

STATE OF ALASKA

Department of Transportation & PF
Division of Program Development



Amendment # 1

RFP-Transit Compliance & Drug and Alcohol Compliance Monitoring Services

RFP #2524H006

Issued on:

January 25, 2024

This amendment is being issued to answer questions from the vender community and to replace Attachment #8 with [Attachment #8 Version 2 and add Attachment 8A.](#)

Important Note to Offerors: You must sign and return this page of the amendment document with your proposal. Failure to do so may result in the rejection of your proposal. Only the RFP terms and conditions referenced in this amendment are being changed. All other terms and conditions of the RFP remain the same.

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Paul DiCarlo

COMPANY SUBMITTING PROPOSAL

AUTHORIZED SIGNATURE

See below for questions submitted by potential offerors and answers from the state:

Question 1: Can AKDOT&PF confirm whether or not it is required for each offeror to submit **actual copies** of the example documents listed on Page 5 of the RFP (Section 1.04) as identified above, or is it rather the requirement of AKDOT&PF to have each offeror simply provide an outline and summary description of the documents, including how each document is used by the offeror to accomplish the scope of work (rather than providing actual copies of the documents)?

Answer: Actual copies are not required to be submitted.

Question 2: Can AKDOT&PF please more clearly and more specifically identify the specific FTA funding source(s) of each agency listed in Attachment #8 to allow for a "cross-walk" of the list of agencies in Attachment #8 to the specific funding sources listed in RFP Section 3.01? and can AKDOT&PF identify the following:

Do all agencies listed in Attachment #8 receive FTA section 5311 funding?

Answer: **Yes**

Do all agencies listed in Attachment #8 receive FTA section 5310 funding?

Answer: **No**

If not, do any of the agencies listed in Attachment #8 receive FTA section 5310 funding?

Answer: **Yes** If so, which agencies? **Sitka Tribe of Alaska**

Do all agencies listed in Attachment #8 receive FTA section 5304 funding?

Answer: **No**

If not, do any of the agencies listed in Attachment #8 receive FTA section 5304 funding?

Answer: **Currently no.** If so, which agencies? **Ketchikan Gateway Borough will be receiving a grant soon. All are eligible to receive 5304 funding.**

Do all agencies listed in Attachment #8 receive FTA section 5339 funding?

Answer: **No**

If not, do any of the agencies listed in Attachment #8 receive FTA section 5339 funding? If so, which agencies?

Answer: **All except Interisland Ferry Authority have received 5339 funding within the past 3 years**

Are there agencies that are NOT listed on Attachment #8 that receive FTA section 5304, 5310, 5311, or 5339 funding which AKDOT&PF will expect to be included in the CMP review schedule of the resultant contract of this RFP?

Answer: **No**

Also replace Attachment #8 in its entirety and replace with Attachment #8 V2 and new included Attachment 8A. Both attached to this email.

Question 3: SEC. 3.04 Tasks and Deliverables for ACT Drug and Alcohol Compliance Monitoring Program (D&ACMP) Services, Task 1 Compliance Review Procedures and Schedule Development (p.17) references Attachment 2 containing the most current list of sub-recipients. Attachment 2 appears to be Submittal Form G - Cost Proposals. Please clarify.

Answer: ACT's most current list of sub-recipients and their locations is identified in revised **Attachment #8 Version 2 and new included Attachment 8A** - Attachment #2 is the Cost Proposal

Question 4: SEC. 3.13 Subcontractors (p. 27) requires the offeror to complete the Submittal Form identified in Section 4.08 Subcontractors (Submittal Form F) (p. 33) of the RFP and that each subcontractor obtain a valid Alaska business license. Does this requirement apply to Independent Contractors that are self-employed, as defined by IRS regulations?

Answer: An Alaska business license is required if the company will physically be in Alaska performing the work, otherwise one is not required.

Question 5: SEC. 3.20 Insurance Requirements (p. 29) states that "Certificates of Insurance must be furnished to the procurement officer prior to beginning work...Professional Liability Insurance: covering all errors, omissions, or negligent acts in the performance of professional services under this agreement with minimum coverage limits of \$300,000 per claim /annual aggregate." Article 2. Insurance of Appendix B2 Indemnity of Insurance in Attachment 3 Standard Agreement Form for Professional Services states the following: "2.4 Professional Liability Insurance: covering all errors, omissions or negligent acts in the performance of professional services under this agreement. Limits required per the following schedule:

Contract Amount	Minimum Required Limits
Under \$100,000	\$300,000 per Claim / Annual Aggregate
\$100,000-\$499,999	\$500,000 per Claim / Annual Aggregate
\$500,000-\$999,999	\$1,000,000 per Claim / Annual Aggregate
\$1,000,000 or over	Refer to Risk Management"

Please clarify the required insurance coverage for professional liability required for this project.

Answer: SEC. 3.20 of the RFP Insurance Requirements (p. 29) has been changed to match Attachment 3 Standard Agreement Form for Professional Services with Appendix B2.

Question 6: SEC. 6.12 Federal Contract Provisions (p. 42) states, “...The Contractor must identify all known federal requirements that apply to the proposal, the evaluation, or the contract.” Further, Attachment 1, Submittal Form A – Offeror Information, under the section entitled “Federal Requirements” requires the offeror to indicate all known federal requirements that apply to the proposal, proposal evaluation, or contract. The solicitation documents include Attachment #7 Federal Clauses. Please clarify what additional clauses the offeror is required to identify/indicate in its response.

Answer: Identify any known federal requirements not listed in the RFP or Attachment 7 that you are aware of.

Question 7: Please confirm that the offeror can alter Attachment 1, Submittal Form A – Offeror Information to add critical team members.

Answer: You may alter Attachment #1 to add critical team members.

End of questions and answers.
