? How many in-person meetings are required?  
**Onsite time will be related to the visits to the economic regions for listening sessions. We estimate that to be approximately 3-6 trips. Time in the area will vary depending on flight availability and accommodations.**
6. Who will be the main point of contact for the project?  
**Dirk Craft, Executive Director of AWIB**
7. Can that state provide contact information for businesses, educational institutions, etc.?  
**Yes. We will need additional outreach to industries/institutions not frequently in contact with the state.**
8. Can the state provide a point of contact for each economic region?  
**No.**
9. What is the source of funding for this project?  
**Federal.**

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