

STATE OF ALASKA

Department of Administration
Division of Retirement and Benefits



AlaskaCare Surgery / Travel Coordination and Virtual Physical Therapy Services
RFP 2024-0200-0172/02-113-24
Amendment Four
May 2, 2024

This amendment is being issued to *questions and answers and change.*

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the state:

Question 1: Sec 1.04 – Prior Experience,

- a. Do all three client references need to include all three experience qualifications (>10K employee participants, experience with public sector retiree, AND a government client for at least two years), or could there be one reference for each of the qualifications?
- b. Which form should be used to provide these references and experience qualifications?

Answer:

- a. It is not necessary for the references provided to fully align with the customer experience cited to meet the minimum qualifications. However, preference is provided for references that more closely resemble AlaskaCare.
- b. References and Resumes to be provided as an attachment and is not included in the page limit count. Experience qualifications need to be identified in Form B as stated in Sec. 1.04, 2nd paragraph.

Question 2: Sec. 5.04 – Experience and Qualifications – (Submittal Form B)

2.e.i. “Did the offeror provide reference names and phone numbers for similar projects the subcontractor firm has completed?”

- a. Is it the expectation of the State that the references will be included in Submittal Form B for the subcontractor? If so, does the maximum page limit of “5” include these subcontractor references?
- b. Additionally, the RFP states that these project references will not count towards our experience; can you confirm these **are** needed? Page 12 of the RFP “Subcontractor experience SHALL NOT be considered in determining whether the offeror meets the requirements set forth in SEC. 1.04 PRIOR EXPERIENCE.”

Answer:

- a. All references need to be an attachment to the proposal. References and Resumes are not included in the page limit count.
- b. Yes, however the subcontractor experience shall not be considered in determining whether the offeror meets the requirements set forth in SEC. 1.04 PRIOR EXPERIENCE.

Question 3: Sec 3.01 – Scope of Work, If proposing on a combination of the Surgery and Travel Services + Virtual PT, is it the expectation of the state that services listed will be listed together but fall within the page limitations?

Answer: Yes.

Question 4: Sec. 5.04 – Experience and Qualifications – (Submittal Form B), *2.e. “Did the offeror provide resumes for the subcontractor?”*

- a. Are the resumes needed for the subcontractor’s entire project team (e.g., individuals from marketing/communications, information security, data and reporting, etc.)? Or only the Account Management team for the subcontractor?

Answer: a. For the entire project.

Question 5: Sec. 4.04 – Experience and Qualifications – (Submittal Form B), Does the maximum page limit of “5” include the resumes for the project team? Or can these be submitted as separate attachments outside of the maximum page limit?

Answer: All resumes and references to be provided as an attachment and will not be counted towards the page count limit.

Question 6: Sec 4.06 – Methodology (Submittal Form D), If using a subcontractor, is it the expectation of the State that a management plan will be provided for both the offeror and their subcontractor separately (if these two solutions would be managed in different ways)? If so, does the maximum page limit of “5” apply to both management plans together?

Answer: Yes.

Question 7: Sec 4.07 – Management Plan for the Project, If using a subcontractor, is it the expectation of the State that a methodology used for the project will be provided for both the offeror and their subcontractor? If so, does the maximum page limit of “5” apply to both management plans together?

Answer: All resumes and references to be provided as an attachment and will not be counted towards the page count limit.

Question 8: Sec 5.04 Experience and Qualifications (Submittal Form B), 2.c. *“Has the firm provided letters of reference from previous clients?”*

- a. Can you expand on the letters of reference from previous clients?
- b. Is this a requirement? If so, are these letters expected to fall within the maximum page limit of “5”?

Answer:

- a. Letter of reference from previous clients for your firm and subcontractor providing the completion of similar project.
- b. Yes, All resumes and references to be provided as an attachment and will not be counted towards the page count limit.

Question 9: Please confirm that we should repeat the requested data fields (Bundle Eligible, Bundle Type, and COE Network Cost) on each of the individual claim lines associated with the relevant procedure. For example, for a knee replacement, we would repeat the total bundle cost information for the surgeon, facility, anesthesia.

Answer: Yes, please use that approach to help provide clarity regarding which services are included in the bundle.

Question 10: The COE Network Cost will vary based on geography and selected surgeon. Please provide guidance on where we should assume the patient will be placed, or if we should use average network cost across all markets.

Answer: Please use average network cost across all markets.
