

STATE OF ALASKA

Department of Corrections

Division of Institutions



Nurse Relief Services

2025-2000-0007

Amendment # 5

March 18, 2024

This amendment is being issued to Answer Q&As, see pages 2-3.

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

DATE

Q&A's – RFP 2025-2000-0007 – A5

1. Is this a re-compete RFP? If yes, **YES**
 - a. Could you please the name of Current Suppliers (who are currently providing services to Agency)? **See Amendment #1**
 - b. Could you please share current Supplier's pricing and Proposals? **See amendment #1**
 - c. How many awards were made in the Past? **3**
 - d. When was the existing contract started, and what is the annual monetary spent value of the current contract since inception? **July 2020**
 - e. How many resources are currently engaged in the current contract? **See amendment #2**
 - f. Can you please share the no. of positions served in previous years under this contract? **15-20**
 - g. Can you please share the amount of business each vendor did under this contract in previous years? **See amendment #4**
 - h. Is there any issue that the agency is currently facing with the incumbents? **NO**
 - i. Are incumbents allowed to bid on this RFP? Please confirm. **YES**
 - j. Please share the historical spending for the year 2021, 2022 and 2023. **\$800,000 to \$2M**
 - k. How many nurses were used in year 2021, 2022 and 2023? **Approx 60 -70 for all years**
2. What will be the estimated annual budget for this project? **See amendment #2**
3. We understand that it is a multiple award contract. Can you please let us know that how will job requests be shared among multiple awarded vendors? **Ranked by highest scored proposal first and so on.**
4. Will all job requests be shared among all awarded vendors simultaneously? **NO**
5. Is there any ranking system for sharing job requests among awarded vendors such as primary bidder, secondary bidder, and then other awarded bidders? **See Amendment #3**
6. Can you share details from where we can get old RFP details? **Old RFP scope is ditto to the current RFP.**
7. Can you please tell us where we can see the records for the old contract? **See attached.**
8. Can you please share the email id/details where we can raise the public record request for old RFP? **See Amendment #3**
9. Would you be accepting references from large commercial entities? **YES**
10. How many positions are required under this contract? **As needed.**
11. How many positions are currently open? **None**
12. How many positions are currently used in a single day? Please give rough estimate. **Varies**
13. Out of mentioned staffing positions, what are the most filled positions? Please share. **RN's**
14. What would be the estimated hours for given positions? **Between 7.5 & 12 hours per day.**
15. Please confirm minimum guaranteed hours per week for these positions. **37.5 to 60 per week**
16. Are these full-time positions or weekly assignments? **FT - Week On - Week Off**

17. Can you please confirm the weekly assignments duration (7 week/13 week or more) if any? **7 days**
18. What is weekend and holiday shift work rate policy of the state such as 1.5-time standard hourly rate? Please confirm. **None, no OT allowed.**
19. Do we have to provide Sample Insurance Certificate with the proposal response? Please confirm. **NO**
20. To be responsive, is it mandatory to have physical office in New Jersey? Please confirm. **If you meant Alaska, then no.**
21. To be responsive, is it mandatory to provide Business Registration Certificate (BRC) with the proposal response? Please confirm. **Only if your business is Alaska currently.**
22. Can we provide BRC certificate after the award? Please confirm. **YES**
23. Do we need to provide hourly rate or crisis rate? **Hourly, must include all direct and indirect costs.**
24. Please clarify how needs for contractors will be distributed to vendors post-award? **See question 3 above.**
25. May we submit exceptions or revisions to contract terms and conditions? **See Amendment #3**
26. Will the State be open to reasonable changes to insurance requirements? **NO**
27. Please clarify the scope of revisions/exceptions allowed? **Please clarify your question.**
28. What is the managerial structure in place as to the staff we assign? **RN III- onsite supervisor /CN4 Manges Contract and oversees.**
29. Will we receive a separate contract from the state regarding this RFP? **YES**
30. Is the state willing to agree to net 30 payment terms? **Net 30 days is the State policy. 30 days from receipt of a valid invoice.**
31. Is the state willing to allow for mutual termination rights? **Maybe?**
32. Is the state willing to consider contract amendments where unexpected market forces arise necessitating rate/pricing adjustments? **YES, However, evidence of any such increase would need to be provided and approval by the department would need to grant any increases.**
33. Can AK DOC please clarify what the weekly schedule will look like or is preferred for RN, LPN, and CNA contractors? **8AM to 4:30PM or as needed.**
34. Will contractors have the opportunity or be required to work overtime in some situations? If so, is vendor able to bill for overtime? **NO**

END