

# Request for Information

## #2524S064



State of Alaska  
Department of Transportation & Public Facilities  
Division of Program Management and Administration

**Date Issued: February 16, 2024**

### LITUYA CREW TRANSPORT

#### **Introduction:**

The Department of Transportation and Public Facilities (DOT&PF), Alaska Marine Highway System (AMHS), is soliciting information from vendors with the capacity to provide private water taxi or passenger charter boat service from a place on the Ketchikan Road system to the Annette Bay Ferry Terminal on Annette Island. This service entails transporting five AMHS employee crew members to and from the M/V Lituya docked at the AMHS Annette Bay Ferry Terminal Thursday through Monday twice a day. The morning route will depart at approximately 5:15 A.M. For the evening route, the AMHS crewmembers will need to be picked up at 6:00 PM and returned to the Ketchikan Road system where they departed from in the morning.

Additional trips may be necessary as vessel schedule and weather dictate the M/V Lituya crewing necessities.

#### **PRIOR EXPERIENCE**

Any captain operating/transporting AMHS crewmembers will be required to have all required permits and licenses, including passenger liability coverage required to transport passengers in the State of Alaska. The contractor will be required to provide copies of their current Captain's license of 100 ton or a six-pack license, including up to date passenger liability coverage insurance to transport up to six passengers, and marine property & Indemnity coverage with Pollution endorsement.

#### **Background Information:**

Originally the Lituya crew was based out of Metlakatla and crewing the vessel on time was not an issue, however with all bid crew and reliefs in Ketchikan this is no longer the case. This is a 10–15-minute boat ride each day for 2 times a day.

#### **Response Information:**

**Interested parties are invited to submit responses to the following:**

- Provide the name, address, email address and phone number of the primary contact person
- Indicate if your company can provide this service.
- Provide a detailed description of your company's experience and capabilities.

Responses to this RFI are for informational purposes only. Do not include cost estimates as they will not be considered in a response.

It is the responsibility of the interested party to follow up with the procurement officer listed below to ensure the response was received prior to the time and date specified.

This RFI does not extend any rights to prospective vendors or obligate the state to conduct a solicitation or purchase any goods or services.

**Procurement Officer contact information:**

Interested parties must submit a written response to the Procurement Officer no later than March 7, 2024, by 2:00 P.M. Alaska Time. Responses may be emailed to the following address:

[dotstatewideprocurement@alaska.gov](mailto:dotstatewideprocurement@alaska.gov)

**Point of Contact:**

Cherish Petrenchak **Phone:** 907-465-8447

Procurement Officer **Email:** [cherish.petrenchak@alaska.gov](mailto:cherish.petrenchak@alaska.gov)

Department of Transportation & Public Facilities

Division of Administrative Services

**Notice to Vendors:**

Pursuant to [Administrative Order 352](#), (a) any person or business determined to support or participate in a boycott of the State of Israel will be disqualified from any procurement related to this Request for Information; and (b) the support of or participation in a boycott of the State of Israel by a person or business contracting with the State of Alaska under AS 36.30 constitutes grounds for termination of the contract.

[Administrative Order 352](#) does not apply to a contract if the person or business has fewer than 10 employees; or the amount to be paid under the contract, excluding renewals and options available under the contract, is less than \$100,000.