

**LEGISLATIVE AFFAIRS AGENCY
RFP 672 - LEASE OF OFFICE SPACE IN ANCHORAGE, ALASKA
AMENDMENT NO. 1**



RETURN THIS AMENDMENT TO THE ISSUING OFFICE AT:

Legislative Affairs Agency
State Capitol
120 4th Street, Room 3
Juneau, AK 99801-1182
Attn: JC Kestel

DATE AMENDMENT ISSUED: April 1, 2024

RFP TITLE: RFP 672 - Lease of Office Space in Anchorage, Alaska

RFP OPENING DATE & TIME: 2:30pm AK Time April 9, 2024

The following contains additional information, changes, or additions for the RFP:

1. Questions or comments that were received by the Procurement Manager from potential Offerors prior to the deadline for questions:

a. *Can we submit more than one proposal to the RFP?*

Response: Offerors may and are encouraged to submit more than one Proposal if the proposed office space meets the request as described in the RFP.

b. *Section 4.01 and 4.02, under "Name of Offeror" and "Authorized Signature" – Are we able to sign the proposal as Property Manager and Agent for the building owner?*

Response: Yes, a Property Manager or Agent may sign the Proposal on behalf of the Offeror as long as the Proposal includes the notarized letter as described in question 40. of RFP form 4.03 (Questionnaire) that authorizes the Property Manager or Agent to sign the Proposal on behalf of the Offeror.

c. *I see the RFP has been reissued and updated to #672. Could you please summarize the changes or updates compared to the previous RFP?*

Response: The Agency issued RFP 672 Lease of Office Space in Anchorage, Alaska after canceling RFP 669 Lease of Office Space in Anchorage. The summary of differences between RFP 672 and RFP 669 are as follows:

i. RFP 672 allows for a longer solicitation period than RFP 669.

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- ii. RFP 672 - Paragraph 2.06 (Configuration) 1. d. and e. (Reception Staff Area and Reception Waiting Area) were written to also include the requirements that a locked door and service window made of ballistic materials equal to ballistic U.L. 752 level 3 bullet-resistance rating or higher be provided.
- iii. RFP 672 – Paragraph 2.14 (Building and Parking Security) had language added to indicate the Agency’s preference of security cameras located at all entrances and exits of the building and list any additional security devices that are used at the building.
- iv. RFP 672 – Attachment A-1 (RFP Boundary Map) was changed to allow for a larger area in downtown Anchorage that Offerors may submit Proposals for.

2. All other terms and conditions of Request for Proposals 672 will remain as written.

In order for your proposal to be considered responsive, a signed copy of this amendment, in addition to your proposal, must be received by the issuing office prior to the opening date and time.

JC Kestel
Procurement Manager
PHONE: (907) 465-6705
TDD: (907) 465-4980

NAME OF COMPANY

AUTHORIZED SIGNATURE

TITLE

PRINTED SIGNATURE

DATE