

# STATE OF ALASKA

Department of Natural Resources  
Division of Support Services



## INFORMAL REQUEST FOR PROPOSALS (IRFP) 10-019-24 ANCHORAGE BOWL TREE CANOPY COVER UPDATES

### ADDENDUM 1

ISSUED MARCH 18, 2024

This addendum is being issued to change the Deadline for Receipt of Proposals date, answer questions from vendors, and make changes to the RFP.

**Important Note to Offerors:** You are required to sign and return this page of the addendum document with your proposal. Failure to do so may result in the rejection of your proposal. Only the IRFP terms and conditions referenced in this addendum are being changed. All other terms and conditions of the IRFP remain the same. This Addendum is hereby made part of the IRFP and is a total of three pages.

### RFP Closing Date:

The Deadline for Receipt of Proposals date is changing from March 19, 2024, to **March 29, 2024**, at **2:00 PM** Alaska Time. All dates in SEC. 1.12 IRFP SCHEDULE will adjust accordingly.

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COMPANY SUBMITTING PROPOSAL

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AUTHORIZED SIGNATURE

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DATE

## QUESTIONS SUBMITTED BY OFFERORS AND ANSWER FROM THE STATE

**Question 1:** *Will the DNR accept draft and final reporting materials in other formats other than Microsoft Word? Such as Adobe InDesign to PDF. We use Adobe InDesign typically to complete professional and beautiful looking reports and graphics.*

**Answer 1:** PDF format is acceptable.

**Question 2:** *If we are an out of state consultant, I want to confirm that we DO NOT need an Alaska business license until AFTER notice of award?*

**Answer 2:** Correct. However you will need an AK business license if any work is to be completed in the State of Alaska, prior to the award of a contract.

**Question 3:** *The RFP states: "Sec. 3.03 A. Uses the 2018 assessment and 2010 assessment baseline data and new data to compare changes to the tree canopy in the Anchorage Bowl, with illustrations and maps as appropriate.". Will the DNR be sharing that previous assessment data (tree canopy and/or land cover) with the chosen consultant? If the DNR expects maps and graphics to be included to show changes in canopy, it will be important for that data to be shared. Currently it is not listed in the RFP as something the DNR will provide. If the data will not be provided, what does the DNR expect the analysis of previous years compared to current data to look like?*

**Answer 3:** DOF has data in geodatabase. Data will be made available to the awarded vendor.

**Question 4:** *That being said, what format is the data in if it will be shared?*

**Answer 4:** File database raster.

**Question 5:** *Is LiDAR or imagery available... or do we need to purchase?*

**Answer 5:** LiDAR imagery is not available. No, LiDAR should not be needed for this project.

## CHANGES TO THE IRFP

### **Change 1:** SEC. 1.02 BUDGET

Was:

~~The Department of Natural Resources, Division of Forestry & Fire Protection, estimates a budget of between \$10,000.00 and \$20,000.00 dollars for completion of this project. Proposals priced at more than \$30,000.00 will be considered non-responsive.~~

~~Payment for the contract is subject to funds already appropriated and identified.~~

Is now:

The Department of Natural Resources, Division of Forestry & Fire Protection, estimates a budget of between \$10,000.00 and \$20,000.00 dollars for completion of this project. Proposals priced at more than \$50,000.00 will be considered non-responsive.

Payment for the contract is subject to funds already appropriated and identified.

**Change 2: SEC. 1.03 DEADLINE FOR RECEIPT OF PROPOSALS**

Was:

~~Proposals must be received no later than 2:00 PM Alaska Time on March 19, 2024 as indicated by postmark or email timestamp and late proposals will not be considered.~~

Is now:

Proposals must be received no later than 2:00 PM Alaska Time on March 29, 2024 as indicated by postmark or email timestamp and late proposals will not be considered.

**END OF ADDENDUM 1**