Department of Military & Veterans Affairs Division of Administrative Services



# INVITATION TO BID (ITB) 240000024 HAINES & HYDABURG TSUNAMI SIREN INSTALLATION

# ADDENDUM 3

ISSUED MARCH 19, 2024

This addendum is being issued to answer questions from vendors and make changes to the ITB.

**Important Note to Offerors:** You are required to sign and return this page of the addendum document with your bid. Failure to do so may result in the rejection of your bid. Only the ITB terms and conditions referenced in this addendum are being changed. All other terms and conditions of the ITB remain the same. This Addendum is hereby made part of the ITB and is a total of four pages.

David Baker Procurement Specialist 4 Phone: 1 (907)428-7220 Email: <u>david.baker@alaska.gov</u>

COMPANY SUBMITTING BID

AUTHORIZED SIGNATURE

DATE

#### QUESTIONS SUBMITTED BY OFFERORS AND ANSWER FROM THE STATE

<u>Question 1</u>: Addendum Two: the ITB, section 1.14, states that bids that offer something different will be rejected, which directly conflicts with question one and the response in Addendum Two, which states that the government would consider an alternative solution.

*There are two items that we need clarification on that relate to Question One:* 

First, are you looking at pricing on new equipment since that is what was identified in question one? Second, if, in fact, you are looking for a proposal on new equipment, should it match the 3200-watt output of the existing Federal Signal equipment identified in your ITB?

- <u>Answer 1</u>: We are not currently considering pricing for new equipment. However, we are open to exploring other compatible hardware or systems that could be utilized in the installation project or repair of our existing hardware.
- *Question 2:* Can you provide more detail on what is required for enrollment in IRIS section 1.07? And is enrollment required for this ITB?
- <u>Answer 2</u>: Enrollment into IRIS is not required to submit a bid for this ITB. However, to finalize contracts so that payment can be made, bidders will need to become a vendor with the State of Alaska. If a bidder has not already started the process of becoming a vendor for the State of Alaska, there are two options available:

The first option is registering online through Vendor Self Service (VSS) at this link: <u>https://iris-vss.alaska.gov/PRDVSS1X1/Advantage4</u>. Please take a moment to bookmark this page. Vendors who have never done business with the State of Alaska before will be creating a new VSS account. On the home page of VSS, please see the Reference Guides and Forms / Register Your Vendor Account sections, using the Job Aid entitled "Registering as a new US vendor and creating a new VSS account." This job aid will guide you through how to create a new account in VSS. Note that VSS allows you, as a payee/vendor, to view your payments, respond to solicitations online, submit invoices electronically, view tax information, and manage some of your account information. VSS is optional.

If you decline VSS, the other option you have in becoming a vendor with the State of Alaska is to fill out the Substitute W9 form at this link: <u>http://doa.alaska.gov/dof/forms/resource/sub\_form\_w9.pdf</u>. Once the form is completed, you may fax it to the Vendor Help Desk at 907-465-2169 or scan and email it to <u>doa.dof.vendor.helpdesk@alaska.gov</u>.

If a bidder signs up through VSS, a vendor number will be assigned, but note that the vendor record won't be activated until the Vendor Help Desk runs an IRS TIN Match between the legal name and Taxpayer ID Number. If they get a match, and everything else looks good, bidders will receive an email notification when their vendor information is approved. Once

approved, the vendor record is active. The State of Alaska won't be able to move forward until an offeror's vendor record is activated.

Bidders who are interested in signing up for Electronic Funds Transfer (EFT) or need to update their banking information, please click this link <u>http://doa.alaska.gov/dof/epay/index.html</u> to get to the EFT Home Page. Then under "Forms", look for the link to the "Electronic Payment Agreement (For Vendors Doing Business with SOA). Instructions are provided in the upper right-hand corner on how to submit the form upon completion. Note that processing takes three to five business days and that a five-business day prenote takes place to validate the accuracy of your banking information.

**Question 3**: Who will provide and approve the DV messages for Haines and Hydaberg?

- <u>Answer 3</u>: If the sirens are DV (digital voice) compatible, the communities of Haines and Hydaburg will designate a representative to provide a sample. This aspect will need to be discussed by the contractor with the community representatives.
- <u>Question 4</u>: In section 2.09, the last line mentions Federal Signal Mod 4016B sirens. For clarification, is the equipment the state is asking to be repurposed is Federal Signal Modulator 6032, 3200-watt siren heads, and control equipment?
- Answer 4: Yes, this is correct.
- <u>Question 5</u>: In section 2.10, second paragraph, it mentions that the cabinets are in working order. Can you confirm additional repairs and reassembly will not be required prior to testing and shipment?
- <u>Answer 5</u>: The cabinets must need to undergo inspection and testing before transportation. As per the information provided by the previous contractor, they are reportedly in working order; however, the type of battery required remains unknown. It's essential to note that the battery will necessitate an insulated sleeve to withstand various weather conditions.
- <u>Question 6</u>: Please clarify section 2.11, freight charges from the F.O.B to Haines and Hydaberg need to be included in the proposal or are they to be billed back as a separate charge to the state in addition to the pricing provided in the proposal?
- <u>Answer 6</u>: See changes to Section 2.11 on page four (4) of this Amendment under "CHANGES TO THE ITB."

## CHANGES TO THE ITB

**<u>Change 1</u>**: The following language found in **Section 2.11 – F.O.B. Point** has been amended to read:

#### SEC. 2.11 F.O.B. POINT

The F.O.B. point for this ITB will be the Alcantara National Guard Armory, located at 3401 E. Bogard Road, Wasilla, Alaska. The contractor will be required to prepare the items for shipping and to ship them to the ultimate destination specified in the state's order. The contractor will be required to prepay the freight charges from the F.O.B. point to the ultimate destination. The contractor may charge back the freight charges from the F.O.B. point to the ultimate destination as a separate item on the state's invoice. These costs must be billed as a pass through charge.

The cost of shipping and delivery within Alaska is to be included in the bid price. There will be no additional charge for shipping and delivery within Alaska.

### END OF ADDENDUM 3