

Request for Information

02-128-24



State of Alaska
Department of Administration
Division of Motor Vehicles

Date Issued: May 6, 2024

COMMERCIAL KNOWLEDGE TESTING SYSTEM

Introduction:

The Department of Administration (DOA), Division of Motor Vehicles (DMV), is seeking information from qualified vendors who could provide an “off-the-shelf” automated commercial knowledge testing system/product.

Background Information:

The State of Alaska (SOA), DMV is looking to upgrade knowledge testing product at their field office locations. In this process, DMV requests vendors to note any levels of customization, particularly those related to branding within the testing interface. The product must emphasize commercial knowledge content and seamlessly integrate with DMV’s current learning management systems and platforms. Additionally, it should be capable of interfacing test results and other related data with DMV’s transactional and records systems.

DMV is also interested in exploring the potential for integration with any third-party authentication systems to verify user identities.

Hardware requirements are flexible, and can include touch-screen user interfaces, mouse/keyboard-driven solutions, and/or combination of technologies. DMV will consider the idea of any other key features and functionalities available within the commercial knowledge testing system. Any installed software must be licensed, secure, and uphold the integrity of both the content and results, while also being widely accessible and equitable for users of all abilities.

Given the geographical dispersion of DMV’s field office locations, the vendor must consider logistical challenges in delivering hardware. The vendor should elaborate on how the system can efficiently handle scalability and varying levels of user traffic and test volume.

Response Information:

Responses must include the following:

1. Organization name, contact name, mailing address, phone number, and email of designated point of contact;

2. Details on their experience, qualifications, products, or services related to the request, and note why their products or services will work for the division and for the State; and
3. Responses must be in PDF format, including any supplemental attachments.

This RFI does not extend any rights to prospective vendors or obligate the state to conduct a solicitation or purchase any goods or services. DOA does not intend to award a contract from this RFI, nor will DOA be financially responsible for the preparation, or administration cost incurred to respond to this RFI. All costs associated with responding will be at the sole discretion of any interested party's expense.

Procurement Officer contact information:

Interested parties must submit a written response by **May 31, 2024, at 2:00 PM AKST**. Responses must be sent via E-mail to doa.oppm.procurement@alaska.gov

All questions must be in writing and emailed to doa.oppm.procurement@alaska.gov

Attention: Glenn Delos-Reyes, Procurement Specialist
Department of Administration, Division of Motor Vehicles
Office of Procurement and Property Management.

Notice to Vendors:

Pursuant to [Administrative Order 352](#), (a) any person or business determined to support or participate in a boycott of the State of Israel will be disqualified from any procurement related to this Request for Information; and (b) the support of or participation in a boycott of the State of Israel by a person or business contracting with the State of Alaska under AS 36.30 constitutes grounds for termination of the contract.

[Administrative Order 352](#) does not apply to a contract if the person or business has fewer than 10 employees; or the amount to be paid under the contract, excluding renewals and options available under the contract, is less than \$100,000.