

STATE OF ALASKA

Department of Corrections

Division of Administrative Services



Trauma Treatment for Incarcerated Women

RFP 2025-2000-0101

Amendment #1

4/26/2024

This amendment is being issued to answer questions and changes to the RFP.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

Allan Oyao

Procurement Specialist 1

Phone: (907) 269-5910

Email: allan.oyao@alaska.gov

COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Questions submitted by potential offerors and answers from the state:

Question 1: How many inmates are expected to participate in this pilot project at a time and over the course of the year or in total at the completion of this pilot project?

Answer: This is a pilot project and there will need to be some flexibility as we determine the need.

Question 2: Will this project include both sentenced and unsentenced inmates?

Answer: Yes.

Question 3: How will the inmates be chosen for this pilot project?

Answer: It will be voluntary as well as meeting some clinical parameters.

Question 4: How many hours are anticipated/allotted weekly, including direct and indirect?

Answer: We expect the majority of the time billed to be direct client care to maximize the treatment provided to the client. The hours will depend on the needs of each facility. This is a pilot project and we do not have numbers yet.

Question 6: Page 13 SEC 3.12 speaks of 'one person to travel annually.' Is this the expectation, one trip to YKCC?

Answer: Yes, these services will be provided primarily via telehealth. There may be travel needed initially, but the long-term plan is to provide group treatment via telehealth.

Question 7: Do both HMCC and YKCC currently have a setup for group therapy?

Answer: Yes, but not for this specific program.

Question 8: Page 9, Progress Report, is there a copy of this standardized report form?

Answer: No, there are specific deliverables for this project, listed in the RFP. These will need to be reported regularly.

Changes to the RFP:

Change 1:

Subcontractors are allowed, see the information below.

Subcontractors may be used to perform work under this contract. If an offeror intends to use subcontractors, the offeror must identify in the proposal the names of the subcontractors and the portions of the work the subcontractors will perform.

Subcontractor experience shall be considered in determining whether the offeror meets the requirements set forth in **SEC. 1.04 PRIOR EXPERIENCE**.

If a proposal with subcontractors is selected, the offeror must provide the following information concerning each prospective subcontractor within five working days from the date of the state's request:

- complete name of the subcontractor;
- complete address of the subcontractor;
- type of work the subcontractor will be performing;
- percentage of work the subcontractor will be providing;
- evidence that the subcontractor holds a valid Alaska business license;

If a subcontractor on the list did not have a valid Alaska business license at the close of the RFP, the Offeror may not use the subcontractor in the performance of the contract and shall replace the subcontractor with a subcontractor who had a valid Alaska business license at the close of the RFP.

- a written statement, signed by each proposed subcontractor that clearly verifies that the subcontractor is committed to rendering the services required by the contract.

An offeror's failure to provide this information, within the time set, may cause the state to consider their proposal non-responsive and reject it. The substitution of one subcontractor for another may be made only at the discretion and prior written approval of the project director.

Note that if the subcontractor will not be performing work within Alaska, they will not be required to hold an Alaska business license.
