

STATE OF ALASKA

Department of Corrections

Division of Institutions



Nurse Relief Services

RFP# 2025-2000-0007

Amendment # 6

March 19, 2024

This amendment is being issued to Answer Q&As see page 2.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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Procurement Officer

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Q&A's – RFP 2025-2000-0007 – A6

1. Are all hours worked billable including lunches, daily hours and orientation? **All rates are to include all direct and indirect costs. However, lunch is 30 minutes unpaid.**
2. Will vendors be required to bill Medicare/Medicaid or any third-party insurance? **NO**
3. What is the invoicing frequency? **Monthly Net 30**
4. Do you have a dispute window for invoice discrepancies? **YES**
5. How do you receive your invoices? **Mail or email.**
6. Can we get a copy of your invoice with all of the data reporting and format requirements? **Your standard invoice will be accepted. If changes are required, you will be notified.**
7. What timekeeping process/system will be utilized? **Contractors provide their own format time accounting forms to each individual providing services, AKDOC does not provide but will sign off on them if needed.** For full time contractors/travelers? For registry/per diem?
8. How does a department/unit determine what company(s) to use after these contracts are awarded? **See Amendment # 5**
9. What is your current time to fill by discipline? **48 hours or 2 business days.**
10. What is your current fill rate? **As needed.**
11. Do you anticipate your current staffing volume to change in the next year or next 2 years? **NO** For example, do you have any significant projects coming up (EMR conversion, new facilities, etc.)?
12. Amendment 3, question 3 regarding Section 4.07, Cost Proposal – Can you please confirm that only 1 pricing sheet should be submitted to cover all locations? **Yes, cost must include all direct and indirect costs in the hourly rate.** Or should the pricing sheet be duplicated to provide separate pricing for the 12 facilities? **NO**

NOTE: Before sending in questions please make sure you have read all issued amendments.

END