

Request for Information

Issued: March 21, 2024



State of Alaska
Department of Education & Early Development
Alyeska Reading Institute
801 West 10th Street, Suite 200
PO Box 110500
Juneau, Alaska 99811-0500

GRADES K-3 SUMMER TUTORING

Introduction:

Alyeska Reading Institute is working to provide summer school grants to provide K-3 students with targeted interventions who have a reading deficiency.

Background and Project Information:

Alaska Reads' Act ([link to more information](#)) was implemented on July 1, 2023. It requires districts to provide 20 hours of targeted interventions in the summer for third grade students who have a reading deficiency. The state of Alaska is seeking information for those who can:

- provide tutors and programs/materials (Must align with the Science of Reading)
- Or provide instructional coaches to support schools with interventions that aligns with the Science of Reading

These services consist of, but not limited to:

Tutors:

- Provide virtual tutors who can provide 20 hours of targeted instruction in a one to two-week period
- Provide intervention materials for the targeted instruction
- Provide resources for parents to support reading at home
- Create a positive working relationship with parents and the school
- Provide the tutoring through Zoom
- Progress monitor

Instructional Coaching:

- Provide a virtual coaching model to support teachers provided by the school/district
- Provide virtual professional development
- Provide intervention materials for the targeted instruction
- Provide resources for parents to support reading at home

Minimum Experience Required for Tutors:

- Must hold a valid teacher’s certificate
- Successfully completed a course that supports the Science of Reading
 - Examples: Keys to Literacy, LETRS
- Has a minimum of 2 years’ experience teaching in a virtual setting

Response Information:

Interested parties are invited to submit responses to the following:

1. Submit a comprehensive narrative statement that would focus on the services listed for tutors and/or instructional coaches
2. Provide documentation to confirm how all parties, including tutors, meet the minimum requirements.
3. Submit a narrative centered around professional development that could be provided
4. Include any infographics or promotional materials that explain relevant services
5. Submit pricing options

Important Notice:

This RFI does not extend any rights to prospective vendors or obligate the state to conduct a solicitation or purchase any goods or services, nor will the State be financially responsible for any costs associated with the preparation of any response for the requested information. This RFI is issued for the sole purpose of obtaining information as described in this notice. However, the information obtained from this request may be used to prepare a purchase or solicitation in the future.

Procurement Officer Contact Information:

All questions must be directed to the person listed below in writing via email.

Interested parties must submit a written response by April 5, 2024, at **3:00 p.m. ADT**. Responses may be sent to:

Kathy Blomquist
Procurement Officer
Email: eed.procurement@alaska.gov

Please note: The State does not accept responsibility for failed or late e-mailed response deliveries. The procurement officer will reply to confirm receipt; however, it is the ultimately the responsibility of the interested party to ensure your response was received prior to the deadline specified above.