

**RFP 2024-1600-0155 / 1624-006**  
**Healthy Schools Training and Technical Assistance**  
**AMD#2 - 01/19/2024**

Q#/A#	RFP Section Reference	No. / Page #	Question
Q1	1.04		Does the term "offeror" refer to the submitting organization, or do the mandatory requirements outlined apply to all individuals written into the proposal? a. If the mandatory requirements apply to individuals, can the applying organization pool years of experience across our proposed team to meet the mandatory requirements?
<b>A1</b> - The term "offeror" refers to the submitting agency. It is acceptable for the mandatory requirements in Sec 1.04 to be met by a combination of experiences between all individuals written into the proposal.			
Q2	3.01-03		Is it permitted to include examples of school-related publications previously developed by the offeror? Would such examples strengthen the application?
<b>A2</b> - It is permitted to include examples of school-related publications developed to strengthen the application, so long as page limits are not exceeded. Please reference Sec. 4.02 Special Formatting Requirements.			
Q3	3.01-05		How will the offeror know that a list of state-wide convenings is "comprehensive"? Is there a specific metric by which the offeror and the state of Alaska will measure this so we can include relevant information in our work plan?
<b>A3</b> - The Program Manager and contractor will agree on parameters of the 'comprehensive' list. The list is expected to be limited to convenings with a statewide or regional focus, not smaller individual school district-level convenings.			
Q4	3.01-05		Are there any technical requirements associated with the development of a system to field and prioritize requests? Does the state of Alaska have preferred methods or softwares for this deliverable?
<b>A4</b> --There are no technical requirements associated with the development of a system to field and prioritize requests. Survey monkey or other similar online tools would be acceptable. The system should use a tool that is not blocked by State of Alaska (Google forms can be problematic.)			
Q5	3.07		Does the offeror need to be based out of Alaska? a. If the offeror is primarily based outside of Alaska, are they permitted to include travel costs from another US state to and from Alaska in the budget?
<b>A6</b> - The offeror does not need to be based out of Alaska. Offererors based outside of Alaska may include travel costs in the budget. Appendix H--Cost proposal includes an optional line (6b) for contractor travel to Anchorage for providing in-person training.			

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Q6	3.09		Do the mandatory requirements outlined in Sec 1.04 apply to all offerors in a joint venture? Do partner organizations need to meet all mandatory requirements, or are the mandatory requirements only applicable to the lead organization/offendor?
A6 - It is acceptable for the mandatory requirements in Sec 1.04 to be met by a combination of experiences between the lead organization and partner organizations in a joint offer. Each organization is not required to meet the mandatory experience on their own.			
Q7	3.11		Are there any locations within the state of Alaska to which the offeror would need to be able to ship materials or products that major shipping carriers (USPS, FedEx, DHL, UPS) do not service?
A7 - No			
Q8			In reference to legal aspects of the contract: As the offeror develops new trainings, workshops, and resources to support deliverables outlined in the RFP, does the offeror retain the Intellectual Property Rights and Right to Use for these materials beyond the contract with the state of Alaska? Would the offeror be permitted to use resources developed for the contract with other entities during and/or after the conclusion of the contract with Alaska?
<p>A8 - Please refer to Standard Agreement Form - Appendix A General Provisions attached to solicitation. Per RFP 6.03 Standard Contract provisions: "The contractor will be required to sign the state's Standard Agreement Form for Professional Services Contracts (form SAF.DOC/Appendix A). This form is attached with the RFP for your review. The contractor must comply with the contract provisions set out in this attachment. No alteration of these provisions will be permitted without prior written approval from the Department of Law, and the state reserves the right to reject a proposal that is non-compliant or takes exception with the contract terms and conditions stated in the Agreement. Any requests to change language in this document (adjust, modify, add, delete, etc.), must be set out in the offeror's proposal in a separate document. Please include the following information with any change that you are proposing:</p> <ol style="list-style-type: none"> <li>1) Identify the provision that the offeror takes exception with.</li> <li>2) Identify why the provision is unjust, unreasonable, etc.</li> <li>3) Identify exactly what suggested changes should be made.</li> </ol> <p>The offeror is able to use materials developed beyond/after the conclusion of the contract. School districts/partner agencies from State of Alaska must be able to continue use of the materials without additional charges after the conclusion of the contract.</p>			